

Minutes of Parks and Recreation Commission Meeting

April 24, 2018

- A. **Wendy Ranney** called the meeting to order at 6:00 pm
- B. **ROLL CALL:**
 - In attendance:** Wendy Ranney, Marvin Van Den Broek, Miriam Dunbar, Karen Hallquist, Anne Schaefer, Stephen Phillips, Susie Herschleb, and Heather Brannon
 - Absent:** Dave Zastrow
- C. **Approval of Agenda:** **M/A.** Schaefer **S/K.** Hallquist. **V/**Unanimous Approval.
- D. **Visitor Communication:**
 - none
- E. **Consent Calendar:**
 - Minutes of 2-20-18. M. Dunbar noted that there were 2 typographical errors. **M/K.** Hallquist. to approve with these corrections. **S/** A. Schaefer. **V/**Unanimous Approval.
- F. **Director's Report by S. Herschleb:**
 - 1. DTK- M. Van Den Broek wondered why CAYAC only received \$711 from the event, while the 2X2 Cancer Walk received \$4000. S. Herschleb explained that the Commission had voted to give CAYAK the proceeds from the silent auction, and the door proceeds to go to 2X2. Although the auction had some valuable items, the winning bids were quite low.
 - 2. Maintenance crew is getting the city parks ready to open. Lots of work to be done
 - 3. Bidarki Gym- New energy efficient light bulbs. Crew designed new lenses for the bulbs which look great! There will be more administrative staff hours during the summer. Credit card machine has just been activated, and should make collecting money much easier.
 - 4. Swimming Pool- Pool manager Derek Hammer just gave his 2 week notice. Position is now being advertised on the City website. K. Hallquist will help with the transition between managers. Since the new manager will need to be trained, S. Herschleb is considering switching to J. Ellis & Associates for life guard certification and other training. Valdez uses this company and is happy with it. It has very good customer service and will come twice a year to do training. Currently the pool uses Red Cross for this, and it is difficult to find the needed training.
 - 5. Ball field on Whitshed Road- Dog poop is now a big problem, as the people bringing their dogs there are not picking up after them. Should dogs be allowed on the baseball fields? If not, how do we police it? That field is not used as regularly for games as the other field. Cordova Little League is bringing new sod in. They have taken care of the grass in the past. S. Herschleb will be meeting with CLL to see what solutions can be found.
 - 6. Odiak Camper Park- all spaces are now filled. The new lottery process was used, and some of the tenants were not happy with the results. However all had the opportunity to pay a \$950 deposit earlier to reserve a space.
 - 7. Culvert project at Shelter Cove- (see attached report) There may be some land exchanges between the city and the state for right of way for the road. CRWP asked if we wanted to make our next regular Parks & Rec meeting about recreational access at Shelter Cove. Commissioners agreed that CRWP should come back to explain options for this. M. Van Den Broek wondered what the liability issues are if CRWP builds a structure. Perhaps DNR could take control of that area. Moving the fish cleaning station is also a topic to be discussed.
 - 9. 1st Quarter Report (attached)
- G. **Unfinished Business:**
 - 1. Pilot Park at waterfront property near PWSSC- S. Herschleb doesn't think Planning and Zoning will agree to zone it as Parks & Open Spaces. A. Schaefer thinks the park is needed for cannery workers and other city residents. M. Van Den Broek feels the city needs money and wants to sell

the lot to a private buyer, and thinks we should table the plan to make it a park. W. Ranney said that as long as the property is for sale, it is not in our domain. M. Dunbar asked to vote on the issue to see if we should continue with the project. **M/M.** Dunbar to write a letter to P & Z to zone the property on Block 7, Lot 1 as Parks & Open Spaces. **S/** A. Schaefer. **V/Ayes-2, Nos- 4.**

2. Review of Master Plan: Skater's Cabin final draft- **M/S.** Phillips to accept. **S/** A. Schaefer. **V/Unanimous Approval.**

3. Addition to Master Plan: Odiak Camper Park-- S. Herschleb thinks putting a self- pay payment station would save a lot of administrative time. It would probably cost about \$10,000. M. Van Den Broek asked how would we pay for it? S. Herschleb feels since it would save money in the long run, the cost could be justified fairly easily, and it could be funded in a few different ways.

H. New Business

1. Orca Inlet Recreational Center/ Master Plan Review- S. Herschleb would like to postpone this discussion until the next meeting so that she can speak with CLL first and find out what they are willing to do in that area.

2. Fisherman's Park and Breakwater Trail/ Master Plan Review- The last review recommended a safe approach and a primitive shelter. There is now a large hole in the webbing below the Breakwater Trail that was burned in some way. How can it be repaired? M. Van Den Broek explained that the trail was built with gill net and gravel. He would like to see a railing for safety and a gate to keep dogs out. W. Ranney would like to see a small shelter, just enough to keep rain off of a picnic table. A. Schaefer thinks the parking should be more separated from the park. S. Herschleb said that timbers the department has could be used for that right now. A. Schaefer would love to see the pathway extend along the shoreline all the way to the south side of the fill. Commissioners listed goals for Fisherman's Park and Breakwater Trail in this priority:

1. Safe approach and separation from parking area
2. Small shelter at trail head
3. Extend path to make a loop south along the shoreline
4. Research grants/partnerships for improvements

I. Pending Agenda:

1. Fisherman's Park and Breakwater Trail/ Review Draft
3. Orca Inlet Recreation Area Master Plan Review
4. Nettie Hansen Master Plan 1st review.

J. Commission Comments

K. Hallquist thanked the maintenance crew for their work at the pool. S. Phillips thinks signs to keep dogs out of the ball fields should be posted year-round. M. Dunbar noted that she would be moving to Colorado in a few months, so she would be resigning after the June meeting.

Next meeting is Tuesday, May 29, 2018 at 6 pm

Meeting adjourned at 7:35 pm.

Respectfully Submitted,
Miriam Dunbar, Secretary