



AGENDA
COMMUNITY HEALTH SERVICES BOARD
Library Conference Room
SPECIAL MEETING
October 7, 2015 at 5:30pm

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

President

Kristin Carpenter
term expires 4/16

Vice-President

Tim Joyce
term expires 03/17

Secretary

David Reggiani
term expires 03/16

Board Members

James Burton
term expires 03/16

Tom Bailer
term expires 03/17

Joshua Hallquist
term expires 03/18

Robert Beedle
term expires 03/18

CEO/Administrator

Stephen Sundby

A. OPENING

1. Call to Order
2. Roll Call – Kristin Carpenter, David Reggiani, Tim Joyce, James Burton, Tom Bailer, Robert Beedle and Josh Hallquist.
3. Establishment of a Quorum

B. APPROVAL OF AGENDA

C. CONFLICT OF INTEREST

D. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speaker
2. Audience Comments (limited to 3 minutes per speaker). Speaker must give name and agenda item to which they are addressing.

E. APPROVAL OF CONSENT CALENDAR

1. CP 013 – Routine Cleaning of Sterile Processing Dept.
2. FS P150 – Charity Care/Discounted Fees
3. FS P302 – Promissory Notes/Payment Plans
4. FS P322 – Payoff Discount

5. FS P855 – Payment Processing
6. FS P856 – Bad Debts
7. HR 204a – Provider Credentialing/re-credentialing
8. NSG 106 – Transfer of Patients to CCMC
9. NSG 119 – Patient Transfers
10. NSG 603 – Emtala Cobra Compliance
11. NSG 607 – OB Screening
12. PHY 002 – Outpatient Pharmaceutical Standing Orders
13. PHY 011 – Medication(s) from Home
14. PHY 012 – Care, Dating and Outdating of Medications and Solutions
15. PHY 014 – Investigational Drugs
16. PHY 015 – Long Term Care Medication Regimen Review
17. PHY 016 – Controlled Substances in Med Room & ER2
18. PHY 017 – Removal of Meds From the Drug Rooms and Med Storage Areas
19. PHY 022 – Suspected Adverse Drug Reaction
20. PHY 025 – Medication Orders for Outpatient Use
21. PHY 032 – Multi-dose Vials
22. RAD 002 – Radiology Department Patient Registration
23. RAD 003 – Radiation Protection

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

24. RAD 004 - Performing Urgent Emergency Procedures
25. RAD 007 – Patient Demographic Sheet
26. RAD 008 – Maintaining Master Jacket and File System
27. RAD 009 – Exam Request and Charge
28. RAD 011 – Radiology Reports
29. RAD 012 – Release of Films and Reports
30. RAD 013 – Technique Chart
31. RAD 014 – Equipment and Department Inspections
32. RAD 019 – Image/Information Transfer
33. RAD 201 – Infection Control
34. RAD P015 – Radiology Positioning Protocols
35. ADM 205 – Resident and Patient Visitors
36. ADM 703 – Radiology Technical Staff Qualification
37. EH 104C – Disease Specific Guidelines
38. ER 110 – Emergency Services
39. ER 112 – Medical Staff Consultative Guidelines
40. IC 130 – Antibiotic Stewardship Program

F. APPROVAL OF MINUTES

1. Minutes from the July 1, 2015 Regular Meeting
2. Minutes from the September 16, 2015 Special Meeting

G. REPORTS AND CORRESPONDENCE

1. President's Report
2. Administrator's Report
3. Medical Director's Report
4. Finance Report

H. ACTION ITEMS

1. Approval of the CCMC Med Staff Bylaws
2. Approval of the CCMC Employee Handbook

I. DISCUSSION ITEMS

J. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)

Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

K. BOARD MEMBERS COMMENTS

L. EXECUTIVE SESSION

1. CCMC Administrator's Contract

M. ADJOURNMENT

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.