

## **Cordova Historic Preservation Commission**

### **Meeting Minutes – Monday, November 6, 2017**

**Members present:** Jim Casement, Brooke Johnson, Cathy Sherman, Tom McGann, and via teleconference: John Wachtel, Sylvia Lange and Heather Hall.

**Others present:** Volunteer staff support Nancy Bird.

The meeting was called to order just after 5 p.m. by Chair Jim Casement.

**Approval of agenda** Motion to approve the agenda was presented by T. McGann, Seconded by C. Sherman. Motion passed unanimously.

**Approval of minutes** Motion to approve minutes of April 13, 2017 by McGann, Seconded by C. Sherman. Motion passed without objection.

#### **Review Final Reports for CLG 2016 grants**

- a. Red Dragon Historic District signage and education materials: N. Bird referenced the report included in the meeting packet which has already been submitted to the Office and History and Archaeology. The project's primary goals were completed, Bird said, although she ran out of time to do more extensive additions to the website. There was brief discussion by Commission members who were generally pleased with the project's results. Hall suggested the final report might include a link to the website.

Motion to accept this Final Report by B. Johnson, seconded by C. Sherman.

Motion passed unanimously.

- b. Copper River Highway milepost guide: C. Sherman distributed draft copies of this guide to those present in Cordova. She reported that the brochure's text is final and she is working with a graphics designer to find the best photos for inclusion. She expects the final layout to be completed by next week. Sherman expended the project funds prior to the Sept. 30, 2017 grant deadline, and although the final report is not complete or submitted, she has kept Grants Officer Jean Ayers apprised of the project's progress. Sherman plans to print the guides next week and will forward copies with the final report to the Commission soon thereafter.

#### **Next meeting date**

After discussion, the next meeting is scheduled on Thursday, Dec. 14<sup>th</sup>, at 5 p.m.

Agenda items to be included at that meeting are: 1) Updating the Cordova Historic buildings survey and planning how to accomplish this task; 2) Final review and recommendation to the Cordova Planning and Zoning Commission of amendments to Cordova City Code, Chapter 18.90; 3) Review plans for Nirvana Park (if these plans are ready for review); and 4) Discussion of potential signage/project at Mile 13 airport due to the enhanced visibility of many of the military's revetments and structures.

H. Hall noted that the Hope community historic building survey should be available online at the State Historic Office's website. This survey may offer a good "template" for moving forward on updating the Cordova building survey. Hall also referenced a U.S. Forest

Service database that includes a significant number of historic buildings and sites in and around Cordova. Bird said she would like to talk further with Hall about these resources later this week.

**Closing comments – from the public or Commission members**

T. McGann said he would like to resign from the Commission since N. Bird is now a member of the city's Planning and Zoning Commission and, therefore, could fill his position. Brief discussion noted that it is timely to make such a change because the Cordova City Council will be making appointments to Boards and Commissions in the coming month. Bird will check on the current terms for Commission members and notify anyone whose term is up for renewal.

**Adjournment**

Motion to adjourn by T. McGann, Seconded by C. Sherman. Meeting ended at 5:20 p.m.

These minutes were approved December 14, 2017.