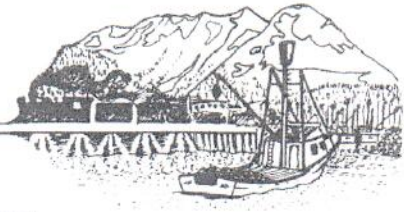


CITY OF CORDOVA



**PARKS AND RECREATION COMMISSION
REGULAR MEETING,
Tuesday March 26th, 2019
6:00 PM / Mayor's Conference Room / Cordova Center
AGENDA**

Commission Chair

Wendy Ranney

Commission Members

Karen Hallquist, Marvin VanDenBroek, Anne Schaefer, Dave Zastrow, Ryan Schuetzy, Kirsti Jurica

Parks and Recreation Director

Susie Herschleb

Administrative Assistant

vacant

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in pursuit of a healthy sustainable community.

- A. CALL TO ORDER
- B. ROLL CALL: Wendy Ranney, Karen Hallquist, Marvin VanDenBroek, Anne Schaefer, Dave Zastrow, Ryan Schuetzy, Kirsti Jurica, Susie Herschleb,
- C. APPROVAL OF AGENDA
- D. VISITOR COMMUNICATIONS
 - Regarding Agenda Items
- E. CONSENT CALENDAR
 - 1. 2.19.2019 (approved at Special meeting 2.26.19)
- F. REPORTS
 - 1. Directors Report
 - a. 4th quarter report 2018
- G. UNFINISHED BUSINESS
 - 1. Odiak Camper Park expansion/renovation; discussion
 - 2. Master Plan/reviewed properties; discussion
- H. NEW BUSINESS
- I. PENDING AGENDA
 - 1. Master Plan review schedule and complete date
 - 2. Bike Share Program
 - 3. Hollis Hendrich's Park Review (New Business)
 - 4. Dog Park 5.5 mile
- J. COMMISSION COMMENTS
- K. ADJOURNMENT

Minutes of Parks and Recreation Commission Meeting
February 19, 2019 DRAFT

A. Wendy Ranney called the meeting to order at 6:05pm.

B. Roll Call

In Attendance: Wendy Ranney, Dave Zastrow, Marvin Van Den Broek, Anne Schaefer, Karen Hallquist Ryan Schuetze, Kirsti Jurica and Suzie Herschleb

Absent: None

C. Approval of Agenda:

M/ K. Hallquist S/ A. Schaefer V/ Unanimous

D. Visitor Communications: None

E. Consent Calendar:

Minutes from 9/29/18

Minutes from 11/27/18

M/ A. Schaefer S/ R. Schuetze V/ Unanimous

F. Reports

1. CRWP update on Shelter Cove Recreational Access by Kate Morse

-CRWP has secured additional funding to enhance tideland access at Shelter Cove. The funding must include access by kayakers but is not limited to. Construction will coincide with culvert replacement and concrete pillow removal. Project will remain in DOT ROW.

-Initial design by engineers is 12 feet wide concrete stairs with railing on one side, incorporating the existing sidewalk/platform into the design. Engineer's rough estimate for construction costs are \$50,000 - \$63,000 whereas there is \$58,000 in the budget.

-Discussion on where to make compromises for budget shortfalls, narrower stairs or possibly eliminating the upper stairs. The top does not have to comply with ADA standards because the existing ramp will stay in place.

-D.Zastrow is concerned that the design is not exactly what the commission was envisioning. He suggests another launching platform towards the bottom, it may better meet the intent of kayak launching. Questions were also raised regarding construction methods and anchoring systems.

-Decision to re-visit topic at a later date when engineers can provide more information and alternatives.

2. Director's Report by S. Herschleb

- In the midst of the permitting process for the relocation of the Shelter Cove fish cleaning station to Fleming Point aka Carcass Point. ADOT is very supportive of the move.

-Holiday bazaar was a success. Working with ADEC for food vendors has been a process and a learning experience but it is getting easier. Addressed the need for all events in the City to comply with these regulations. Reached out to the chamber and other event planners to encourage them to attend the ADEC training that is coming to Cordova.

-Ice worm tournaments went well but couldn't do it without dedicated volunteers. It would be beneficial to bring in good referees to help reign in the physical contact. The school gym use bill was \$2,670 out of a small program operating budget of \$5,000. A cleaning fee was also assessed despite many other events using the gym during the same timeframe.

-Susie shared news from the insurance adjuster, insurance will cover the costs, minus the deductible, for the Bidarki roof replacement and associated damages. It was damaged during 'snow-apocalypse'.

-D. Zastrow asked for an update on the reorganization of city departments. Susie informed that a full-time parks and recreation maintenance worker will remain under Parks and Rec for now and may be staffed and under the supervision of public works in the future. Reorganization of city departments heads into four departments is an idea. Parks and Recreation may fall under a dept called Public Services. Susie may end up as a supervisor, rather than a director. There may be Deputy City Manager position created to do administrative work. Looking at 2020 for the reorganization.

G. Unfinished Business

Commission review of Council Communication Form regarding/ Resolution 506-400-19-01.DRAFT

-Resolution is consistent with the strategic plan for Odiak Camper Park.

-A. Shaefer points out that the resolution should include the repositioning of the bathrooms to be included in the wording of the top paragraph.

-M. Van Den Broek informed commission he got a rough estimate from a local contractor, Eagle Construction. Roughly \$100,000 to hook up to water and sewer to 22 spaces.

-M. Van Den Broek expressed concerns about depleting the reserve funds for this project. He also was concerned about spending 25k on drawings and not actually doing anything but planning. He is not sure the project is financially doable.

-Extensive discussion on whether to spend \$25,000 on engineer drawings. Without drawings it is hard for council and staff to plan and conceptualize the project and move forward. Also, most funding sources will require drawings.

-A. Shaefer asked to justify the \$25,000, give it some context. Susie explained drawings generally cost 10% of the project.

-Discussion of providing temporary spaces without water and sewer and limited to short term stays.

-Discussions on breaking up the project into phases for affordability. Possibly move bathrooms initially.

Commission vote/ Resolution 506-400-19-01• DRAFT

-No vote, send back to staff. Decision to hold a special meeting.

H. New Business- None

I. Pending Agenda

1. Master Plan review schedule and complete date.
2. Bike Share Program
3. Hollis Hendrich's Park Review
4. Dog Park 5.5 mile

J. Commission Comments

M. Van Den Broek – Expressed concerns about Lake Avenue pedestrian safety. Re-visit Bill Black's comments about a trail on Adams over to Coast Guard housing. Refer to trail commission.

A. Shaefer – What is the DTK date? April 13th.

D. Zastrow – Appreciates all the comments and concerns regarding costs for engineer drawings for Odiak Park.

K. Hallquist – Thanks to the pool maintenance staff for getting the pool back and running.

W. Ranney - Nothing

K. Jurica – Welcome back Anne.

R. Schuetze – Good news on Bidarki roof replacement.

K. Adjournment

Meeting adjourned at 7:30pm

**From the Administrative Office of the
City of Cordova
Parks and Recreation Department**



DATE: 3/22/19
TO: Parks and Recreation Commissioners and Mayor Koplin
FROM: Susan Herschleb / Director of Parks and Recreation
RE: Directors Report / March 2019

Dear Commissioners and Mayor Koplin,

Things are really ramping up in the Parks and Recreation Dept. Its been good to stay busy with the weather this spring! We have several irons in the fire and a big event coming up, so the directors report this month will be as concise as possible.

The resolution passed to spend 25k on drawings for an expansion/renovation at Odiak Camper Park. With the grant application due the middle of June, I will be moving forward with getting these drawings drafted as soon as possible. I foresee a special meeting to talk about priorities. There is a portion of the grant that seeks public input we have already had two meetings on the subject, the next being the most important for granting purposes. I will have the drawings from the previous expansion proposal (circa 1990's) at this meeting for you to view.

We have received money from the insurance company for the roof on Bidarki Rec. Center. I will meet with Sam Greenwood very soon to discuss a bid proposal; time is of the essence. We are in serious need of this repair at this point, it is an impossibility to host volleyball, basketball or tot-time on the floor. I can offer a cardio class because the movement is controlled; basketball is being scheduled at the school district gymnasiums and we are being charged for the usage. City league volleyball is happening now, and they pay for their own usage, but this will end soon. Those participating in our program(s) have purchased passes and we want to facilitate this by any means possible; the cost of renting the gymnasiums at the school district, however, is adding up. I would like to revisit developing a memorandum of understanding between the City and the school district for gymnasium usage related to our programs. The City obviously doesn't charge for use of the pool or any other school district usage at our facilities.

We have hired one of our new full-time benefitted positions; Parks Maintenance I. Thomas Marsh will join our team April 1st. I've just received word that the CPO (Certified Pool Operator) training in Anchorage will happen May 22nd & 23rd. We will be sending Mr. Marsh to this training and look forward to having 2 CPO's on staff.

The re-organization of this department has certainly been a long road, we have maintained service reasonably well considering the pool manager position has not been filled for 11 months and the admin assistant position for 7 months. The second (new) full-time position (Parks and Recreation Operations Facilitator) has not been advertised yet. This position was proposed to Council and funded for in 2019; however, I feel it is vitally important to make sure the new job description, will fit into a reorganization of City Departments as a whole. I feel the more I learn about what may happen with an overall reorganization, the more confident I will be in offering this new position to the community. I would like to see this position move seamlessly into the next transition.

Dressed to Kill is right around the corner. I have attached the brochure (digitally) I've created to educate the community about how DTK funds will be spent this year. During these dark winter months little thought is spent on how land use has changed at the Nirvana Park Burial Ground / Spit. I want to make sure to remind the community now. The beach expansion will provide more public recreation access to Eyak Lake. It may not facilitate all the recreational user groups who frequented the Spit, however, I do believe the Community will enjoy this new space!

With my current work load, I am unable to present a schedule for the completion of the review, of the Master Plan for this meeting. However, I will provide copies of each review we have completed for the new commissioners and work toward next regular meeting to resume the review.



AGENDA ITEM
-City Council Meeting Date: 03/20/2019
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Herschleb / Director of Parks and Recreation
DATE: 03/11/2019
ITEM: Resolution 03-19-14
NEXT STEP: Vote on a budget amendment

☐ ORDINANCE
☐ MOTION

☒ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE:

The Parks and Recreation Department and the Commission requests City Council to support the Parks and Recreation commission resolution 506-400-19-01 with a budget amendment of \$25,000.00 to cover the costs of engineered drawings of a renovation/expansion of Odiak Camper Park, for the purpose of applying for a Land Water Conservation fund grant.

- That City Council approve a budget amendment of \$25,000.00 from Odiak Camper Park cash reserves to account number 506-400-52180.

II. RECOMMENDED ACTION / NEXT STEP:

- Staff suggest the following motion:
'I move to approve resolution 03-19-14'

III. FISCAL IMPACTS:

The Land Water Conservation Fund (LWCF) grant would require a 50% match from the City. We cannot determine the match amount without a design concept. Engineered drawings are required to apply for the grant; they are not included in the grant. The balance on the Odiak Camper Park cash reserve account as of 2019 the balance was 140k.

- An expansion of Odiak Camper Park will increase the number of spaces available to rent and create more revenue.

IV. BACKGROUND INFORMATION:

The LWCF, was the original funding source, used to build Odiak Camper Park, as well as, the Whitshed multi-use field and ballpark. The LWCF uses The State of Alaska Division of Parks and Recreation Comprehensive Plan (known as SCORP; Statewide Comprehensive Outdoor Recreation Plan) to prioritize eligibility for funding. The current priority is enhancing/renovating existing LWCF properties, with a focus on providing ADA accessible bathroom facilities on their properties. This priority will remain the same through the year 2020. Presently Odiak Camper Park, the multi-use field and the ballfield do not have ADA accessible bathrooms.

This budget amendment is consistent with the following documents:

- The Parks and Recreation Master Plan
 - Odiak Camper Park was reviewed fall of 2018. This project is ranked second in priority overall in the Parks and Recreation Dept. Master Plan. The Parks and Recreation Commission categorized their priorities for the property (attached)
- The City of Cordova Strategic Plan
 - Renovating and expanding the Camper Park would be consistent with two of the Strategic Plan Priorities. It would stimulate Economic Development and improve Infrastructure.
 - Listed under the Strategic Work Plan; 2018 Action Items, you will find listed; Project Development – RV Park.
- Resolution 506-400-19-01. A resolution from the Parks and Recreation Commission (attached)

V. LEGAL ISSUES:

N/A

VI. SUMMARY AND ALTERNATIVES:

If budget amendment is not passed the grant application cannot be submitted.

DRAFT
CITY OF CORDOVA, ALASKA
RESOLUTION 03-19-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING THE CITY OF CORDOVA TO AMEND THE FY19 BUDGET IN THE AMOUNT OF \$25,000.00 FOR THE DESIGN DRAWINGS FOR A RENOVATION/EXPANSION OF THE ODIK CAMPER PARK.

WHEREAS, The City Council of the City of Cordova has adopted the City Operating Budget and appropriated funds for FY 19 for the period of January 1, 2019 to December 31, 2019.

WHEREAS, The Odiak Camper Park fund has cash reserves available for projects, which are neither encumbered nor expected to be spent by year end. As of 2019 the reserve balance is \$140,000.

WHEREAS, The funds will be appropriated in line item 506-400-52180 professional services. to fund the design and engineering drawings of a renovation/expansion of the Odiak Camper Park, for the purpose of applying for a Land Water Conservation Fund (LWCF) grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cordova, that: authorizes the amendment of the FY19 Budget and in the amount of \$25,000.00 for the design and engineering drawings of a renovation/expansion of the Odiak Camper Park.

PASSED AND APPROVED THIS 20th DAY OF MARCH 2019.

Clay Koplin, Mayor

ATTEST:

Susan Bourgeois, City Clerk

**From the Administrative Office of the
City of Cordova
Parks and Recreation Department**



DATE: 2/25/19
TO: City Council and Mayor Koplin
FROM: Susan Herschleb / Director of Parks and Recreation
RE: 4th QUARTER 2018

Dear Council and Mayor,

We ended the 4th quarter of 2018 slightly ahead of the 4th quarter in 2017. In November, our annual 20% discount month, we made just over 26k, which is about 2k behind 2017. Pass sales in December however, exceeded 2017 by 2k.

We received some past due payments (pass revenue), posting just after the first of the year. These payments combined, totaled just under 4k. Which means we would have broke 70k in membership fees for 2018. Our highest year yet.

Most of you know that the Parks and Recreation dept. has re-organized. We have funded two new positions. The Administrative Assistant position and the Pool Manager position are no more. We will now employ a full time, benefitted Maintenance I position (which is being advertised right now) and a coming soon a Parks and Recreation Operations Facilitator.

With over 15 physical assets under the Parks and Recreation Dept. umbrella, we are very happy to be getting more support in the maintenance division! We plan to further educate this position, by having s/he become a Certified Pool Operator (CPO). Splitting up the CPO responsibilities will free up some time for our Maintenance Supervisor. CPO certifications expire every 5 years; it is mandatory we have a CPO available in town, anytime the pool is open. We have certified multiple different employees over the years, in order to remain compliant while our Maintenance Supervisor is on vacation or holiday. Very recently our 2nd CPO expired, and soon our Maintenance Supervisor will too. We will be investing in both employees very soon. It is a 3-day training in Anchorage.

The new Parks and Recreation Operations Facilitator position will split time between Bidarki and the Pool. This person will oversee operations that support our current level of service to the community. Tracking lifeguard certifications and planning for their trainings, assisting in planning and executing Parks & Rec. Dept. sponsored events and tracking property rentals, are among the highest priorities for this new position.

This year, the Parks and Recreation Commission has decided the funds raised at DTK (Dressed to Kill) will be used for the beach expansion at Skater's Cabin. We plan to continue to develop the beach moving away from town. It will increase public access to the water by about 250 linear feet. The beach in front of the cabin will continue to be dedicated to swimming. We will create 3 separate seating areas with fire rings and bench seating at each, on the new stretch of beach. Motorized watercraft will be permitted at the cabin but separated from the swimming area.

This expansion project is meant to provide increased, public, recreational access to the Lake, since land usage at the Spit has changed. We know we cannot provide the same recreational opportunities that the Spit provided, but we believe the Community will enjoy the new space. The Chugach Corp and NVE have already agreed to donate the rock needed for the expansion. Purchasing the rock would likely cost about 7k; we are very thankful for this donation. We hope that the proceeds from DTK will help us complete the project.

CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2018
BIDARKI RECREATION CENTER 4TH QUARTER REPORT

Month	Drop In	Pass	Activity	Skaters	F.Mem						Other	Totals
October	187	2115	1500	285	350						30	4467
November	223	26450	1290	135	0						145	28243
December	139	10570	360	110	0						150	11329
Totals	549	39135	3150	530	350	0	0	0	0	0	325	44039

4TH QUARTER ATTENDANCE

October	1821											
November	2036											
December	1765											
Totals	5622											

CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2018
BOB KORN MEMORIAL POOL 4TH QUARTER REPORT

Month	Drop In	Pass	Facility	Program	Lesson						Other	Totals
October	264	325										589
November	327	1880										2207
December	324	500										824
Totals	915	2705	0	0	0	0	0	0	0	0	0	3620

4TH QUARTER ATTENDANCE

October	510											
November	557											
December	561											
Totals	1628											

CITY OF CORDOVA PARKS AND RECREATION DEPARTMENT - 2018
ODIAK CAMPER PARK & SHELTER COVE REVENUE

4TH QUARTER REVENUE

October	11833.8											
November	1175.4											
December	0											
Totals	13009.2											

**** The Pool took in \$75.00 in pass revenue for Bidarki ****

** Bidarki Recreation Center took in \$11,135.00 in pass revenue for the pool **

Skaters Cabin:

Classification: Recreation Area

1. Cabin restoration.

The lower half of the cabin is terribly deteriorated. The logs need to be removed and the Dept. has selected to replace the log façade with stick framing and tin siding. These materials will require less maintenance and can easily stand up to our local climate

2. Boat launch location

The Commission is interested in moving the boat launch from the FAA restricted zone to the far side of Skater's Cabin on City property. The relocation of the boat launch will need to be studied more to determine best materials and optimal angle and environmental impacts.

3. Beach Management, improvement and expansion.

It would be best to encourage the public to use the beaches at Skater's Cabin to Access Lake Eyak. Although swimming is still allowed at Nirvana Park; motorized traffic via land ice and water is restricted, as well as, day camping and beach fires. Reducing recreational impacts is absolute. There is approx. 270 linear feet of beach front that can be developed and appropriately managed for safety.

4. Parking pattern & traffic control

Promoting more public access at this site will require studying parking patterns and traffic control if a boat launch is included at this recreation site.

5. Lakeshore restoration funding

Seek funding sources interested in lakeshore restoration for this project.

6. Research grants/partnerships and improvements

The Parks and Rec. Dept. has benefited from partnering with local organizations.

7. Make sure rates reflect costs for future capital projects.

Parks and Recreation Commission Master Plan

Odiak Camper Park:

Classification: Camper Park

The Parks and Recreation Commissioners have categorized their review of Odiak Camper Park and prioritize each category.

Health and Safety priorities:

1. Water Sewer hook ups.
2. Improve / move bath house; if water sewer lines are being placed at Park.
3. Good garbage management / reduce, minimize attractive nuisance.
4. Safe access to bike and walking trails. The Commission supports the Safe Routes to School proposal; to place a bike/walking path along Whitshed road between the Copper River Highway Odiak Camper Park.

Recreational priorities:

1. Move playground area (which is need of replacement) to the multi-use field for the whole community to enjoy. This proposal is particularly attractive if the bike path is placed on Whitshed road via SRTS grant. This would also allow us to redesign the Park and create more R/V parking spaces.

Administrative priorities:

2. Make sure rates reflect costs for future capital projects.

Fisherman's Park and breakwater trail:

Classification: Pocket Park / Neighborhood Park

1. Safe approach and separation from parking area

Currently we have invited slow moving traffic (recreating families & friends) into an area of fast moving traffic (fisherman). A safe approach to the trailhead for those on foot could be developed from the paved footpath that ends at the last approach ramp to the harbor nearest the breakwater trail. Two dedicated parking spots placed in closest proximity to the trailhead would be best to avoid having kids and families weaving through a busy parking lot to access the park. For the time being, timbers could be used to indicate the extension of the existing walking trail. This will keep clear, a path regardless, of whether it is paved or just gravel. Timbers could also be used to border the park itself.

2. Small shelter at trail head

A small shelter would enhance the Park. It would offer a spot to picnic on rainy summer days. The shelter can be small enough to adequately cover one picnic table. The materials and construction should be appropriate for the prevailing winds and weather.

3. Extend path to make a loop south along the shoreline

The South fill lot is without sidewalks. For this reason, the Commission felt the idea of a walking trail around the entire perimeter would be a great enhancement to the area. The foot trail would allow recreationalists a safe route to any/all of the local businesses; providing unobstructed views of the Sound. With water front access dwindling for the general public; this would serve both the commercial vendors as well as the citizens.

4. Research grants/partnerships for improvements

Fleming Spit / Shelter Cove R/V Park / Shelter Cove Tent Platforms:

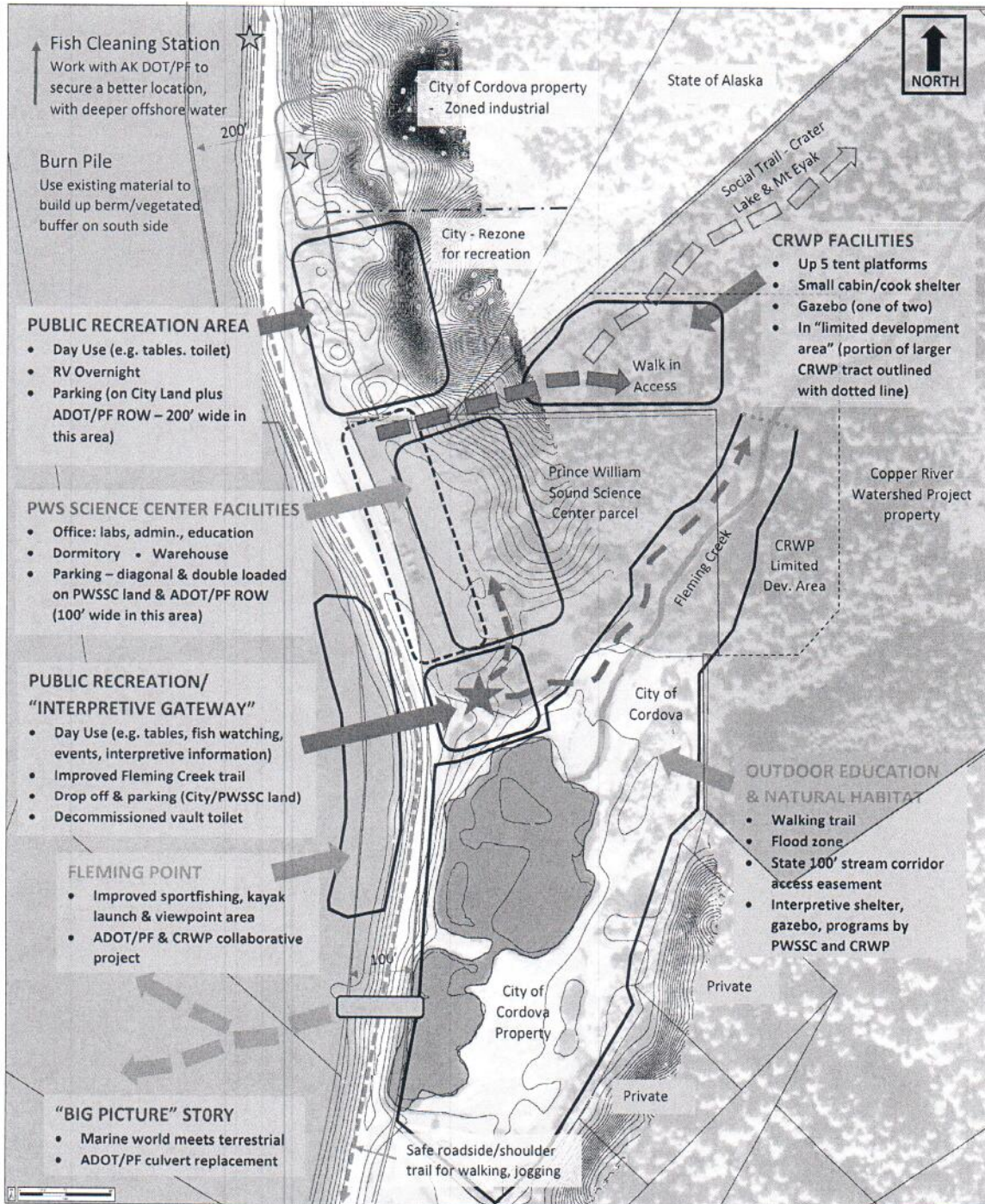
Classification: Community Park / Natural Resource Area/ Camping / Recreation Area.

1. Expand fish cleaning stations. Commission strongly suggests moving fish cleaning station to the turn out East of the its current location. Particularly, if potential new development is unable to support heavy use (parking) during the peak of the fishing seasons. This would require moving the water supply as well. The commission suggests contacting DOT to discuss any conflicts with the ROW. The current fish cleaning station is potentially in ROW.
2. Establish and promote off road parking near sport/subsistence fishing area. This is currently a safety hazard for pedestrian and motor traffic alike.
3. The Commission supports building a structure to improve access to the water, working CRWP (Copper River Watershed Project), who was awarded an \$80 thousand grant from the Timber Receipts program for this.
4. The Commission wishes to work closely with potential new development to either maintain or rebuild these sites on a city owned parcel very near to the existing location. The Commission believes that the number of sites could be increased in years to come to support and promote economic development in the area; recreation tourism.
5. Picnic tables, a dedicated grill / fire ring, garbage receptacles and possibly a covered space (pavilion) are recommended to support sport / subsistence fishers and other recreationalists during the summer season.
6. The Commission supports the development of walking/bike paths from the Alaska Marine Hwy Ferry Terminal to the Shelter Cove Recreation area. Furthermore, the Commission would support linking this to future projects on either the Sterns property and/or new development in the area.
7. The Commission desires promoting a robust community conversation regarding new development in the area. It is a dynamic recreational area, hosting the Community's most accessible sport/subsistence fishing hot spot. It is close to the Alaska Marine Highway system and has great potential to host recreation and eco-tourism.
8. Consistent enforcement of laws related to the use of theses recreational sites is strongly recommended.

SHELTER COVE/HIPPIE COVE CONCEPT MASTER PLAN

The map below presents a conceptual master plan for the Fleming Cove/Hippie Cove area. The master plan reflects the combined missions and goals of three primary partners: the Prince William Sound Science Center, the Copper River Watershed Project, and the City of Cordova Planning, Public Works and Recreation Departments. The State Department of Transportation and Public works will also play an important role in the implementation of these plans.

The broad, shared goals of these partners is to create a seamless, multi-function research, education and recreation destination that takes advantage of this site's unique assets, meets the missions of each of the partners, and provides for Cordova residents and visitors an inviting opportunity to enjoy, experience and better understand the rich ecosystems that support life in the PWS region.



CONCEPT MASTER PLAN BACKGROUND – draft 10.31.18

Process

The Master Plan was prepared working with the three major non-profit/public landowners in the area:

- Prince William Sound Science Center
- Copper River Watershed Project
- City of Cordova Planning, Public Works and Recreation Departments.

The process included interviews and review of maps and other background information, and culminated in a three-hour work session with these three partners in late October, 2018. The resulting master plan map, presented on the previous page was then shared, reviewed and refined by this same group. (yet to happen!)

As the label clarifies, the result of this process is a “Concept Master Plan”. This label reflects the goals of this process, which is to understand and synchronize the broad missions of the three key partners and establish a shared general framework that can guide subsequent, more detailed development plans.

Background Information

The remainder of this section presents the key background maps that provided the starting point for the master plan. Topics covered include:

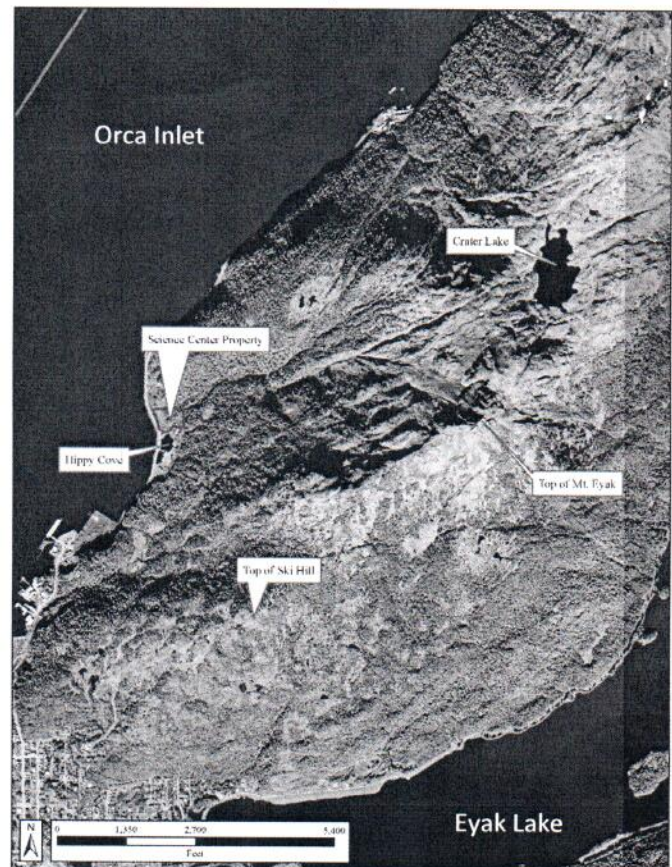
- Project Area Vicinity and Landmarks
- Property Ownership
- Parcel Boundaries & Natural Features
- Flood Hazard areas
- Prince William Sound Science Center Site and Site Features
- Copper River Watershed Project Site
- Issues for Detailed Site Development

Notes on Vicinity and Landmarks Map

The project is located approximately 1½ miles north of “downtown Cordova”, on Orca Cannery Road. The area has historically been known as “Hippie Cove.” The area is also known as Shelter Cove. Over the years many people – including some who have gone on to be prominent Cordova community business people and leaders – have used this area a low cost place to camp/live. Shelter Creek is the prominent drainage crossing into the area from the ridge line that separates Orca Inlet from Eyak Lake.

PROJECT AREA VICINITY & LANDMARKS

(Source: City of Cordova)

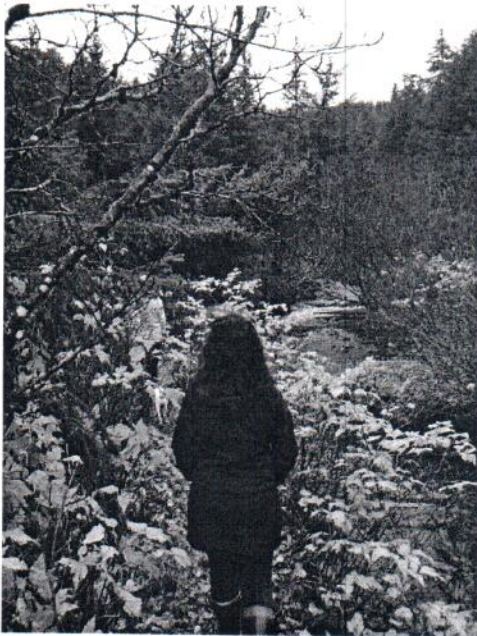
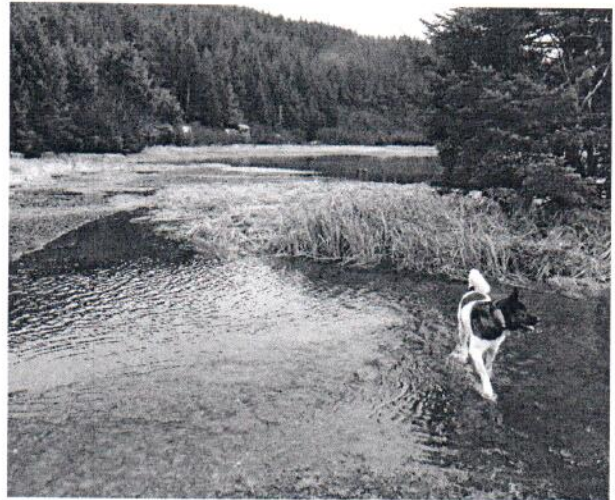
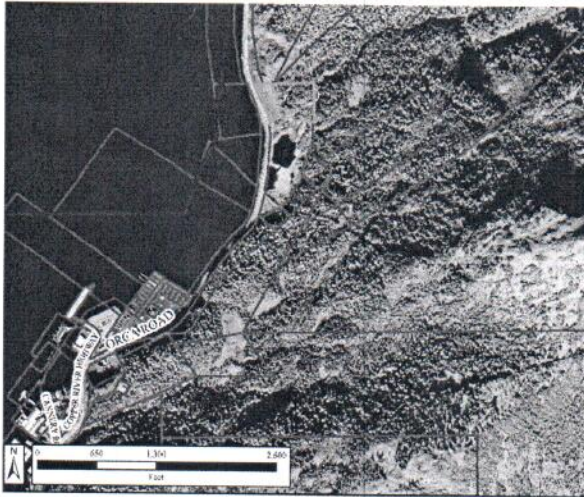


PROPERTY OWNERSHIP (Source: City of Cordova)



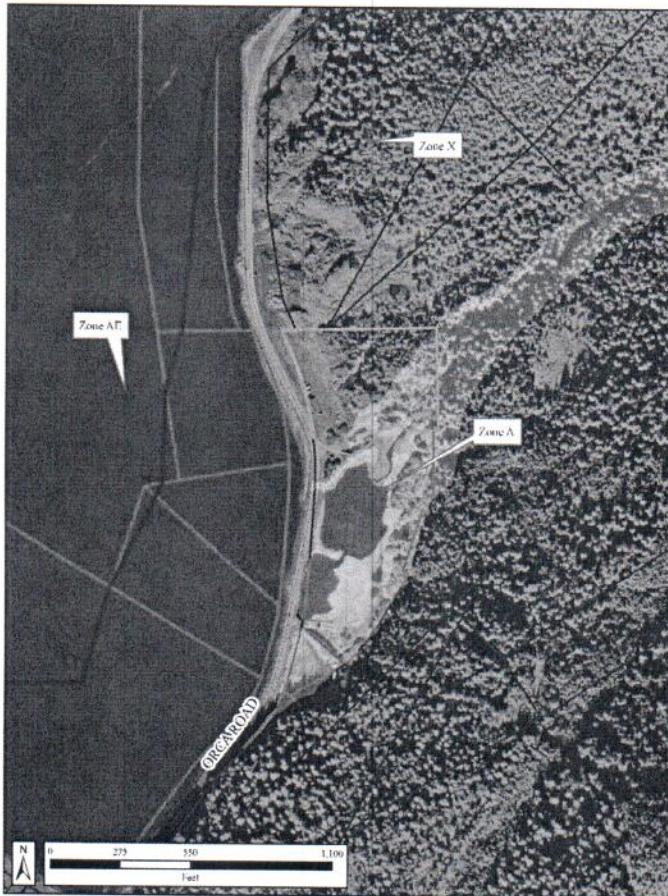
Notes on Land Ownership Map – As the map shows, the five acre PWSSC site is surrounded by a combination of State, Copper River Watershed and City of Cordova land. Private lands in the vicinity include the band of tidewater property north of the PWSSC site, held by Eyak Corporation, and four private parcels south of the PWSSC site, held by four private owners and currently used for “off the grid” residential homes. The State of Alaska Department of Transportation and Public Facilities holds the right of way for the highway, which is 100’ wide west and south of the PWSSC parcel, and then 200’ wide starting at the PWSSC northwestern boundary.

PARCEL BOUNDARIES & NATURAL FEATURES (Source: City of Cordova/Photos by Agnew::Beck)



Parcel Boundary and Natural Features Map and Site Photographs – As the map shows, the PWSSC parcel (outlined in blue) sits at a strategic location, at the base of Shelter Creek valley. Shelter Creek comes down through the CRWP parcel and crosses along the southern boundary of the PWSSC parcel, before emptying into the lagoons on City property. Creek waters then spill through two culverts under the highway into the salt water of adjoining Price William Sound. Photos give a sense of the area's topography and vegetation. The majority of the PWSSC and CRWP properties are forested, generally with mixed age second growth spruce and hemlock. There is limited understory in much of the area, providing attractive open views through the forest.

FLOOD HAZARDS (Source: City of Cordova)

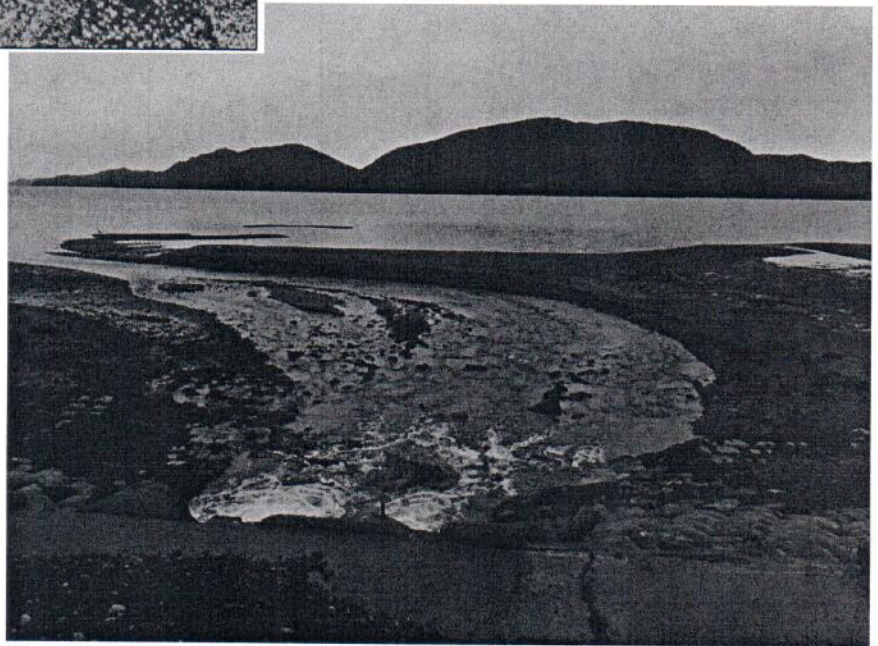


Flood Map Notes – The copper colored river corridor, designated Zone A on the map at the left, is an area with potential for flooding. Construction in this area is possible but requires raising the “finished floor elevation” above a specified height.

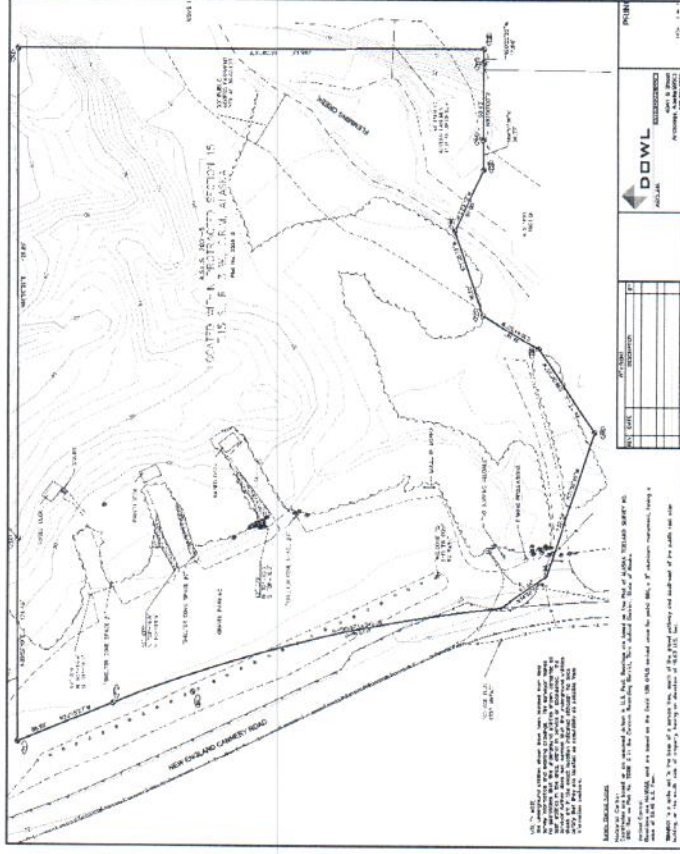
City staff believe the magnitude of potential flooding in this small drainage is limited, and that flood risks will not present a significant limitation to use of this area. Current plans for buildings on the PWSSC site largely are located north of the flood plain boundary

While development is possible in the creek corridor, this area is expected to remain largely undeveloped, with the exception of a trail and associated, limited outdoor education support facilities.

Photo at Right – This view to the west from Orca Road shows the outlet of Shelter Creek into Orca Inlet. One of the area’s strengths is the opportunity to share direct, tangible information about the interconnected ecosystems of the marine and terrestrial environments.

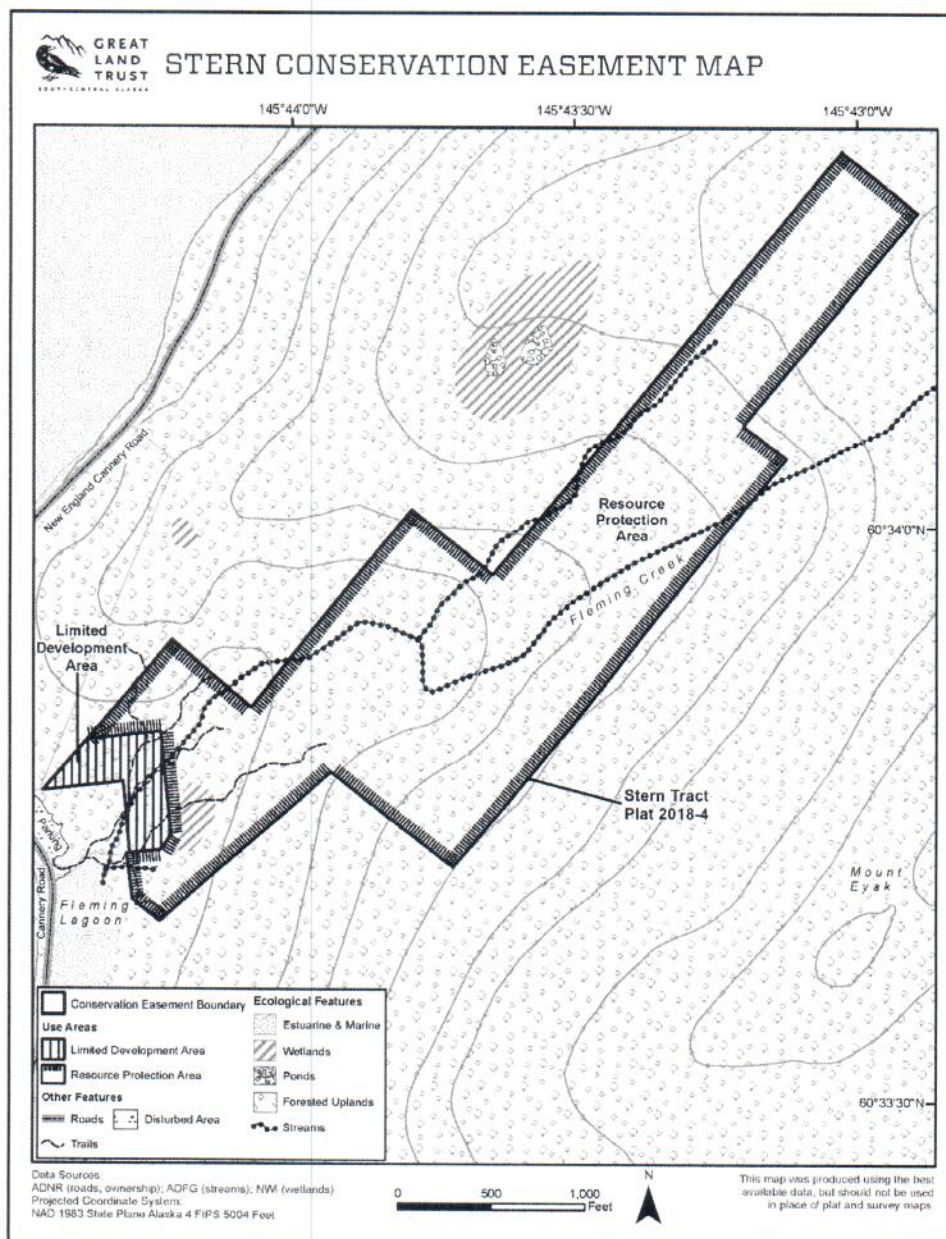


PWSSC SITE AND SITE FEATURES (Source PWSSC)



Notes on PWSSC site – As these two figures show, the Science Center site includes a large area of flat land on its western boundary, adjoining Orca Road. This area, originally tidelands, was filled over the years by the City and other users. It is now used for parking by RV's, as well as by local people and visitors who come to fish, jog walk their dogs or just enjoy the views. This parking area also provides access to the three tent platforms adjoining this area to the east. Before Orca Road was built and this area was filled, a fishing boat was hauled up on in the northern/upper portion of this land. The deteriorated remains of the boat were covered by the fill.

COPPER RIVER WATERSHED SITE AND SITE FEATURES (Source CRWP)



Notes on Copper River Watershed site – The CRWP was recently given title to a XX acre parcel adjoining the PWSSC parcel. The narrow parcel extends approximately one mile up the Fleming Creek drainage. The majority of this area is sloping and forested, with several small, more open area and perched wetlands. Several trails extend into the lower reaches of the property. The northern of the three trails shown on the map connects to a steep, unmaintained trails that continues up towards Mt Eyak and Crater Lake.

DETAILS AND ISSUES TO RESOLVE WORKING AT SITE SPECIFIC LEVELS

Prince William Sound Science Center

- Planned facilities
 - Research, Education, and Administration Building: (forecast) 13,900 sq. ft./2 level building
 - Dormitory and Bunkhouse Building: (forecast) 6,000 sq. ft./2 level building
 - Warehouse Building: (forecast) 6,000 sq. ft. + covered and uncovered yard storage
- Infrastructure needed
 - Municipal water, power, communications are currently available in the Orca Road ROW
 - City and PWSSC are working on options to extend public sewer north from near the Ferry terminal. On-site wastewater disposal is not practical.
- Parking requirements
 - General requirements for Science Center facilities are set through City of Cordova code. Work is needed to determine specific requirements for these uses in this setting.
 - Parking for the Science Center, CRWP and more general public recreation uses will need to be planned to serve all three uses. Use of land within the DOT/PF right of way will be an important part of the strategy to meet this need, so early conversations with DOT are key.

Copper River Watershed Project

- The far western portion of the CRWP parcel is designated as “limited development area”. In the larger, remainder of the area, the only permitted uses are trails and trail signage.
- Uses permitted in the “Limited Development Area” include:
 - Up to 5 camping platforms
 - Outhouse
 - One 700 sf cabin/shelter
 - Two gazebos and a treehouse (!)
 - Outdoor educational programs, and related supporting information (e.g., interpretive signs, campfire gathering areas)
- Access to the Limited Development Area likely will come into the northern portion of the CRWP/PWSSC parcels. This will require more detailed exploration of the best route, and agreements to allow access across Science Center and perhaps State and the City property.
- Identifying and securing a specific functional access is a key initial step. This route will eventually be primarily used for foot traffic, but for construction and maintenance the route will likely need to support 4 wheelers with small trailers.

Shared Programs and Facilities

PWSSC, CRWP, the City of Cordova will need to together refine plans for the specific activities below:

- Outdoor education programs, facilities
- Shelter Cove Trail; CRWP access route
- “Public Recreation Interpretation Gateway” area ★
- Parking – along and in the DOT/PF right of way, and on adjoining Science Center/City property
- Safe, attractive pedestrian connections between the ocean and inland sides of Orca Road
- Small land transfers from PWSSC and City to ADOT/PF for road improvements
- Communication with the residents and land owners about planned activities in the area.

Hollis Hendrich's Park Master Plan 1st Review (minutes from the 8.23.18 meeting)

- Item discussed: Pavilion being rebuilt?
Hand rails put on platform
Possible partnership with canneries for new soccer goals
and possibly sand pits for volleyball

--It was assigned to Commissioners to visit the Park before the next meeting in order to review the area and be better able to discuss needs and priorities.

Hollis Hendrich's Memorial Park / Odiak Pond:

Classification: Community Park / Natural Resource Area

Odiak Pond:

- **Be an active partner in the restoration of this watershed.** *Odiak Pond and boardwalk area is used as an outdoor classroom. In 2010 the Copper River Watershed Project and the Cordova Jr/Sr High School 7th grade class worked to have Odiak Pond and Watershed placed in the State of Alaska Anadromous Waters Catalogue. The Parks and Recreation Department will partner with the Copper River Watershed Project and others (ADEC, Alaska Dept. of Fish and Game, Ecotrust, National Fish and Wildlife Foundation, Native Village of Eyak, Prince William Sound Science Center, United States Fish and Wildlife Service, USFS Cordova and Glacier Ranger Districts and the USFS Prince William Sound Resources Advisory Committee) to restore this watershed.*

Our shared goals are as follows:

- *Treatment of invasive weeds in the pond and surrounding areas.*
- *Establishment of native plant gardens.*
- *Strategic placement of native plants to provide a natural storm water filter.*
- *Cleaner water.*
- *More coho salmon spawning in the stream.*
- *Continued monitoring and upkeep of area by Cordova students.*

Parks and Recreation Dept. goals through this active partnership:

- *Continue to research how to properly deal with watershed traveling through the capped landfill (Hollis H. Park) and into the pond. Seek funding after a determination has been reached.*
 - *Continue to research how to properly deal with the sand and grit left behind from the snow dump on the property. Currently much of the sand and grit inadvertently ends up in the pond and has a negative impact on the water quality. Seek funding when a determination has been reached.*
 - *Continue to work on establishing a water quality maintenance program for the Parks Maintenance team. Currently the Copper River Watershed Project is accessing water quality and the pond in a number of ways. The goal is to establish our roll in assisting to monitor water quality for years to come.*
- **Construct a hand rail of the board walk / Redesign and rebuild the railing on the Odiak Pond pavilion:** *The Commission feels that a handrail should be added to the Odiak Pond*

board walk. Research and consider materials that can stand up to our climate and vandalism, since it is prevalent on the board walk and pavilion. Consider a design that limits youth from climbing on the handrail.

The stock railing that came with the pavilion that was placed in Odiak pond in 1992 is perpetually vandalized. A new design should be developed that does not use vertical spindles that are easily kicked out. It will be important to preserve the aesthetic value of this site when developing a new design.

- **Consider a spur trail heading east to have views of salmon creek.** *There will be tremendous effort over the next year (2014-2015) to improve Salmon habitat in this portion of the pond through a grant obtained by the Copper River Watershed Project to remove a box culvert to restore Salmon habitat and enhance this area of the pond. The idea of adding a spur trail to view this Salmon creek after these improvements would improve this property.*

Nettie Hanson Park Master Plan 1st Review (minutes from the 7.13.18 meeting)

- Item discussed: Drainage Issues
 - Gabions-potential danger to kids
 - "Crash Zone" padding and padding on the Gabions
 - Wash out of Pea Gravel
 - Parking/Right of Way
- It was decided to table the discussion of the Nettie Hanson Park until everyone had an opportunity to see the park. The next meeting will start with a field trip to Nettie Hanson Park with the first 15 minutes used to examine the issue areas.

Nettie Hansen Park:

Classification: Pocket Park

- **Address drainage issues:** *During heavy rains water collects in the center of the park just under the slide area. At times it will also wash the pea gravel out from under the slide and the guard rail. Pea gravel will then need to be replaced and /or repositioned. To reduce annual maintenance costs and alleviate standing water under the play structure a proper drainage system should be designed and employed.*
- **Replace gabions with retaining wall.** *Gabions were placed on the north east corner of the park and used as a retaining wall. The Commission feels the gabions are not a good choice for a play surface because they can be uneven to walk on and they can be sharp. It would be good to replace the gabions with an alternate material that will stand up to our climate be safe for the kids and be aesthetically pleasing.*