

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
March 26, 2020 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Greg Meyer called the Board Meeting to order at 6:00pm.

Board members present: **Greg Meyer, Linnea Ronnegard and Kelsey Appleton.**

A quorum was established. 3 members present.

CCMC staff present: Randall Draney, CEO; Kelly Kedzierski, CNO; Tamara Russin, Director of Ancillary Services; Mariesa Woods, Business Office Manager; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

A. APPROVAL OF AGENDA

M/Ronnegard S/Hayden "I move to approve the Agenda as presented."

Meyer - yea, Ronnegard – yea, Hayden – yea Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments ~ None
2. Guest Speaker ~ None

D. APPROVAL OF MINUTES

1. February 27, 2020 Regular Meeting Minutes

M/Ronnegard S/Hayden "I move to approve the February 27, 2020 Special Meeting Minutes."

Meyer - yea, Ronnegard – yea, Hayden – yea Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

E. BOARD DEVELOPMENT ~ Vivian and the Board had an open discussion on what the COVID group is up to. She explained their primary goals, and let them know that they meet every day at 9am and discuss what they're doing and what needs to be done.

F. REPORTS OF OFFICERS and ADVISORS

1. **Board Chair report** – Greg reported that he had met with Helen and Bert and that talks are moving along.
2. **CEO/CFO Report** – Randall reported that his written report is in the packet, he is available to answer any questions that the board might have.
3. **Nursing Report** – Kelly reported that her written reports are in the packet, additionally we continue to meet with Ilanka, and the folks from Cordova Prepared on the Coronavirus. She also informed the Board of some of the changes that have been put in place inside the facility to ensure that the Residents remain safe from exposure.
4. **Business Office Manager Report** – Mariesa reported that her written report is in the packet, a few highlights from her report are that there is a new reconciliation

process that went into place as of March 1st. The Revenue Cycle staff continues to have weekly meetings to discuss internal/systematic/account processing issues. A new contract has been signed with Coding Concepts, they worked for us in the past and did a good job.

5. **Ancillary Services Report** – Tamara reported that her written report is in the packet, additional items to mention are that Clinic staff has been triaging respiratory patients over the phone as well as answering questions. All departments are affected by COVID-19 and are implementing strategies to minimize risk for all patients. And as you've already heard, all efforts to prepare for COVID-19 are focused on keeping out LTC residents safe as well as safe guarding the providers and nursing staff.

G. CORRESPONDENCE ~ None

H. DISCUSSION ITEMS

1. **2020 CMS Surveys – Long Term Care & Life Safety Updates**

Discussion on the surveys took place during the Nursing Report.

2. **Incident Action Plan** – Vivian provided this update earlier in the meeting.

3. **CEO/CFO Recruiting Needs** – Greg reported that he had asked Rob Allen if he would be interested in filling in as an interim CEO. Rob said that he could help us out for six months or so, but wasn't interested in being here long term. Linnea also agreed that having someone on site is beneficial. Kelsey also agreed that it would be good to have someone on site, she asked if Rob Allen was interested.

4. **Elevator Repair** – Greg reported that the Elevator is currently down, it looks to be approximately \$45,000 to get the elevator back functioning.

The Board had a brief discussion and agreed to move forward with the elevator repair.

I. ACTION ITEMS

1. **Letter of Interest from Craig Kuntz**

M/Ronnegard S/Hayden "I move that the CCMC Authority Board of Directors accept the letter of interest from Craig Kuntz to fill the vacant Board of Director's seat until the March 2021 election."

Ronnegard - yea, Hayden – yea, Meyer- yea, Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

2. **Delineation of Privileges for Brian Iutzi, M.D.**

M/Hayden S/Ronnegard "I move that the CCMC Authority Board of Directors approve the delineation of privileges for Brian Iutzi, M.D. as presented."

Ronnegard - yea, Meyer- yea, Hayden - yea, Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

3. **Delineation of Privileges for Lance McAdams, M.D.**

M/Ronnegard S/Hayden "I move that the CCMC Authority Board of Directors approve the delineation of privileges for Lance McAdams, M.D. as presented."

Hayden - yea, Ronnegard - yea, Meyer- yea, Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

4. Delineation of Privileges for Dirk Bringhurst, M.D.

M/Hayden S/Ronnegard "I move that the CCMC Authority Board of Directors approve the delineation of privileges for Dirk Bringhurst, M.D. as presented."

Ronnegard - yea, Hayden - yea, Meyer- yea, Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

5. Delineation of Privileges for Alaska Imaging

M/Hayden S/Ronnegard "I move that the CCMC Authority Board of Directors approve the delineation of privileges for Chris Glenn, M.D.; Julie Holyater, MD and Lawrence Wood, MD with Alaska Imaging as presented."

Hayden - yea, Ronnegard - yea, Meyer- yea, Graham - absent

3 yeas, 0 nay, 1 absent; Motion passed.

J. AUDIENCE PARTICIPATION

K. BOARD MEMBERS COMMENTS

Meyer – Since we have two new members on the board, I think it would be good to have a couple of more meetings maybe twice a month to bring you all up to speed on everything that's been going on.

Ronnegard – What are we doing in regards to finding a replacement for Randall? Randall responded that they've looked locally for an accountant for about a month. Ideally homegrown would be great, if nothing comes up then we can certainly do a nationwide search.

Hayden – Thanks for clearing some things up for me, it looks like the hospital is heading in a good direction, thank you.

L. EXECUTIVE SESSION

M. ADJOURNMENT

M/Ronnegard S/Hayden "I move to adjourn"

Greg Meyer declared the meeting adjourned at 7:40pm.

Prepared by: Faith Wheeler-Jeppson