

**PLANNING COMMISSION REGULAR MEETING  
JUNE 13, 2017 AT 6:45 PM  
CORDOVA CENTER COMMUNITY ROOMS A & B  
MINUTES**

**1. CALL TO ORDER**

Chair *Tom McGann* called the Planning Commission Regular Meeting to order at 6:45 PM on June 13, 2017 in Cordova Center Community Rooms A & B.

**2. ROLL CALL**

Present for roll call were Chair *Tom McGann* and Commissioners *John Baenen, Allen Roemhildt, Mark Frohnapfel*, and *Nancy Bird*. *Scott Pegau* and *Heath Kocan* were absent.

Also present was City Planner *Samantha Greenwood* and Assistant Planner *Leif Stavig*.

0 people were in the audience.

**3. APPROVAL OF AGENDA**

M/Frohnapfel S/Bird to approve the agenda.

Upon voice vote, motion passed 5-0.

Yea: McGann, Baenen, Roemhildt, Frohnapfel, Bird

Absent: Pegau, Kocan

**4. APPROVAL OF CONSENT CALENDAR**

- a. Minutes of April 11, 2017 Regular Meeting
- b. Minutes of May 9, 2017 Public Hearing
- c. Minutes of May 16, 2017 Work Session
- d. Minutes of May 16, 2017 Public Hearing
- e. Minutes of May 16, 2017 Special Meeting
- f. Record excused absence for Heath Kocan from the April 11, 2017 Regular Meeting

M/Bird S/Roemhildt to approve the consent calendar.

Upon voice vote, motion passed 5-0.

Yea: McGann, Baenen, Roemhildt, Frohnapfel, Bird

Absent: Pegau, Kocan

**5. DISCLOSURES OF CONFLICTS OF INTEREST**

*McGann* said that he did a conceptual drawing for *Leo Americus*. He doesn't plan on building the house. He doesn't think it is a conflict, but put it out to the commission and would be happy to step aside if they wanted. There was unanimous consent from the commission that there was not a conflict.

**6. CORRESPONDENCE**

- a. Letter from Becky Chapek

**7. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- a. Guest Speakers
- b. Audience comments regarding agenda items

## 8. PLANNER'S REPORT

*Greenwood* said the land sale on Chase Avenue passed City Council. It would probably take a while, but she would keep them updated.

*Greenwood* said that they had received a couple of different requests from the state for capital project requests for federal funding. *Stavig* said the projects they submitted were the South Harbor Rebuild, Cordova City Streets Improvements Phase II, and the Crater Lake Power and Water Project. *Bird* said it would be more accurate to call the funding federal infrastructure funding.

*Greenwood* said that Cordova Telephone Cooperative was working on a Conditional Use Permit for a cell phone tower near Crater Lake.

## 9. NEW/MISCELLANEOUS BUSINESS

### a. Final Plat Approval for Subdivision of Lots 1-4, Block 42, Plat 11-1

M/Frohnapfel S/Baenen to recommend to City Council to approve the final plat request for Subdivision of Lots 1-4, Block 42, Plat 11-1.

*Frohnapfel* said that anything they can do to make more buildable lots that conform should move ahead. *Baenen* said the plat was cleaning up four of undersized lots. He commented that there were many small and irregularly shaped lots in the surrounding area. *McGann* said the city stands to gain from the plat.

Upon voice vote, motion passed 5-0.

Yea: *McGann, Baenen, Roemhildt, Frohnapfel, Bird*

Absent: *Pegau, Kocan*

## 10. PENDING CALENDAR

*McGann* asked if the commission wanted to change the meeting time. The commission agreed to make no changes to the meeting time.

## 11. AUDIENCE PARTICIPATION

## 12. COMMISSION COMMENTS

*Frohnapfel* said he saw addressing was on the Planning Department's board.

*McGann* thanked the commission for their work.

## 13. ADJOURNMENT

M/Frohnapfel S/Baenen to adjourn the Regular Meeting at 7:37 PM.  
With no objection, the meeting was adjourned.

Approved:



Tom McGann, Chair



Leif Stavig, Assistant Planner