

**Minutes**  
**CCMC Authority – Board of Directors**  
**CCMC Admin Conference Room**  
**June 25, 2020 at 6:00pm**  
**Regular Meeting**

**CALL TO ORDER AND ROLL CALL –**

**Greg Meyer** called the Board Meeting to order at 6:00pm.

Board members present: **Greg Meyer, Linnea Ronnegard, Craig Kuntz, and Kelsey Hayden (arrived at 6:05pm).**

**A quorum was established. 3 members present.**

CCMC staff present: Dr. Hannah Sanders, CEO; Kelly Kedzierski, CNO; Eric Price, CFO; Tamara Russin, Director of Ancillary Services; Mariesa Woods, Business Office Manager; Barb Jewell, Behavioral Health Program Manager, Vivian Knop, Materials Management, Kim Wilson, Human Resources Manager and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

**A. APPROVAL OF AGENDA**

**M/Kuntz S/Ronnegard** "I move to approve the Agenda as amended."

**Meyer - yea, Kuntz - yea, Ronnegard - yea, Hayden - absent, Graham - absent**  
**3 yeas, 0 nay, 2 absent; Motion passed.**

**B. CONFLICT OF INTEREST ~ None**

**C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Audience Comments ~ None
2. Guest Speaker ~ None

**D. APPROVAL OF MINUTES**

1. **May 28, 2020 Regular Meeting Minutes**

**M/Kuntz S/Ronnegard** "I move to approve the May 28, 2020 Regular Meeting Minutes."

**Meyer - yea, Kuntz - yea, Ronnegard - yea, Hayden - yea, Graham – absent**

**E. BOARD DEVELOPMENT ~ None**

**F. REPORTS OF OFFICERS and ADVISORS**

1. Board Chair report – I would like to see if we have something that we can send out to the donors as a formal Thank You. I have been meeting with Bert pretty regularly, let me know if you guys want to have a Worksession so I can get you up to speed on what's going on.
2. CEO Report – Dr. Sanders reported that her CEO report is in the packet and she is happy to answer any questions the Board might have for her. She thanked Greg for the suggestion on the Thank You, and Dr. Sanders let him know that we have cards and pictures. Our staff has huge lists of task that their already taking care of and task saturation is something that I want to take a look at.

3. CFO Report – Eric stated that everyone has his report, he highlighted a few things on page 6 and 7. We are going through some more transition, our Business Office Manager has resigned and is done this week, so we will be posting that position again in the next 90 days or so. Also, last month there were quite a few questions on the collections policies, in the month of May we added two new charge codes so you'll start seeing those adjustments on the balance sheet more in July and August.
4. CNO – Kelly reported that her reports are in the packet and she is available to answer any questions the Board may have for her. We have a few more travelers on staff, we need to be prepared in the event that COVID erupts in Cordova.

## **G. DISCUSSION ITEMS**

### **1. Board Communication Policy**

Dr. Sanders reported that there is a copy of the original CCMC Board Communications Policy in the packet for reference should the Board decide that they would like to draft a Board Communications Policy, this may give some language to start from.

### **2. COVID Response**

Dr. Sanders reported that since Covid has started we've put this in as a placeholder in our meetings. The City EOC and the Medical Response Team has been updating the community. Everyone is aware that currently we have three active cases, it looks like it is very contained so it will be a very small issue at Ocean Beauty. There isn't anything pending from the COVID side of things.

## **H. ACTION ITEMS**

### **1. COVID Preparation Capital Projects Section 1**

**M/Hayden S/Ronnegard** "I move that the CCMC Authority Board of Directors approve the COVID Preparation Capital Projects Section 1 for a total of \$308,161.31."

**Meyer - yea, Kuntz - yea, Ronnegard - yea, Hayden - yea, Graham - absent  
4 yeas, 0 nay, 1 absent; Motion passed.**

### **2. COVID Preparation Capital Projects Section 2**

**M/Kuntz S/Hayden** "I move that the CCMC Authority Board of Directors approve the COVID Preparation Capital Projects Section 2 for a total of \$650,000."

**Meyer - yea, Kuntz - yea, Ronnegard - yea, Hayden - yea, Graham - absent  
4 yeas, 0 nay, 1 absent; Motion passed.**

### **3. COVID Preparation Capital Projects Section 3**

**M/Hayden S/Ronnegard** "I move that the CCMC Authority Board of Directors approve the COVID Preparation Capital Projects Section 3 for a total of \$247,000."

**Meyer - yea, Kuntz - yea, Ronnegard - yea, Hayden - yea, Graham - absent  
4 yeas, 0 nay, 1 absent; Motion passed.**

## **I. AUDIENCE PARTICIPATION**

**J. BOARD MEMBERS COMMENTS**

**Meyer** – Email Faith if you would like to have a Worksession and tell her what your availability is. Other than that, thank you, thank you, thank you.

**Ronnegard** – Thank you everybody

**Kuntz** – Thank you for all of your hard work.

**Hayden** – Great to have good projects at the hospital and everyone is working so hard and it has not gone unnoticed. And Greg, I would be interested in having a Worksession.

**K. EXECUTIVE SESSION**

**1. Randall Draney Incentive Compensation**

6:45pm **M/Kuntz S/Ronnegard** to go into Executive Session for matters, immediately knowledge of which would clearly have an adverse effect upon the finances of the public entity such as Randall Draney's Incentive Compensation.

**Board exited Executive Session at 7:12pm**

The Board Chair will send an email to Faith with their decision on whether to award compensation.

**L. ADJOURNMENT**

**M/Hayden S/Ronnegard** "I move to adjourn"

**Greg Meyer** declared the meeting adjourned at 7:15pm.

**Prepared by: Faith Wheeler-Jeppson**