



AGENDA
COMMUNITY HEALTH SERVICES BOARD
Library Conference Room
REGULAR MEETING
July 1, 2015 at 6:15pm

At CCMC, we believe that healthy people create a healthy community.

President

Kristin Carpenter
term expires 4/16

Vice-President

Tim Joyce
term expires 03/17

Secretary

David Reggiani
term expires 03/16

Board Members

James Burton
term expires 03/16
Tom Bailer
term expires 03/17
Joshua Hallquist
term expires 03/18
Robert Beedle
term expires 03/18

CEO/Administrator

Stephen Sundby

I. OPENING

- A. Call to Order
- B. Roll Call – Kristin Carpenter, David Reggiani, Tim Joyce, James Burton, Tom Bailer, Robert Beedle and Josh Hallquist.
- C. Establishment of a Quorum

II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- A. Guest Speaker
- B. Audience Comments (limited to 3 minutes per speaker). Speaker must give name and agenda item to which they are addressing.

III. CONFLICT OF INTEREST

IV. APPROVAL OF AGENDA

V. APPROVAL OF CONSENT CALENDAR

Minutes from the May 29, 2015 HSB Special Meeting

VI. REPORTS AND CORRESPONDENCE

- A. Administrator's Report ~ attached
- B. President's Report
- C. Finance Report

VII. ACTION ITEMS ~ None

VIII. DISCUSSION ITEMS

- A. Medical Facility Management Services recommended for CCMC

IX. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)

Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

X. BOARD MEMBERS COMMENTS

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

Minutes
Community Health Services Board
Library Conference Room
May 29, 2015 – 12:00 PM
Special Meeting

I. CALL TO ORDER AND ROLL CALL –

Kristin Carpenter called the HSB special meeting to order at 12:00 pm. Board members present: **Kristin Carpenter, Tom Bailer, Josh Hallquist and Robert Beedle (telephonically).**

A quorum was established.

CCMC staff present: Stephen Sundby, CEO; and Kim Wilson, HR Coordinator

II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- **Guest Speakers ~ None**
- **Audience Comments ~ None**

III. CONFLICT OF INTEREST ~ None

IV. APPROVAL OF AGENDA

M/ Bailer S/ Hallquist “move to approve the agenda.”

Upon voice vote, Motion passed 4-0

V. APPROVAL OF CONSENT CALENDAR ~ None

VI. REPORTS AND CORRESPONDENCE

Administrator’s Report ~ None

President’s Report ~ None

Finance Report ~ None

VII. ACTION ITEMS

A. Recredentialing and Privileging of Yvonne Gambini, FNP

M/ Bailer S/ Hallquist “move to approve.”

Upon voice vote, Motion passed 4-0

Carpenter asked about Yvonne Gambini’s current status.

Stephen Sundby replied that Yvonne had been coming here for several years, then for a while she didn’t want to come back to work at CCMC. But things have changed and now she is back, she is someone that we have interviewed for a permanent position.

VIII. DISCUSSION ITEMS ~ None

IX. AUDIENCE PARTICIPATION ~ None

X. BOARD MEMBERS COMMENTS

Carpenter ~ No comment

Hallquist ~ No comment

Bailer ~ No comment

Beedle ~ No comment

XI. Executive Session ~ None

XII. ADJOURNMENT –

M/ Bailer S/ Hallquist “I Move to adjourn the meeting.”

Carpenter declared the meeting adjourned at 12:04pm.



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TO: HSB, City Council Members
FROM: Stephen Sundby, Ph.D., CEO
DATE: July 1, 2015
RE: Administrator's Report

Staffing

We have the following travelers at this time.

- 1) 3 Nurses
- 2) 1 Medical Providers (Physician)

Status of open positions and transitions:

- 1) Director of Nursing
- 2) Long Term Care Coordinator
- 3) Facility Building Manager
- 4) Physician (in current discussions with 3 Physicians and 1 Physician's Assistant)
- 5) Advance Nurse Practitioner/Physician Assistant
- 6) Nurse – We have open nursing positions.
- 7) CNA – We have open positions.

Financial

CCMC has paid back \$807,000 to Medicaid, \$147,000 to Medicare.

Employee Satisfaction

CCMC completed its second annual employee satisfaction survey in October. We are in the process of analyzing the data and will report to the HSB and staff.

CT Scanner

- CCMC has received notification of award for \$250,000 from the Murdock Charitable Trust.
- CCMC has received verbal notification of award for \$250,000 from the Rasmuson Foundation.

Electronic Health Record (EHR) – Healthland Centriq

- We have started the implementation of the hardware necessary for implementing the EHR.