

Minutes
Community Health Services Board
Cordova Center – Community Rooms A
June 9, 2016 at 7:00pm
Regular Meeting

I. CALL TO ORDER AND ROLL CALL –

David Allison called the HSB special meeting to order at 7:00pm. Board members present: **David Allison, Tim Joyce (telephonically), Tom Bailer, and Josh Hallquist. James Burton, James Wiese and Robert Beedle were absent.**

A quorum was established. 4 members present; 3 members absent.

CCMC staff present: Noel Rea, Interim CEO; Stephen Sundby, Executive Director of Sound Alternatives; Olinda White, Interim CFO; Mary Rios, Interim DON; Randy Apodaca, Rehab Services; Vivian Knop, Materials Management; and Kevin Byrd, Radiology Tech.

II. APPROVAL OF AGENDA

M/Bailer S/Hallquist "move to approve the agenda."

Vote on motion: 4 yeas, 0 nays, 3 absent. Motion was approved.

III. CONFLICT OF INTEREST ~ None

IV. COMMUNICATIONS BY AND PETITIONS FROM VISITORS ~ None

- 1. Annual Audit Report** ~ Sara from the Auditor's office went through the documentation that was provided in the packet. A hardcopy of this information can be provided if requested.
- 2. Salary Schedule from JB Rewards** ~ Vance Jacobson went through a power point that was prepared to show the board the time frame and financial impact of a raise in salary. A copy of that power point was provided at the meeting for the board and can be provided if requested.

This was not listed on the Agenda as an actionable item, so no decision can be made at this time. The board asked that this be brought back to the board with more information at the next HSB Meeting.

The Board also felt that more detailed financial information (a full fiscal note) was necessary before they felt comfortable making a decision. The board members also felt that the new permanent CEO Scot Mitchell should have time to review this information as well.

- 3. Audience Comments** ~ None

V. APPROVAL OF CONSENT CALENDAR

M/Bailer S/Hallquist "move to approve the consent calendar."

CCMC Policies LTC 130, LTC 309, LTC 105, LTC 325, LTC 102, NSG 133A, NSG 133B, RS 207, RS 301, RS 302, RS 303, RS 304, RS 305, RS 401, RS 402, RS 403, RS 404, RS 405, RS 406, RS 407, RS 408, RS 409, RS 410, RS 411, RS 412, RS 413, RS 414, RS 416, RS 418, RS 419, RS 420, QMC 100, ER 111, ER 113, ER 114, LAB 200, LAB 201, LAB 202, LAB 203, LAB 300, LAB 302, LAB 303, LAB 306, LAB 309, LAB 310, LAB 311, LAB 312, LAB 313, LAB 307, LAB 314, LAB 301, LAB 108, DTY 103, DTY 302, DTY 302A, DTY 303, DTY 304, DTY 307, DTY 308, DTY 310, DTY 311, DTY 312, DTY 313, DTY 314, DTY 315, DTY 316, DTY 317, DTY 318, DTY 319, DTY 320, DTY 322, DTY 324, DTY 325, DTY 326, DTY 326A, DTY 327, DTY 328, DTY 329, DTY 330, DTY 331, DTY 501, DTY 502, DTY 504, DTY 507, DTY 509, DTY 510, DTY 513, DTY 514, DTY 515, DTY 516, DTY 700, DTY 701, DTY 702, DTY 323 , DTY 316, DTY 309, DTY 305.

HSB Chairman recommended that for purchasing food that CCMC take a look at Cisco, they are on average 1/3 the price of what Food Services of America charges.

Vote on motion: 4 yeas, 0 nays, 3 absent. Motion was approved.

VI. APPROVAL OF MINUTES

M/Hallquist S/Bailer “move to approve the minutes from the April 14, 2016 Regular Meeting Minutes, April 27, 2016 Special Meeting Minutes and the May 12, 2016 Regular Meeting Minutes.”

Vote on motion: 4 yeas, 0 nays, 3 absent. Motion was approved.

VII. REPORTS OF OFFICERS and ADVISORS ~ None

President’s Report ~ Nothing in addition to what we’re already talking about.

Administrator’s Report ~ In addition to what we’ve already talked about, we will have a CFO candidate coming here. His name is Lee Hammett, he has worked at a Critical Access Hospital here in Alaska in Sitka. **Allison** asked if Scot been involved in that. **Noel** responded that Scot has seen his CV. **Allison** asked if he weighed in on him. **Rea** stated that yes, and he thought that Scot was fine with him.

Discussion continued as to whether Scot Mitchell was given the information and had weighed in and agreed to offer a contract to Lee Bennett.

Medical Director’s Report ~ None

Finance Report ~ Olinda reported that even though she provided the financial report it was not 100% accurate. This inaccuracy appears to be due to a computer issue, and I have been working on getting that fixed.

The Board continued with a more detailed discussion regarding the monthly financial materials provided.

Sound Alternatives Report ~ Stephen Sundby report that they are waiting now to hear on their grant and how much it will be.

Quorum Report ~ Ron Vigus stated that they are continuing to search for a CFO for the facility. Ron is planning on being at the July 14th Regular Meeting.

VIII. CORRESPONDENCE ~ None

IX. ACTION ITEMS ~ None

X. DISCUSSION ITEMS

1. List of Contracts Obligating CCMC

Allison asked for this item to be placed on the Agenda to see about having staff generate a list of all of the contracts. **Joyce** stated that it might be a good time to have the discussion of having a Finance Committee to see that information. **Bailer** agreed on a Finance Committee and then they can come back and report to the Board. As far as the Contracts are concerned they aren’t an issue for me at this point. **Hallquist** disagreed about the need for a list of contracts from CCMC. We need to let the people do what we’re paying them to do, if they aren’t doing their job, we should get rid of them.

Rea reported that they have a vendor list, and there are 195 vendors on that list. **Faith** spoke up and reported that she has a spreadsheet that she had created for Stephen that listed every contract that the CEO signs off on.

XI. AUDIENCE PARTICIPATION ~ None

XII. BOARD MEMBERS COMMENTS

Joyce ~ Ron Vigus, Bill Donatella and I met, we all know that we signed an 18 month contract with QHR. We decided to wait to make a decision until Scot Mitchell comes on board to see what his thoughts are on what he thinks QHR can provide that will be beneficial to the facility.

Hallquist ~ Thank you everybody for all of your hard work at the hospital, it's much appreciated.

Bailer ~ Yes I would echo that, and I would look into Cisco especially if it will save money.

Allison ~ Yes, Thank you to staff for coming out and being here in case we have any questions and for all of your hard work.

XIII. Executive Session

1. CEO Transition

2. Personnel Issues (Attorney Client)

At 9:00pm M/Bailer S/Hallquist "move to go into executive session for matters, immediate knowledge of which would clearly have an adverse effect upon the finances of CCMC."

Board took a 5 minute break

Board went into Executive Session at 9:05pm.

HSB Members came out of Executive session at 9:45pm

Vote on motion: 5 yeas, 0 nays, 2 absent. Burton-Absent; Allison-yes; Joyce-yes; Beedle-absent; Bailer-yes; Hallquist-yes and Wiese-yes. Motion was approved.

M/Joyce S/Bailer motion to direct Chair and staff to proceed as directed in Executive Session regarding the CEO transition.

XIX. ADJOURNMENT –

M/Bailer S/Joyce "I Move to adjourn the meeting."

Allison declared the meeting adjourned at 9:50pm.

Prepared by: Faith Wheeler-Jeppson