

DRAFT

Minutes

October 9, 2013

5:30pm City Hall

Parks and Recreation Special Meeting

Budget

- A. Shelly Bourgeois calls the meeting to order, 5:40 pm.
- B. **Roll Call:** In Attendance: Steve Barnes(attempted phone conference), Karen Hallquist, Kara Johnson, Kristen Carpenter, Shelly Bourgeois, Parks and Rec Director Susie Herschleb and Admin Assistant Jim Fritsch
- C. **Approve Agenda:** M/Carpenter, S/Johnson. V/Unanimous - Approved.
- D. **Communication by Visitors:** none
- E. **Directors Report – 2014 budget**

Herschleb reports that the City Manager has requested all Departments to cut between 5% - 8% out of our budget. Parks and Rec has three budgets including Odiak Camper Park which is an enterprise fund. Herschleb has been looking at ways to do this without impacting the community and still offer quality services and possibly make them more efficient in the process.

Carpenter states that she supports adjusting the lap swim schedule to help make it more cost effective. Many times there might be a lifeguard watching one swimmer. **Herschleb** states that this is one of the many areas she is looking at to help cut up to \$50,000 from her budget. She states that we will most likely not be asking for the full time benefited Lifeguard position, but will shift 20 – 30 hours over to the Parks Maintenance to help with the Pool Staffs workload and open up more time for programing and administrative tasks. **Herschleb** is proposing to shut down aquatics programing on Tuesdays and Thursdays. This time could be used for Lifeguard training and make it so the staff can maintain vital trainings within work hours. User groups such as the school and swim teams would not be impacted because they are self-sufficient. She and Kristina, being Lifeguards, could inject programming such as cardio fitness and afterschool fun programs during this time. **Bourgeois** asks about the new pool rules. She feels that they are not easy to follow and people in the community are upset. **Herschleb** agrees that there needs to be a better approach to help clarify the rules. Complaints need to be documented. She suggests that at the next meeting to invite people to state their disapproval of the rules. The pool ops leader is following the national standards. She would like to invite the pool ops leader to the meeting as well.

1 lifeguard for lap swims – **Herschleb** states that Lifeguards are trained for 2 guard rescues only. She does not feel that it is always necessary to have two guards on deck during lap swims. Staffing 2 guards for every lap swim would add a minimum of \$10 K to temporary employee funding if we keep our current schedule which offers 3 lap swims per day / 5 days per week / and 1-2 lap swims on the weekend. To assist with single guard rescues she lists the following

equipment as possible solutions to assist a single guard in a rescue, ADA lift w/spine board attachment \$7,400, Water proof radio's \$950, Portable lifeguard chair \$4,600 (listed highest – lowest in priority). For one guard shifts, it will be important to build self-confidence in our lifeguards with thorough trainings and joint workshops with our EMS team to develop an effective safety plan. **Johnson** suggests combining some open swims with lap swims.

Herschleb, something we can look into and talk about.

Bidarki – **Herschleb** states that we currently keep the facility open until 9:30 5 days a week to facilitate adult athletics in the gym upstairs. These adult evening programs are offered all year and for months at a time attendance is often poor. Solution, create a structured league for each of the adult evening programs and close the facility to the public at 7:30. This would save the expense of staffing until 9:30 for programs no one is attending.

School district and hospital corporate pass – Increase the corporate passes and offer 20 % discount for family and adult annual passes for these employees. Currently the hospital and school employees get a considerable discount, paying \$220 for an annual family combo pass. These fees have not been increased in over 15 years. The department feels it is important for the pass structure to be the same for all corporate pass agreements.

Sibling youth discount – We would like to offer a 25% sibling discount to families who are purchasing multiple youth passes, registration fees and daily passes. This could help with participation and help parents who have multiple kids who cannot afford youth annual passes.

F. Pending Agenda:

1) Workshop, Pool rules and policies 10/22/13

G. Commission Comments: Invite concerned community members.

H. Meeting Adjourned: Adjourned 7pm