

**PLANNING COMMISSION REGULAR MEETING
JUNE 18, 2019 AT 6:30 PM
CORDOVA CENTER COMMUNITY ROOMS A & B
MINUTES**

1. CALL TO ORDER

Chair *Tom McGann* called the Planning Commission Regular Meeting to order at 6:30 PM on June 18, 2019 in Cordova Center Community Rooms A & B.

2. ROLL CALL

Present for roll call were Chair *Tom McGann* and Commissioners, *Scott Pegau, John Baenen, Allen Roemhildt, Nancy Bird,* and *Chris Bolin*. *Trae Lohse* was absent.

Also present was City Planner *Leif Stavig*.

One person was in the audience.

3. APPROVAL OF AGENDA

M/Pegau S/Baenen to approve the agenda.

Upon voice vote, motion passed 6-0.

Yea: *McGann, Baenen, Pegau, Roemhildt, Bird, Bolin*

Absent: *Lohse*

4. APPROVAL OF CONSENT CALENDAR

a. Minutes of May 7, 2019 Regular Meeting

b. Record excused absence for John Baenen and Trae Lohse from the May 7, 2019 Regular Meeting

M/Pegau S/Baenen to approve the consent calendar.

Bird said that she was noted as absent in the minutes, but remembered attending the meeting. *Stavig* said she arrived right after roll call and that under the Approval of Consent Calendar, the minutes state she arrived.

Upon voice vote, motion passed 6-0.

Yea: *McGann, Baenen, Pegau, Roemhildt, Bird, Bolin*

Absent: *Lohse*

5. DISCLOSURES OF CONFLICTS OF INTEREST

6. CORRESPONDENCE

7. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

a. Guest Speakers

Sam Greenwood, Public Works Director, gave a presentation on the BUILD grant application that the city was submitting.

b. Audience comments regarding agenda items

8. PLANNER'S REPORT

Stavig thanked the commission for being flexible with scheduling the meetings; with only one person in the Planning Department, he expects they will need to be flexible in the future as well.

9. NEW/MISCELLANEOUS BUSINESS

a. Resolution 19-06 – Support for BUILD Grant Application

M/Bird S/Bolin to approve Resolution 19-06.

Bird said that the grant seems like a good opportunity. *Bolin* said that the harbor needs work. *Baenen* said it was a no-brainer.

Upon voice vote, resolution passed 6-0.

Yea: McGann, Baenen, Pegau, Roemhildt, Bird, Bolin

Absent: Lohse

b. Resolution 19-07 – Vacation of Utility Easement for Lauren Padawer

M/Roemhildt S/Bird to approve Resolution 19-07.

Roemhildt said that all of the utilities were in agreement and he was curious why the easement was so large to begin with. *Pegau* said that the resolution was not specific enough about what portion was being vacated. *Pegau* said he wanted to make sure that it was the previous owner who was on the wrong side of the line. *Baenen* said the whole utility easement should be vacated. *Stavig* said that if this gets approved, a plat will be created showing the vacation. It would be perfect to further specify the vacation area in the resolution language.

M/Pegau S/Bird to amend the second whereas to state “as shown in the as-built.”

Upon voice vote, motion to amend passed 6-0.

Yea: McGann, Baenen, Pegau, Roemhildt, Bird, Bolin

Absent: Lohse

Upon voice vote, amended resolution passed 6-0.

Yea: McGann, Baenen, Pegau, Roemhildt, Bird, Bolin

Absent: Lohse

c. Comprehensive Plan Discussion

Stavig said that they finally have a draft plan out for public review. There are two documents: the Executive Summary and the full Comprehensive Plan. He recommended that the commission review and provide comments on the full plan, as the summary repeats a lot of what is in the plan. There will be appendices that will be released later in the summer as well with a lot of the backup data. Ultimately, it will be coming to the commission in the fall for a recommendation to City Council to approve the plan.

Bird said that she read the Executive Summary and it jives with what they have been hearing. There were also some interesting stats, especially concerning housing and income. *Stavig* said that the plan was definitely still a draft subject to change. *Roemhildt* said that he was very pleased with the plan.

Pegau said that the land use maps have a large overlap with what the commission does. *McGann* said that now that they are getting a Comprehensive Plan, there is more work for staff and the commission. He wonders how a one-person Planning Department will be able to work on a lot of the items. *Stavig* said that in the housing and land use sections, a lot of the strategies are action items that require staff time. That will be an

important conversation that they will have to have in the future about how they will tackle so much with limited resources.

Stavig said that a separate Work Session concerning the future Land Use Map is warranted, so he will look into getting that set up. *Pegau* said he would like to look closely and compare the Land Use Map to the existing zoning map. *Stavig* said that the future Land Use Map also guides decisions outside of rezoning.

10. PENDING CALENDAR

11. AUDIENCE PARTICIPATION

12. COMMISSION COMMENTS

Pegau said he appreciated having the plan with time to comment.

Baenen said that he was happy to see the city making an effort to get grants. *Stavig* said that the city was successful at getting the grant for the Cordova Center stairs.

Bolin said he also appreciated the grant efforts and the efforts by staff for the comprehensive plan.

Bird said that she hopes the future City Manager appreciates staff as much as the commission does.

13. ADJOURNMENT

M/Bird S/Baenen to adjourn the Regular Meeting at 7:23 PM.
With no objection, the meeting was adjourned.

Approved:



Tom McGann, Chair



Lief Stavig, City Planner