

CITY OF CORDOVA



**PARKS AND RECREATION COMMISSION
REGULAR MEETING
Tuesday July 28, 2015
6:00 pm
City Hall Meeting Room**

AGENDA

Council Representative

Commission Chair

Wendy Ranney

Commission Members

Steve Barnes, Karen Hallquist, Kara Johnson, Marvin VanDenBroek, Dave Zastrow, Miriam Dunbar

Parks and Recreation Director

Susie Herschleb

Administrative Assistant

Shannon Phillips

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in pursuit of a healthy sustainable community.

A. CALL TO ORDER

B. ROLL CALL: Wendy Ranney, Steve Barnes, Karen Hallquist, Marvin VanDenBroek, Kara Johnson, Dave Zastrow, Miriam Dunbar, Susie Herschleb, and Shannon Phillips.

C. APPROVAL OF AGENDA

D. VISITOR COMMUNICATIONS

E. CONSENT CALENDAR

1. 5/26/15 Minutes (p. 2-3)

F. REPORTS

1. Directors Report (p. 4)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Spit/Nirvana Project.
2. Pool Fundraising ideas
3. Summer Camp

I. PENDING AGENDA

J. COMMISSION COMMENTS

K. ADJOURNMENT

Minutes of Parks and Recreation Commission Meeting

May 26, 2015

- A. **Dave Zastrow** called the meeting to order at 6:10 pm
- B. **ROLL CALL:**
 - In attendance:** Dave Zastrow, Kara Johnson, Marvin Van Den Broek, Miriam Dunbar, Karen Hallquist, Susie Herschleb, and Shannon Phillips.
 - Absent:** Wendy Ranney and Steve Barnes
- C. **Approval of Agenda:** **M/** K. Hallquist to approve agenda, **S/** M. Van Den Broek. **V/**Unanimous Approval.
- D. **Visitor Communication:** none
- E. **Consent Calendar:** Minutes of 4-28-15. **M/** M. Van Den Broek to approve minutes. **S/** K. Hallquist. **V/**Unanimous Approval.
- F. **Director's Report by S. Herschleb:**
 - 1. **Report format--** S. Herschleb thinks it should be more detailed than this one. She encouraged commissioners to call her with questions between meetings.
 - 2. **Shelter Cove Campsites—**D. Zastrow asked if Shelter Cove is the same place as Fleming Spit and Hippy Cove. S. Herschleb said it was. With very little promotion, the three campsites are being reserved. Campsites are \$20 per night for RV's, \$11 per night for tents. S. Herschleb feels the town needs more campsites. K. Johnson thinks the property owned by P.W.S.S.C. at 13 mile could probably be used by tents. S. Herschleb will check with P.W.S.S.C. to see how many tents they could take. Cabin Lake could also be a campground if N.V.E. agreed to that use.
 - 3. **New Filter Tank** was successfully installed by Chester Pool Systems. Unfortunately right after the pool was operational, a compression fitting failed. This caused salt water to spray on the power unit which now needs to be replaced. The pool is now using chlorine since the salt water system is out of commission. The failed compression fitting has been replaced with threaded fittings. Money will need to be raised in order to get the salt water system operational.
 - 4. **Bidarki Summer Camp** will only run one month for staffing reasons. It will be the same time as summer school which has caused some complaints. Bidarki will promote camps by other organizations. M. Dunbar wondered why there had to be less staffing this year. S. Herschleb explained that due to the hiring freeze, a Rec. Op. Leader was not hired. Instead she has tried to hire a Summer Activities Leader, a full time, 3 month position. Only 3 applications have been received, and the position has not yet been filled. This year camp will be for 2nd-5th grade students, with 1/2 day programming for 6th-8th grade students. Joe Whaley has once again donated \$1000 for camp scholarships. K. Johnson asked if interns from the Cordova Family Resource Center are still available to help with camp. S. Herschleb said she hasn't heard back yet.
 - 5. **Alternative fuel discussion** will be on June 4, at 5:30 pm at Mt. Eccles Commons. Lee Rolling will be in town to discuss feasibility for a wood/wood fiber heating system to heat the swimming pool. Chris Grimwood has been invited to participate. C.E.C. is also bringing in an intern from Germany to study the possibility of using electric heat for the pool. D. Zastrow agreed that there are several alternate fuel sources available. Kristen Carpenter from Copper River Watershed thinks that her organization may be able to get a grant to buy a pellet making machine.
 - 6. **Bidarki Gym Floor—**June 8 a contractor will come to look at the damage.
 - 7. **Beautification Project--** K. Johnson asked how many stipends are still available. S. Herschleb said about half are.
 - 8. **New vault toilet** construction cost estimates have been very high. The 2 year continuation may help bring the costs down, since a contractor could build it when he/she was less busy.
 - 9. **Pump Track** is in town. Gravel has been put on the site, but it cost over \$5,000, which was more expensive than anticipated. S. Herschleb has asked N.V.E. if they would like to donate to help cover

costs of gravel. An ARC representative will come to take the pump track off the truck and set it up. Community help day will be announced for set up. S. Herschleb plans to thin and limb trees nearby to increase view of inlet and for safety. Eventually she hopes to have a trail down to the water and a picnic area. A fundraiser to pay for the gravel is in the works.

G. **Unfinished Business:** none.

H. **New Business**

1. **Finished Pool Filter Update**—Commissioners went to the pool to learn about the new tank and other parts of the system. The acid is pumped from outside of building for the PH balance. The filters should last many years as long as they are cleaned every 7 to 10 days. The cleaning takes about 25 minutes. The U.V. system cuts down the chlorine by 50%. The chlorine pumps are now being used while the salt water system is inoperable. The large boiler is powerful but hard to maintain. While pool was closed all peeled paint in pool area was removed and repainted, stainless steel was scrubbed, floors, doors, and walls in bathrooms were painted. Glass doors are coming for the bathrooms which will help conserve heat.

I. **Pending Agenda**

1. K. Johnson would like to add Alternative Funding Sources as a way to fund the salt water power module.
2. S. Herschleb would like to have discussion about swimming lessons by K. Hallquist and other private contractors.

J. **Commission Comments**

D. Zastrow thinks the trail next to the swimming pool is looking very good. M. Van Den Broek said the tour was helpful and showed how big the pipe was that had the failure.

K. **Adjournment:** M to adjourn/ K. Johnson, S/ M. Van Den Broek
Meeting adjourned at 7:33 pm.

Next meeting is scheduled for Tuesday, July 28 at 6 pm.

Respectfully Submitted,
Miriam Dunbar, Secretary

CITY OF CORDOVA PARKS AND REC. DEPT. DIRECTORS REPORT 7/15

Dear Commission,

I was able to keep you fairly well informed the month of June. I have been focused on our two mini projects; Nirvana/Spit thinning & renovation and the pavilion at the grassy field. Finally, I have been reviewing the new applicants for the Rec. Ops Leader Position. Below is a bulleted list of happenings related to our current projects:

- Reassess resources and reassign employees dedicated to camp to other areas.
- Downsize staff
- Confirm that the hiring freeze is officially over for the Rec. Ops Leader position and advertise immediately.
- Order salt water power module for pool
- Request a donation from NVE for Fisherman's Memorial and pump track project
- Meet with Cordova Air and discuss spit beachfront & learn about their waterway
- Talk with Harbor and discuss access to float planes via the spit.
- E-mail DNR on permitting swim area and no wake signs
- Request a review of the States indemnification stipulation for 5 year permit process
- Discuss permitting needs with Fish and Game
- Meet with DOT to discuss parking options for Nirvana on Lake Ave.
- Mark trees for removal @ Nirvana
- Request the public not use the beach @ skaters Cabin as an open beach
- Work on spit design and management.
- Receive first shipment of signage for spit.
- Hunt for our pumptrack signage!
- Meet with Wilson to decide where to move the pavilion in order to build CRWP bio filter for snow storage.
- Diligent requests for information on gym floor repair.
- Plan some improvements as a result of moving the pavilion.
- Place myself on the agenda for next month's Tribal Council Meeting and present to the council to request funding.
- Brainstorm Bike Hike & Swim fundraiser for salt water / parks improvements
- Create a 'better' back up plan for Salmon Jam at Bidarki and document those plans
- Alaska Salmon Run registration @ Bidarki
- Work the Salmon Runs / drive bus for 5 & 10k runs
- Further research summer programming options

I took the bulleted approach to my director's report this time knowing that I would have time with in the agenda to discuss in detail Summer Camp, the Spit and Nirvana Park.