

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
April 25, 2016 at 6:30pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Scot Mitchell called the Board Meeting to order at 6:30pm.

Board members present: **April Horton, Dorne Hawxhurst, Sally Bennett and John Harvill.**

A quorum was established. 4 members present; 1 member absent.

CCMC staff present: Scot Mitchell, CEO; Lee Holter, CFO; and Faith Wheeler-Jeppson, Executive Admin Assistant.

A. APPROVAL OF AGENDA

M/Harvill S/Bennett “move to approve the agenda.”

4 yeas, 0 nays, 1 absent

Motion passed.

- B. CONFLICT OF INTEREST** ~ Sally Bennett stated that her husband works for the City and on some occasions that work filters over to the hospital. Scot Mitchell expressed that in and of itself he did not feel that that was a conflict.

Kristin Carpenter arrived at 6:35pm

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Participation** ~ None
2. **Guest Speaker** ~ None

D. BOARD DEVELOPMENT

1. Hospital Strength Index

Scot Mitchell provided a presentation, the information comes from a data company called iVantage. They look at various components, most of the data comes from cost reports. Most of this data actually comes from the 2015 cost report. The report shows that we are ranked at the 23rd percentile in the country based on our 2015 data. Our Inpatient Market Share shows we are ranked at the 43rd percentile and the Outpatient we're ranked in the 53rd percentile. From the Patient Satisfaction perspective they are saying that our hospital is ranked better than 2/3 of the hospitals in the country. Regarding our costs we are at the 3.8 percentile. Our Charges are in the upper quartile, Financial Stability we've moved up to the 2nd quartile. Our Inpatient and Outpatient Market Share were below the average in Alaska. But we're better off than the average CAH in the rest of the country. HCAPS we are much better than the average Alaska hospital when it comes to Patient Satisfaction and a little bit above the average hospital in the country. Regarding our Cost we barely fell behind the other CAH's in Alaska and that's because the cost of healthcare in Alaska is so much higher than the cost in the lower 48.

Next Meeting for Board Development the topic will be PERS

- E. APPROVAL OF CONSENT CALENDAR** ~ None

F. APPROVAL OF MINUTES

M/Horton S/Hawxhurst “move to approve the March 9, 2017 Regular HSB Meeting Minutes”.

5 yeas, 0 nay, 0 absent

Motion passed.

G. REPORT OF OFFICERS AND ADVISORS

1. **CEO's Report** ~ Scot Mitchell, CEO stated that his written report was in the packet. Congress is back in session talking about the repeal and replace of Obamacare. The plan is that they

will vote on that this week. We have received notice today that our USAC grant (internet and telephone) is being cut by 7.5%. At a future meeting we're going to have to look at how to change our Radiology Department, which is computerized to a digital Radiology system by the end of September this year or we will have reduced reimbursement from Medicare. The cost of this CMS requirement will be approximately \$90,000. CCMC will be fully participating in the upcoming Terrorism Drill.

The Board requested a summary of the surveys and other regulatory events and their cycles that the organization is required to adhere to.

2. Finance Report ~ Lee Holter read a brief statement clarifying information provided at the last board meeting regarding Quality measures. The Financial Reports for February and March were presented. The ADC (Average Daily Census) is 3.8 for this year, most of our increase in income can be attributed to the Swing Bed which is \$564,000 over budget and \$442,000 over the prior year revenue. Deductions, and contractual allowances are up this year. Total Revenue is up \$373,000 over budget. Expenses in Wages and Benefits are below what we budgeted for. Our Professional Services is \$209,000 lower this year compared to last year.
3. Medical Director Report ~ Dr. Blackadar's Medical Director's Report was in the packet, some highlights from his report were that the Admits probably won't get much better than they were last year as we're not sending away a lot of people, we're admitting them. Clinic Visits are up. Dr. Blackadar requested that we increase clinic services by advertising those services better.
4. Nursing Report ~ Helen McGaw, Interim CNO is not able to be here to tonight, her written report is in the packet.

H. CORRESPONDENCE ~ None

I. ACTION ITEMS

1. Election of Officers

M/Bennett S/Harvill "I move to approve Kristin Carpenter as President, April Horton as Vice-President and Dorne Hawxhurst as Secretary of the CCMC Authority Board of Directors."

5 yeas, 0 nays, 0 absent

Motion passed.

2. Update CCMC Check Signers

M/Hawxhurst S/Harvill "I move to approve the Resolution of the CCMC Authority Board of Directors designating the representatives authorized for signing checks, non-check payroll tax payment, and cash transfers for Cordova Community Medical Center."

5 yeas, 0 nays, 0 absent

Motion passed.

3. 340B Retail Pharmacy

M/Harvill S/Horton "I move to approve the establishment of a 340B/Retail Pharmacy at CCMC, and authorize the expenditure of funds, as noted in the pro-forma budget presented by staff, to implement the 340B/Retail Pharmacy."

3 yeas, 1 nay, 1 abstain

Motion passed.

4. Conflict of Interest Policy

M/Harvill S/Horton "I move to approve the revised ADM 302, Conflict of Interest Policy as presented."

5 yeas, 0 nays, 0 absent

Motion passed.

5. City Distribution Request for PERS

M/Harvill S/Bennett "I move to approve recommending that the City of Cordova transfer \$240,500.00 to CCMC to covers the CCMC PERS payments that are currently in arrears."

4 yeas, 1 nay, 0 absent

Motion passed.

6. Delineation of Privileges for Dr. Mary Jo Groves

M/Horton S/Harvill "I move that the CCMC Authority Board of Directors grant one year Active Medical Staff Membership with the requested privileges to Mary Jo Groves, MD as requested, and recommended by the CCMC Medical Staff."

5 yeas, 0 nays, 0 absent

Motion passed.

7. Board Meeting Schedule –

The board agreed that going forward the regular meeting schedule will be the **4th Thursday of every month at 6:00pm**. The next regular meeting is scheduled for May 25th 2017.

J. DISCUSSION ITEMS ~ None

K. AUDIENCE PARTICIPATION ~ None

L. BOARD MEMBERS COMMENTS

Hawxhurst ~ None

Horton ~ As an outsider looking in, I would say that one of the major things that we have an issue with in this town is communication between people. No one watches the Scanner all the time, no one sits there and opens emails all the time. How can we better communicate to the public?

Harvill ~ My real comment is, what can we do to help you (Scot)? By that I mean, what can we do to promote or other things?

Bennett ~ None

Carpenter ~ None

M. ADJOURNMENT –

M/Bennett S/Horton "I move to adjourn the meeting."

Carpenter declared the meeting adjourned at 9:00pm

Prepared by: Faith Wheeler-Jeppson