

Minutes
Community Health Services Board
Cordova Center – Community Rooms A & B
October 13, 2016 at 7:00pm
Regular Meeting

A. CALL TO ORDER AND ROLL CALL –

Tim Joyce called the HSB regular meeting to order at 7:00pm. Board members present: **Tim Joyce, James Burton, Tom Bailer, and Robert Beedle.**

James Wiese, David Allison, and Josh Hallquist were absent.

A quorum was established. 4 members present; 3 members absent.

CCMC staff present: Scot Mitchell, CEO; Lee Holter, CFO; and Randy Apodaca, Rehab Services.

B. APPROVAL OF AGENDA

M/Bailer S/Burton “move to approve the agenda.”

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

C. CONFLICT OF INTEREST

Bailer stated that he has a rental contract with hospital, James **Burton** also offered that he rents to the hospital. **Tim Joyce** stated that there is no conflict of interest.

D. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Participation ~ None

2. Guest Speaker ~ None

E. APPROVAL OF CONSENT CALENDAR ~ None

F. APPROVAL OF MINUTES ~ None

G. REPORTS OF OFFICERS and ADVISORS ~ None

President’s Report ~ Nothing to report other than we will have a budget and governance model that we will be talking about.

Administrator’s Report ~ **Scot Mitchell** the majority of what I had to discuss this evening is in my written report. I’m looking at moving the report to a different approach, instead of giving you the operational updates like we have been doing we’re looking at more strategic and long term visionary discussions that we need from the board.

Finance Report ~ **Lee Bennett** reviewed the July Financials with the Board, Bennett reported that we didn’t receive any grant monies in July, there wasn’t anything exceptional but bad debt was up higher than normal. You will see that the August financials look better than July’s. The facility has been consistently receiving grant monies for the Behavioral Health side, seniors and The Ride programs, those have been ongoing for years. I think that there are other opportunities out there for grants that I think would help the organization as well and that’s one of the things that Administration is looking into.

Medical Director’s Report ~ **Dr. Blackadar** reviewed the graphics provided to the board in the packet. Clinic visits are up, ER visits I do not anticipate changing, our Admits are up and Transfers are down. Dr. Sanders and I are very interested in the hospital doing well financially also, not necessarily making money, but not losing money. We’re both thinking of ways that we can help that, on the cost side and on the revenue side.

Lee Holter reported on the August Financials that were provided as a lay down at the meeting. Holter pointed out cash was up at the end of august, but the following day was a payroll day so that pulled the total back down. We actually have a positive bottom line. In kind contributions are

up due to the CT scanner. So next month this will be in your board packet and I will be happy to answer any questions after you've had time to review it.

Quorum Report ~ Ken Ward, QHR Associate Vice President reported that he is happy that Lee Holter is here on site now. Now that the team is in place there we will continue to be here to support them. Starting next week I will be setting up a phone call with Lee Holter and QHR's folks here in Nashville to discuss the cost report process and we'll schedule a contractual bed debt review. Lastly, I am planning to visit the hospital in November.

H. CORRESPONDENCE ~ None

I. ACTION ITEMS

1. QI Quarterly Report.

M/Bailer /Burton "Move to approve the QI Quarterly Report."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

2. Update Authorized Check Signers for CCMC.

M/Beedle /Bailer "Move to approve the Resolution of the Cordova Community Health Services Board of the Cordova Community Medical Center designating the representatives authorized for signing check, non-check payroll tax payment, and cash Transfers for Cordova Community Medical Center."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

3. Approval of Board Interaction with Hospital Staff Policy.

M/Burton /Bailer "Move to approve the Board Interaction with Hospital Staff Policy."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

4. Approval of Reporting of Suspected Crimes under the Federal Elder Justice Act Policy.

M/Bailer /Burton "Move to approve the Reporting of Suspected Crimes under the Federal Elder Justice Act Policy."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

5. Approval of Abuse Prevention Recognition Reporting Policy.

M/Bailer /Burton "Move to approve the Abuse Prevention Recognition Reporting Policy."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

6. Recredentialing and Privileging of Dr. Susan Beesley.

M/Bailer /Burton "Move to approve the Recredentialing and Privileging of Dr. Susan Beesley."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

7. Recredentialing and Privileging of Dr. Charles Blackadar.

M/Bailer /Burton "Move to approve the Recredentialing and Privileging of Dr. Charles Blackadar."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

8. Approval of the 2017 CCMC Budget

M/Bailer /Burton "Recommend to send the 2017 CCMC Budget to City Council."

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

J. DISCUSSION ITEMS

1. Proposed Governance Structure for HSB

The board went through the proposed Governance Structure and discussed the contents at length. Some items that stood out to the board were, the ex-officio members, appointment versus elected and whether some members of the Council should remain on the HSB.

The Chair asked the CEO to go back and make a few changes to the proposed Governance Structure and we will look at it again at the next meeting.

K. AUDIENCE PARTICIPATION ~ None

L. BOARD MEMBERS COMMENTS

Joyce ~ I appreciate the reports that you're putting in the packets and I am looking forward to seeing some emails more often than once a month if you could do that. Also I would like a Special Meeting on Tuesday at 12pm, I think we should establish an election cycle for elections and if we have time we should do elections.

Hallquist ~ Thank you, Lee and your staff for all of your hard work.

Wiese ~ Nothing to add.

Bailer ~ Yes, Thank you.

Allison ~ Nothing to add

M. ADJOURNMENT –

M/Beedle S/Bailer "I Move to adjourn the meeting."

Joyce declared the meeting adjourned at 9:45pm.

Prepared by: Faith Wheeler-Jeppson