



**AGENDA**  
**CCMC AUTHORITY BOARD OF DIRECTORS**  
**ZOOM MEETING OR TELECONFERENCE**  
**November 30th 2020 at 6:00PM**

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

**Board of Directors**

Greg Meyer	exp. 3/22
Kelsey Hayden	exp. 3/23
Linnea Ronnegard	exp. 3/21
Gary Graham	exp. 3/21
Craig Kuntz	exp. 3/21

**CEO**

**Hannah Sanders, M.D.**

**OPENING:** Call to Order

Roll Call – Greg Meyer, Linnea Ronnegard, Gary Graham, Kelsey Hayden and Craig Kuntz.  
Establishment of a Quorum

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

**(Speaker must give name and agenda item to which they are addressing.)**

1. Audience Comments (limited to 3 minutes per speaker).
2. Guest Speaker

**B. CONFLICT OF INTEREST**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. October 29, 2020 Regular Meeting Minutes Pgs 1-4

**E. REPORTS OF OFFICERS OR ADVISORS**

1. Board Chair Report
2. CEO Report Pg 5
3. CFO Report
4. CNO Report Pgs 6-8

**F. ACTION ITEMS - None**

**G. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)** Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

**H. BOARD MEMBERS COMMENTS**

**I. EXECUTIVE SESSION - None**

**J. ADJOURNMENT**

**Due to COVID-19, we ask that you not come to CCMC to attend Board meetings in person.**

**This Board of Directors meeting will be held via ZOOM:**

<https://us02web.zoom.us/j/4675701050?pwd=TXEvSFVHOHhIL1JvOGNua1RUUjdQUT09>

Meeting ID: 467 570 1050; Passcode: 379187

To call in: 1-253-215-8782

Meeting ID: 467 570 1050; Passcode: 379187

**For a full packet, go to [www.cityofcordova.net/government/boards-commissions/health-services-board](http://www.cityofcordova.net/government/boards-commissions/health-services-board)**

\*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

**Minutes**  
**CCMC Authority – Board of Directors**  
**Via ZOOM Meeting or Teleconference**  
**October 29th, 2020 at 6:00pm**  
**Regular Meeting**

**CALL TO ORDER AND ROLL CALL –**

**Craig Kuntz** called the Board Meeting to order at 6:00pm.

Board members present: **Craig Kuntz, Linnea Ronnegard, Kelsey Hayden, and Gary Graham (arrived at 6:08pm).**

**A quorum was established. 3 members present.**

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Barb Jewell, Sound Alternatives Program Manager; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

**A. APPROVAL OF AGENDA**

**M/Hayden S/Ronnegard** "I move to approve the Agenda."

**Kuntz - yea, Ronnegard – yea, Hayden – yea, Graham - absent, Meyer – absent. 3 yeas, 0 nay, 2 absent; Motion passed.**

**B. CONFLICT OF INTEREST ~ None**

**C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

**1. Audience Comments ~ None**

**2. Guest Speaker ~ None**

**D. APPROVAL OF MINUTES**

**1. August 27, 2020 Regular Meeting Minutes**

**M/Hayden S/Ronnegard** "I move to approve the August 27, 2020 Regular Meeting Minutes as amended."

**Kuntz - yea, Ronnegard – yea, Hayden – yea, Graham - absent, Meyer – absent. 3 yeas, 0 nay, 2 absent; Motion passed.**

**2. September 24, 2020 Regular Meeting Minutes**

**M/Hayden S/Ronnegard** "I move to approve the September 24, 2020 Regular Meeting Minutes as amended."

**Hayden – yea, Kuntz - yea, Ronnegard – yea, Graham - absent, Meyer – absent. 3 yeas, 0 nay, 2 absent; Motion passed.**

**E. BOARD DEVELOPMENT**

**1. Board Role in Credentialing**

**Dr. Sanders** Board Development material is in the packet, if the Board has any questions she is available to comment.

Gary Graham connected via ZOOM at 6:08pm

## **F. REPORTS OF OFFICERS and ADVISORS**

- 1. Board Chair report** – Craig Kuntz reported that Greg had not passed anything to him for a Board report, so he has nothing to add.
- 2. CEO Report** – Dr. Sanders CEO and Medical Director Reports are in the packet, highlights from those reports are that our LTC remains at capacity. We have completed our temporary wall project. We continue to evaluate service lines and increased offerings. We have improved our infusion room and can provide non-chemotherapy infusions. Clinic visit volumes are returning to baseline for this time of year. We will continue to offer both in clinic and tele-visits for new and established patients. CCMC has continuous quality improvement per our quality plan. Process improvement projects continue in each department. We have also had significant equipment and facility improvements over the last 6 months in an effort to improve our ability to respond to Covid19.
- 3. CFO Report** – Dr. Sanders reported that Eric is unavailable for this evening's Board Meeting, but if there are any questions, she will answer on his behalf.
- 4. CNO Report** – None
- 5. Ancillary Services Quarterly Report** – Tamara's quarterly report is in the packet, highlights from the report are that Clinic visits continue to be down compared to previous years, fluctuating with need an active covid cases in the community. Dr. Paul Gloe began seeing patients in September and we are happy to welcome him and his family to Cordova. Radiology services have fully transitioned to digital platform and the radiology group Alaska Imaging. The local radiology technician, Jeff Bailey, has returned following the fishing season and will help provide coverage throughout the fall and winter. Other services such as audiology and CPAP setups have resumed as well. Covid testing remains a large part of Lab work at this time. Walk through testing is Tuesdays, Wednesdays, and Thursdays, 9:00 – 9:30 with Ilanka providing testing Mondays, Fridays, and Saturdays. Testing is done in the lab or sent out, depending on reason for testing and availability of testing supplies as well as new testing restrictions on rapid testing samples.
- 6. Sound Alternatives Quarterly Report** - Barb's quarterly report is in the packet, highlights from the report are that during the third quarter Sound Alternatives served 39 patients, that's a decrease of 30% from the previous quarter. In line with community needs assessments and CCMC priorities, the behavioral health team has been working on increasing services related to addiction. Ruby Vincent, LCSW, will begin facilitating a support group for families and friends of those experiencing addiction at the end of October. We've hired two new Direct Service Providers and anticipate they will begin providing services shortly. This was the first quarter for our new Community Initiative Matching grant; the Cordova Safe Housing project (C-SHP). In collaboration with CFRC we provided short term shelter and case management services to 8 homeless individuals/households during the quarter.

## **G. DISCUSSION ITEMS**

### **1. Schedule a Work Session for Board Involvement for a Drug and Alcohol Rehab.**

Dr. Sanders stated that we have discussed this several times, and we'll remove this from upcoming Agendas. The Board has been very supportive. If the Board would like to have a work session please just send an email and let us know.

**H. ACTION ITEMS**

**1. Delineation of Privileges for Daniel Davignon Jr., DO**

**M/Ronnegard S/Hayden** "I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for Daniel Davignon Jr., DO as presented."

**Hayden – yea, Ronnegard – yea, Graham - yea, Kuntz - yea, Meyer – absent. 4 yeas, 0 nay, 1 absent; Motion passed.**

**2. Delineation of Privileges for William Patton Perry, MD**

**M/Ronnegard S/Hayden** "I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for William Patton Perry, MD as presented."

**Kuntz - yea, Graham - yea, Ronnegard – yea, Hayden – yea, Meyer – absent. 4 yeas, 0 nay, 1 absent; Motion passed.**

**3. Approval of Update CCMC Med Staff Bylaws**

**M/Ronnegard S/Graham** "I move that the CCMC Authority Board of Directors approve the Updated CCMC Med Staff Bylaws as amended."

**Graham - yea, Hayden – yea, Kuntz - yea, Ronnegard – yea, Meyer – absent. 4 yeas, 0 nay, 1 absent; Motion passed.**

**4. Approval of Long Term Car Van**

**M/Hayden S/Ronnegard** "I move that the CCMC Authority Board of Directors approve the purchase of a Long Term Care Van."

**Hayden – yea, Ronnegard – yea, Graham - yea, Kuntz - yea, Meyer – absent. 4 yeas, 0 nay, 1 absent; Motion passed.**

**5. Approval of Call System Repair**

**M/Hayden S/Ronnegard** "I move that the CCMC Authority Board of Directors approve the update proposal for the Call System Repair."

**Kuntz - yea, Graham – yes, Ronnegard – yea, Hayden – yea, Meyer – absent. 4 yeas, 0 nay, 1 absent; Motion passed.**

**6. Approval of Updated HVAC Repair**

**M/Graham S/Hayden** "I move that the CCMC Authority Board of Directors approve the amended repairs to the HVAC system at CCMC."

**Graham - yes, Kuntz - yea, Hayden – yea, Ronnegard – yea, Meyer – absent. 4 yeas, 0 nay, 1 absent; Motion passed.**

**I. AUDIENCE PARTICIPATION** Dr. Sanders stated that this year has been full of opportunities, and we've received a lot of support from everywhere. And thank you to our incredible staff.

**J. BOARD MEMBERS COMMENTS**

**Graham** ~ Thank you to Dr. Sanders. Gary asked where we are with the NVE collaboration. And thank you to Barb for finding the grant for the van.

**Ronnegard** ~ We are grateful to Dr. Sanders and staff, you're all appreciated.

**Hayden** ~ Ditto to what's already been said. Thank you Dr. Sanders, and thank you everyone.

**Kuntz** ~ Thank you everyone. Thank you Dr. Sanders, thanks for setting the bar high and keeping it there.

**K. EXECUTIVE SESSION** ~ None

**L. ADJOURNMENT**

**M/Hayden S/Graham** "I move to adjourn"

**Craig Kuntz** declared the meeting adjourned at 6:58pm.

**Prepared by: Faith Wheeler-Jeppson**

## **CEO Report Board Meeting November 2020**

As we go into winter and the holiday season we are seeing an increase in Covid19 throughout the country. We are diligently working to maintain safe continued operating procedures at CCMC. During the pandemic 12 hospitals have closed in the US due to financial hardship. The pandemic has placed increased financial stress on our facility. While we have received CARES and grant funding, our facility is not immune to the financial hardship everyone is facing. We continue to demonstrate that we have a safe facility and exceptional expertise to care for patients. We are encouraging Cordova to utilize our services when possible -- choose care at CCMC when possible and use our pharmacy for prescriptions. Choosing CCMC for medical services will help ensure we have a hospital for years to come. We hope the board can help get this message out.

### **Services:**

**LTC:** Our LTC remains at capacity.

**ER/ Hospital:** Staff are doing an excellent job under strenuous conditions. This last month has brought the admission of Covid patients into our facility and has increased PPE utilization. Currently our supplies remain adequate.

**Clinic:** We will continue to offer both in clinic and tele-visits for new and established patients. We are encouraging patients to come in for covered wellness exams if they have not done so in the last year.

**Sound Alternatives:** This year has increased the need for behavioral health, we are seeing a return of utilization of these services.

### **CCMC Covid Response Update:**

- Central Monitoring System system install completed, waiting on EMR integration however system is currently fully functional.
- Nurse Call System: Pending
- HVAC system - In process
- Wheelchair van: In process

### **Facility Capital Maintenance Projects:**

- Leak Repair in exterior walls - project is in process.
- UST - quotes pending, at this point we are waiting on bids.

To: CCMC Authority Board of Directors  
From: Kelly Kedzierski, RN  
RE: November 2020 Nursing Update

- Staffing:
  - We have 6 permanent nursing staff and 3 traveler nurses.
- Census:
  - LTC census is 9. Currently, we have 1 swing bed occupied.
- The ongoing challenges:
  - Still one of the biggest challenges is visitation for the LTC residents and their families. Unfortunately in person visits have not resumed yet here at CCMC because of COVID-19, and we will continue to follow the CMS guidelines on this. We are balancing safety with connection and making every effort to keep families connected. We are taking the residents out for rides for visits with loved ones. The residents enjoy seeing their loved ones through the window of the van, as well as through Zoom meetings, Face time calls, and hearing their loved ones voices through regular phone calls as well.

Kelly Kedzierski, RN

CNO

To: CCMC Authority Board of Directors  
From: Kelly Kedzierski, RN  
RE: November 2020 Infection Prevention

## **Infection Control**

CCMC has been conducting testing for the community to stop or at least slow the spread of Covid-19. Our nursing staff, our lab staff and all of our staff are dedicated and working hard for the safety of the community.

## **Fun Facts: According to the CDC**

Every year, thousands of adults in America suffer serious health problems from diseases they could be vaccinated against like shingles, whooping cough, hepatitis A and B, flu, and pneumococcal disease. Some even die. Talk with your doctor about which vaccines are right for you.

Learn more at [cdc.gov/vaccines/adults](https://cdc.gov/vaccines/adults)

Don't wait- Vaccinate!!



To: CCMC Authority Board of Directors  
From: Kelly Kedzierski, RN  
RE: November 2020 Quality Improvement Report

## **Quality Improvement**

The CCMC team is continuously and consistently working hard to build a healthcare system that focuses on keeping our community healthy, provides appropriate and timely access to excellent healthcare, and provides the right care, at the right time, in the right place, all the while promoting focused improvement.

The last Quality meeting was held on August 26<sup>th</sup>, 2020 where we discussed:

- Working on Process Improvement Projects in each department
- Being Survey Ready
- Environmental Care rounds ongoing

Our next Quality meeting will be held on November 18, 2020.