



**AGENDA**  
**COMMUNITY HEALTH SERVICES BOARD**  
**Library Conference Room**  
**SPECIAL MEETING**  
**April 15, 2015 at 6:00pm**

At CCMC, we believe that healthy people create a healthy community.

**President**

Kristin Carpenter  
term expires 4/16

**Vice-President**

Tim Joyce  
term expires 03/17

**Secretary**

David Reggiani  
term expires 08/15

**Board Members**

James Burton  
term expires 03/16  
Tom Bailer  
term expires 03/17  
Joshua Hallquist  
term expires 03/18  
Robert Beedle  
term expires 03/18

**CEO/ Administrator**

Stephen Sundby

**I. OPENING**

- A. Call to Order
- B. Roll Call – Kristin Carpenter, David Reggiani, Tim Joyce, James Burton, Tom Bailer, Robert Beedle and Josh Hallquist.
- C. Establishment of a Quorum

**II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- A. Guest Speaker
- B. Audience Comments (limited to 3 minutes per speaker). Speaker must give name and agenda item to which they are addressing.

**III. CONFLICT OF INTEREST**

**IV. APPROVAL OF AGENDA**

**V. APPROVAL OF CONSENT CALENDAR**

Minutes from the March 13, 2015 HSB Special Meeting

**VI. REPORTS AND CORRESPONDENCE**

- A. Administrator's Report ~ Attached
- B. President's Report
- C. Finance Report

**VII. ACTION ITEMS**

- A. Recredentialing and Privileging of Dr. Charles T. Ellis, M.D.
- B. Credentialing and Privileging of Dr. Thaddeus M. Wontor, O.D.

**VIII. DISCUSSION ITEMS**

**IX. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)**

Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

**X. BOARD MEMBERS COMMENTS**

**XI. EXECUTIVE SESSION \***

- A. Staffing
- B. Financials

**XII. ADJOURNMENT**

\*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

**Minutes  
Community Health Services Board  
Library Conference Room  
March 13, 2015 – 12:00 PM  
Special Meeting**

**I. CALL TO ORDER AND ROLL CALL –**

**Tim Joyce** called the HSB special meeting to order at 12:35 pm. Board members present: **Tim Joyce, James Burton, Tom Bailer (telephonically) and Josh Hallquist.**

A quorum was established.

CCHMC staff present: Stephen Sundby, CEO; Tiffany Varnadoe, CFO; and Kim Wilson, HR Coordinator

**II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- **Guest Speakers ~ None**
- **Audience Comments ~ None**

**III. CONFLICT OF INTEREST ~ None**

**IV. APPROVAL OF AGENDA**

**M/Burton S/Hallquist** “move to approve the agenda.”

**Upon voice vote, Burton; yes, Hallquist; yes, Bailer; yes, Joyce; yes Reggiani and Carpenter absent, Motion passed 4-0**

**V. APPROVAL OF CONSENT CALENDAR**

Minutes from the October 15, 2014 Special Meeting  
Minutes from the October 23, 2014 Special Meeting  
Minutes from the December 8, 2014 Regular Meeting  
Minutes from the January 8, 2015 Regular Meeting  
Minutes from the January 12, 2015 Special Meeting

**M/Burton S/Hallquist** “move to approve the Consent Calendar.”

**Upon voice vote, Burton; yes, Hallquist; yes, Bailer; yes, Joyce; yes Reggiani and Carpenter absent, Motion passed 4-0**

**VI. REPORTS AND CORRESPONDENCE**

**Administrator’s Report ~ None**

**President’s Report ~ None**

**Finance Report ~ None**

**VII. ACTION ITEMS**

**A. Recredentialing and Privileging of Providence e-ICU.**

**B. Credentialing and Privileging of Dr. Charles Blackadar, M.D.**

**C. Recredentialing and Privileging of Dr. Gary Van Winkle, M.D.**

**D. Recredentialing and Privileging of Dr. Kristel Rush, M.D.**

**M/Burton S/Hallquist** “move to approve.”

A letter was provided by Sean McCallister in regards to Providence vetting the doctors and recommended credentialing.

**Joyce** provided a brief explanation of e-ICU and why the HSB had a privileging request before them for approval.

**Upon voice vote, Burton; yes, Hallquist; yes, Bailer; yes, Joyce; yes Reggiani and Carpenter absent, Motion passed 4-0**

**VIII. DISCUSSION ITEMS**

**Joyce** ~ Our next quarterly HSB meeting will be in April, I am recommending April 15<sup>th</sup> before the City Council meeting.

Board Members were in agreement for the next Regular HSB Meeting to be scheduled for April 15, 2015.

**IX. AUDIENCE PARTICIPATION ~ None**

**X. BOARD MEMBERS COMMENTS**

**Burton** ~ No comment

**Hallquist** ~ No comment

**Bailer** ~ No comment

**Joyce** ~ No comment

**XI. Executive Session ~ None**

**XII. ADJOURNMENT –**

**M/Burton S/Hallquist** "I Move to adjourn the meeting."

**Joyce** declared the meeting adjourned at 12:40pm.

**Transcribed by:**

**Faith Wheeler-Jeppson**



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**TO:** HSB, City Council Members  
**FROM:** Stephen Sundby, Ph.D., Interim CEO  
**DATE:** April 15, 2015  
**RE:** Administrator's Report

### **Staffing**

We are interviewing an Advanced Nurse Practitioner in May.

We have the following travelers at this time.

- 1) 4 Nurses
- 2) 1 Medical Provider (Physician)

Status of open positions and transitions:

- 1) Long Term Care Coordinator
- 2) Intake/Discharge Coordinator
- 3) Physician
- 4) Advance Nurse Practitioner/Physician Assistant
- 5) Nurse – We have open nursing positions
- 6) CNA – We have open positions

### **Financial**

- Paid back \$807,000 to Medicaid (last half 2014)
- Paid back \$159,000 to Medicare (last half 2014)
- Paying back \$336,000 to Medicare (2015)
- Owe \$330,000+ to Healthland for the Electronic Health Record
- Owe \$150,000+ to Tekmate for hardware updates for Electronic Health Record

### **CT Scanner**

- Working with the City of Cordova to put out the RFP to modify the old operating room for the CT Scanner.
- Continue to work toward obtaining the remaining \$140,000 needed to complete the project.

### **Electronic Health Record (EHR) – Healthland Centriq**

- The hardware upgrade has been completed and the implementation of the software and training is occurring.



Kristin Carpenter, Chair, Cordova Community Health Services Board  
602 Railroad Ave  
PO Box 1210  
Cordova, AK 99574

April 9, 2015

Dear Ms. Carpenter:

On behalf of Providence Health & Services Alaska, I recommend that as a function of its responsibility as a governing board, the Cordova Community Health Services Board (HSB) approve the following:

- A. Recredentialing and Privileging of Dr. Charles T. Ellis, M.D.
- B. Credentialing and Privileging of Dr. Thaddeus M. Wontor, O.D.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean McCallister", with a long horizontal stroke extending to the right.

Sean McCallister  
Operations Administrator  
Critical Access Hospitals  
Providence Health & Services Alaska

CC:  
Stephen Sundby, CCMC Interim Administrator