



AGENDA
CCMC AUTHORITY BOARD OF DIRECTORS
CCMC CONFERENCE ROOM
JUNE 14, 2018 at 12:00PM
SPECIAL MEETING

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

Board of Directors

VACANT exp. 3/19
April Horton exp. 3/19
Gary Graham exp. 3/19
Kristin Carpenter exp. 3/20
Linnea Ronnegard exp. 3/21

CCMC CEO

Scot Mitchell

OPENING: Call to Order

Roll Call – April Horton, Kristin Carpenter, Linnea Ronnegard, and Gary Graham.
Establishment of a Quorum

- A. APPROVAL OF AGENDA**
- B. CONFLICT OF INTEREST**

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS (Speaker must give name and agenda item to which they are addressing.)

- 1. Audience Comments (limited to 3 minutes per speaker).
- 2. Guest Speaker

D. ACTION ITEMS

- 1. Facility Wireless Upgrade

E. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)

Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

F. BOARD MEMBERS COMMENTS

ADJOURNMENT

For a full packet, go to www.cityofcordova.net/government/boards-commissions/health-services-board

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.



Memorandum

To: CCMC Authority Board of Directors
From: Scot Mitchell, FACHE, CCMC CEO
Subject: Upgrade CCMC WiFi
Date: 06/08/2018

Suggested Motion: “I move that the CCMC Authority Board of Directors approve the contract with Arctic IT to upgrade the facility wireless system as requested.”

Cordova Community Medical Center
Contract Review and Approval Form

Description of contract:

This agreement is for implementing a more robust wireless network system to accommodate the new Thrive Electronic Health Record (EHR) system. Our current wireless system does not have the capacity to handle the new Thrive EHR program. This system will allow wireless coverage for all areas of the hospital for the EHR, along with a segregated wireless system for nursing home residents and visitors.

Vendor Name: Arctic IT

Vendor Contact person: Mark Mathis

Vendor Address: 375 West 36th Avenue, Suite 300 Anchorage, AK 99503

Vendor Phone: 907-261-9500

Vendor Email: mmathis@arcticit.com

Vendor Website: www.arcticit.com

Effective Dates: Start: 06/15/2018 End: 07/31/2018

Fee Based: Volume/Contingency based:

Annual Cost to CCMC: \$ 40,394.31 Cumulative Cost to CCMC: \$ 40,394.31

Was this contract included in approved budget? Yes No

Termination options: N/A

Evergreen Clause: Yes No

CCMC Authority Board approval needed? No Yes, approval date: 06/14/2018

Review by Legal Counsel: Yes No

Date of OIG LEIE verification: 6/11/18

Date of Completion of ADM 301a Form: _____

Options to this contract:

Our current wireless system does not have the capacity to handle the new Thrive EHR program. We will be required to upgrade the wireless system in order to fully use the capabilities of the new EHR. Arctic IT is also our current IT services vendor.

Form completed by: Scot Mitchell Date: 06/11/2018

Certifications

Topic	Certification	Initials or N/A
Understanding of Parties	<ul style="list-style-type: none"> • I have read the contract and all attachments. • All documents incorporated by reference are attached. • All terms and conditions agreed to by CCMC are included, and no unacceptable term or condition is included. 	SM
Performance	<ul style="list-style-type: none"> • CCMC can perform all of its duties under the contract. • No conflict exists between this contract and other known CCMC obligations. 	SM
Completeness	<ul style="list-style-type: none"> • CCMC is the contracting party. • Beginning and end dates are included. • Payments and payment schedule are specific. 	SM
Conflicts of Interest	<ul style="list-style-type: none"> • Other party is not, and for the previous twelve months has not been, an employee of CCMC. • Other party is not, and for the previous twelve months has not been, a Board member of CCMC. • Other party is not, and for the previous twelve months has not been, an immediate family member (as defined in 42 CFR 1001.1001(a)(2)) of a CCMC employee or Board member. • Other party is not, and for the previous twelve months has not been, a member of the household of a CCMC employee or Board member. 	SM
Office of Inspector General's List of Excluded Individuals/Entities	<ul style="list-style-type: none"> • Other party is not an individual, or a managing employee of an entity that has been excluded from participation in Medicare, Medicaid or any Federal health care programs as listed on the United States Department of Health and Human Services, Office of Inspector General's List of Excluded Individuals/Entities. 	SM
Independent Contractor	<ul style="list-style-type: none"> • If CCMC is procuring personal services, the contractor is an independent contract, not an employee. 	SM
Limitation of Liability	<ul style="list-style-type: none"> • If the contract includes a limitation of the other party's liability (other party will not be responsible for indirect, consequential, or punitive damages; limitations of warranties; or limitation of liability to a set amount or repair or replacement); risk of liability and loss to CCMC have been considered and found acceptable. 	SM
Access to books and records	<ul style="list-style-type: none"> • Contract contains language pursuant to Section 952 of the Omnibus Reconciliation Act of 1980, Public Law 96-499, as contained in Section 1861(v)(1) of the Social Security Act, and implementing regulations at 42 C.F.R. Part 420, upon written request any time within four (4) years after the rendering of services under this Agreement, the other party agrees to make available to the Secretary of Health and Human Services or to the Comptroller General, or to any of their duly authorized representatives, access to the Contract and to the books and records (including all writings, transcripts and tapes in any form) of the other party as may be necessary to verify the nature and extent of the services furnished pursuant to this Agreement and the costs of such services, in the event it carries out any of its duties under the contract, or through a subcontractor, with a value or cost of \$10,000 or more over a twelve month period. 	SM