

**PLANNING COMMISSION REGULAR MEETING
AUGUST 8, 2017 AT 6:45 PM
CORDOVA CENTER COMMUNITY ROOMS A & B
MINUTES**

1. CALL TO ORDER

Chair **Tom McGann** called the Planning Commission Regular Meeting to order at 6:45 PM on August 8, 2017 in Cordova Center Community Rooms A & B.

2. ROLL CALL

Present for roll call were Chair **Tom McGann** and Commissioners, **Allen Roemhildt**, **Mark Frohnapfel**, and **Nancy Bird**. **Scott Pegau**, **John Baenen**, and **Heath Kocan** were absent.

Also present was City Planner **Samantha Greenwood** and Assistant Planner **Leif Stavig**.

1 person was in the audience.

3. APPROVAL OF AGENDA

M/Frohnapfel S/Bird to approve the agenda.

Upon voice vote, motion passed 4-0.

Yea: McGann, Roemhildt, Frohnapfel, Bird

Absent: Pegau, Baenen, Kocan

4. APPROVAL OF CONSENT CALENDAR

a. **Minutes of July 11, 2017 Public Hearing**

b. **Minutes of July 11, 2017 Regular Meeting**

c. **Record excused absence for John Baenen and unexcused absence for Heath Kocan from the July 11, 2017 Regular Meeting**

M/Bird S/Roemhildt to approve the consent calendar.

Upon voice vote, motion passed 4-0.

Yea: McGann, Roemhildt, Frohnapfel, Bird

Absent: Pegau, Baenen, Kocan

5. DISCLOSURES OF CONFLICTS OF INTEREST

6. CORRESPONDENCE

7. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

a. **Guest Speakers**

b. **Audience comments regarding agenda items**

8. PLANNER'S REPORT

Shannon Jones, Cordova Telephone Cooperative (CTC), said that there was a fixed line powering the telecommunication tower.

Greenwood said that the state DOT was enlarging the culverts at Fleming Spit and the city received a work order to figure out what to do with the water line. The Adams Avenue project is still being reviewed by the state and construction will occur next summer. The easement CTC is requesting near Crater Lake is through city property. City Council decided to not move forward with the two loan opportunities **Greenwood** had been working on. The avalanche code update was just fixing an error in a code section that was referenced. **Roemhildt** verified that the Science Center had not submitted a letter of interest for any property yet.

Greenwood said that the commission does not review the Planning Department's budget as there wasn't much to it besides personnel. **Bird** said she would be concerned with the 2018 budget if it was looking like the city would be cutting any positions.

9. NEW/MISCELLANEOUS BUSINESS

a. CTC Telecommunication Tower – Conditional Use Permit

M/Roemhildt S/Frohnapfel to approve the request by Cordova Telephone Cooperative, Inc. for a Conditional Use Permit to construct a telecommunication tower on Tract A, Crater Lake Watershed Tracts as described in their application

Roemhildt said he doesn't see any reason to not approve the tower and that it will be an improvement to local infrastructure. **Bird** verified with **Jones** that cell phone coverage would be improved at Orca Adventure Lodge, along Orca Road, and out in Sheep Bay. **Roemhildt** said that it improves communications for Cordova Electric's Hydroelectric Plant out Power Creek as well.

Upon voice vote, motion passed 4-0.

Yea: McGann, Roemhildt, Frohnapfel, Bird

Absent: Pegau, Baenen, Kocan

b. Resolution 17-02 – Capital Improvement List

M/Bird S/Roemhildt to approve Resolution 17-02.

McGann wanted to hear what on the list has been completed. **Greenwood** said Title 16 is ready for attorney review. Adams Avenue is already designed and ready for construction. The Post LT2 project for water infrastructure was almost complete. **McGann** said that the Mayor may have a code update for an electrical code local amendment.

McGann said that Title 16 should have \$2,000 and be second on the list. The Comprehensive Plan should be at \$100,000. **Stavig** said that other comparatively sized towns spend even more on their Comprehensive Plans.

McGann said Breakwater Avenue was terrible and becoming a safety hazard. The commission agreed to put that project above the Railroad and Council design project.

Greenwood explained that the addressing contract was for hiring a consultant to address the town. **Bird** asked if any volunteers, like the Fire Department, had looked at taking this on. **Greenwood**

said they were not willing to take it on. The commission reordered the list and decided to refer the resolution back to staff for it to come to the next meeting with the changes they had discussed.

M/Bird S/Roemhildt to refer Resolution 17-02 back to staff.

Upon voice vote, motion to refer passed 4-0.

Yea: **McGann, Roemhildt, Frohnafel, Bird**

Absent: **Pegau, Baenen, Kocan**

10. PENDING CALENDAR

Greenwood said if they were interested in the budget there's a scheduled City Council Work Session on August 29th.

Frohnafel said he would not be present for the September meeting.

11. AUDIENCE PARTICIPATION

12. COMMISSION COMMENTS

McGann said they had a good discussion and he thanked staff for their work.

13. ADJOURNMENT

M/Frohnafel S/Bird to adjourn the Regular Meeting at 7:28 PM.

With no objection, the meeting was adjourned.

Approved:



Tom McGann, Chair



Leif Stavig, Assistant Planner