

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
April 25, 2018 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Kristin Carpenter called the Board Meeting to order at 6:00pm.

Board members present: **Kristin Carpenter, Linnea Ronnegard, Greg Meyer and Barbara Solomon (telephonically).**

A quorum was established. 4 members present.

CCMC staff present: Scot Mitchell, CEO; Randall Draney, CFO; Kelly Kedzierski, CAH DON; Kadee Goss, LTC DON; and Faith Wheeler-Jeppson, Compliance Officer.

A. APPROVAL OF AGENDA

M/Meyer S/Ronnegard “move to approve the Agenda as amended.” (remove action item #2)

4 years, 0 nay

Motion passed.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Participation ~ None

2. Guest Speaker ~ None

D. BOARD DEVELOPMENT – Randall presented training on CCMC Financial Improvement Activities. A few highlights were explaining to the board the differences between a Balance Sheet, and Income Statement, and a Statement of Cash flows. Randall reviewed CCMC’s gross revenue, deductions, cost recoveries, total net revenues, expenses and the net income to the Board and was available to answer any questions from the Board.

E. APPROVAL OF MINUTES ~ None

F. REPORTS OF OFFICERS and ADVISORS

1. **Board Chair– Kristin Carpenter** reported on progress of future collaborations, the PERS debt and what the short term, mid-range and long range goals are for the hospital going forward.
2. **CEO – Scot Mitchell** reported that his written report is in the packet. A few additional items to mention are that Tele-Behavioral Health and Tele-Stroke will be available very soon. We had an inspection of the Medical Gas System and found that we are noncompliant, we will have to purchase a new medical vacuum system to be in compliance. For our recertification that State has requested information from each Board member, we do still need that or we could lose our CMS certification. Please get that information to Faith. Scot will be out of the office next week, Randall will be here in my absence in the event of an emergency.
3. **Finance – Randall Draney** provided the Financial Report for the board to review. A copy of Randall’s report has been put into the permanent record.
4. **LTC Nursing – Kadee Goss** stated that her report is in the packet and she is available to answer any questions the board may have for her.

5. **CAH Nursing – Kelly Kedzierski** stated that her report is in the packet and she would be happy to answer questions.
6. **Quality Improvement/Infection Control – Kelly Kedzierski** stated that her report is in the packet and that she is available to answer any questions on Quality Improvement and Infection Control that the board may have.
7. **Medical Director Report – Dr. Sanders** reported that her Medical Directors Report is in the packet and she is available to answer any questions that the Board may have for her. And that Laura Hennecker, NP is working and she is very glad to have her, she has 20 years of wound care experience and will be an integral part in creating our wound care program.

G. CORRESPONDENCE ~ None

H. ACTION ITEMS

1. Delineation of Privileges for Frances Aledo, MD

M/Graham S/Meyer "I move that the CCMC Authority Board of Directors approve the Medical Staff privileges for Frances Aledo, MC as requested."

4 yeas, 0 nay

Motion passed

2. Selection of CEO Recruitment Firm

M/Ronnegard S/Meyer "I move to refer this back to staff."

4 yeas, 0 nay

Motion passed

3. Approval of Community Health Needs Assessment Project

M/Ronnegard S/Meyer "I move to refer this back to staff."

4 yeas, 0 nay

Motion passed

4. Election of Officers

M/Solomon S/Carpenter I nominate the following board members to serve as Officers on the Board: Greg Meyer, Chairperson; Kristin Carpenter, Vice-Chairperson; and Linnea Ronnegard, Secretary/Treasurer."

4 yeas, 0 nay

Motion passed

I. DISCUSSION ITEMS ~ None

J. AUDIENCE PARTICIPATION ~ None

K. BOARD MEMBERS COMMENTS

Carpenter – I am comfortable with this transition, Scot has a great staff, and thank you to Randall.

Meyer – I appreciate staff, thank you. We've got a tough road ahead, but we can continue on a straight line with what Scot has already started and make a community hospital

Ronnegard – Thank you Randall, Thank you Scot, and thank you to staff. I am very excited about PSA, and maybe we can look at the layout or location of the next Holiday Party so folks will mix more.

Solomon – Thank you everyone for all of your efforts.

L. EXECUTIVE SESSION ~ None

M. ADJOURNMENT

M/Meyer S/Ronnegard "I move to adjourn the meeting."

Carpenter declared the meeting adjourned at 8:43pm.

Prepared by: Faith Wheeler-Jeppson