

AGENDA
COMMUNITY HEALTH SERVICES BOARD MEETING
Cordova Library Conference Room
November 7, 2012 – 6:00 PM

CCMC'S core purpose is to deliver quality health care locally.
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President
David Allison
term expires 03/13

Vice-President
EJ Cheshier
term expires 08/13

Secretary
David Reggiani
term expires 08/15

Board Members
Bret Bradford
term expires 08/14
Jim Kasch
term expires 08/15
Tim Joyce
term expires 08/15
NVE Tribal Council – Vacant

Administrator
Theresa L. Carté

- I. OPENING**
 - A. Call to Order
 - B. Roll Call – David Allison, Bret Bradford, EJ Cheshier, Jim Kasch, Tim Joyce, David Reggiani
 - C. Establishment of a Quorum
- II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**
 - A. Guest Speaker
 - B. Audience Comments (limited to 3 minutes per speaker). Speaker must give name and agenda item to which they are addressing.
- III. CONFLICT OF INTEREST**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF CONSENT CALENDAR**
 - A. HSB Meeting Minutes – 10/3/2012Page 1
- VI. REPORTS AND CORRESPONDENCE**
 - A. Administrator’s Report
 - B. President’s Report

- VII. ACTION ITEMS**
- VIII. DISCUSSION ITEMS**
 - A. Electronic Health Records
- IX. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)**
Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.
- X. BOARD MEMBERS COMMENTS**
- XI. EXECUTIVE SESSION***
- XII. ADJOURNMENT**

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that person may require a public discussion; 3) Matters which by law, city charter, or ordinance are required to be confidential; 4) Matters involving consideration of government records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations

Minutes
Community Health Services Board
Cordova Library Conference Room
October 3, 2012 – 6:15 PM

I. CALL TO ORDER AND ROLL CALL –

EJ Cheshier called the HSB meeting to order at 6:17 pm. Board members present: **EJ Cheshier, Jim Kasch, Tim Joyce, and David Reggiani.** Absent: **David Allison, Bret Bradford.** A quorum was established.

CCMC staff present: **Theresa Carté,** CEO (telephonically) and **Stephen Sundby,** Director, Sound Alternatives

II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- A. Guest Speakers – None
- B. Audience comments – None

III. CONFLICT OF INTEREST – None

IV. APPROVAL OF AGENDA

M/Reggiani, S/Kasch: Move to approve the agenda.

A vote was made on the motion: 4 yeas. - 0 nays. Motion passed.

V. APPROVAL OF CONSENT CALENDAR

Cheshier informed the Board that the consent calendar was before them.

- a. Health Services Board meeting minutes from September 19, 2012.

M/Kasch, S/Joyce: Move to approve the agenda.

A vote was made on the motion: 4 yeas, 0 nays. Motion passed.

VI. REPORTS AND CORRESPONDENCE

- A. **Administrator's Report** – None
- B. **President's Report** – None

VII. ACTION ITEMS

- A. Approve Bylaws Change Related to Sound Alternatives Advisory Board.

Sundby reported that the Sound Alternatives Advisory Board bylaws were changed so only one member of the Health Services Board needs to be on the Sound Alternatives Advisory Board. **Sundby** further noted that the Health Services Board bylaws should similarly be amended to ensure the documents are consistent.

M/Reggiani, S/Kasch: Move to accept the amended Sound Alternatives Advisory Board bylaws and amend Article III, Paragraph I, subpart 1 of the Health Services Bylaws to read “At least one of the subcommittee members shall be voting Board members”.

A vote was made on the motion: 4 yeas. - 0 nays. Motion passed.

B. Appoint Individuals to Sound Alternatives Advisory Board Vacancies

Sundby reported that the current Advisory Board President, J.R.Lewis has resigned and Mark Lynch is interested in filling the vacancy.

M/Joyce, S/Kasch: Move to appoint Mark Lynch to the Sound Alternatives Advisory Board.

A vote was made on the motion: 4 yeas. - 0 nays. Motion passed.

VIII. DISCUSSION ITEMS

A. FY2013 (January-December 2013) Budget

Carté presented the budget proposal, noting that the values included the Providence Management agreement, costs associated with additional providers, additional patient (visit) revenue associated with the clinic upstairs and the resulting expenses. **Carté** added that expenses increased in the areas of Travel and Training, specifically to increase opportunities for staff, and Recruitment and Relocation, geared towards attracting new providers.

Mark Lynch, City Manager, asked if the \$422,407 net loss was what CCMC is expecting to see in the City’s budget, to which **Carté** responded that yes, \$400,000 had been expected, but the higher number would be a better budget amount.

M/Joyce, S/Reggiani: Move to approve the January-December 2013 budget of the hospital of revenues of \$8,007,944 and expenses of \$8,204,344 not counting depreciation.

A vote was made on the motion: 4 yeas. - 0 nays. Motion passed.

B. FY2013 (January-December 2013) Capital Items.

Carté reported that staff is still evaluating two options for Electronic Health Record and that a part of the evaluation includes assessing the expected meaningful use reimbursement for each option. **Carté** further advised that CCMC is seeking alternative funding options for the CT Scanner and advised that the Nurse Call Station system is outdated and does not cover all areas in which medical services are provided. **Kasch** requested clarification on the CT Scanner’s

associated staffing costs and whether they were included in the budget just accepted, to which **Carté** noted neither the costs nor the revenue are included in the budget. **Joyce** noted that neither the CT Scanner, nor the Nurse Call Station is on the City's capital list, in which case, the City's would likely be more amendable to the expenditure if it was a matching situation, with grants providing a secondary funding source. **Reggiani** inquired about a lease option, to which **Carté** responded the equipment itself was only \$300K and the remainder is facility infrastructure changes, which would be required for any unit. **Cheshier** asked which would be a priority, and **Carté** responded that the CT Scanner would be a revenue-generator, that would pay for itself in 1-2 years, based on Seward's experience. **Lynch** asked if the \$400K revenue following payback would allow CCMC to balance the budget, to which **Carté** responded in the affirmative. **Joyce** asked if CCMC would be amenable to a loan, which **Cheshier** noted would be a more likely approach by City Council. **Carté** requested time to discuss that option with staff and perhaps discuss the option further at the November meeting.

M/Reggiani, S/Kasch: Move to accept the 2013 Capital Budget and forward it to City Council.

A vote was made on the motion: 4 yeas. - 0 nays. Motion passed.

- IX. **AUDIENCE PARTICIPATION** – None
- X. **BOARD MEMBER COMMENTS** – None
- XI. **EXECUTIVE SESSION** – None
- XIII. **ADJOURNMENT**

M/Reggiani, S/Joyce: Move to adjourn the meeting. **Cheshier** declared the meeting adjourned at 6:50 pm.

Transcribed by: **Laura Cloward**