

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
March 22, 2018 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Kristin Carpenter called the Board Meeting to order at 6:03pm.

Board members present: **Kristin Carpenter, Sally Bennett, April Horton, and Linnea Ronnegard.**

A quorum was established. 4 members present.

CCMC staff present: Scot Mitchell, CEO; Lee Holter, CFO; Tammy Pokorney, CNO; Faith Wheeler-Jeppson, Executive Admin Assistant; Rona Haberman, LCSW; Alvin Calad, Administrative Assistant; and Barb Jewell, Case Manager.

A. APPROVAL OF AGENDA

M/Bennett S/Horton “move to approve the Agenda as amended.”

4 yeas, 0 nay

Motion passed.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Participation

- a. Mary Anne Bishop spoke in support of Sound Alternatives and the continuation of their services to the Cordova community.

2. Guest Speaker ~ None

D. BOARD DEVELOPMENT

1. Sound Alternatives Grants

Scot Mitchell provided the board with more information on the grant funds that Sound Alternatives receives, and the funds that CCMC matches in order for Sound Alternatives to provide current services to the community. We will be talking more about the current service line and any potential for expanding or decreasing the services.

E. APPROVAL OF MINUTES

M/Bennett S/Horton “move to approve the February 22, 2018 Regular Meeting Minutes.”

4 yeas, 0 nay

Motion passed.

F. REPORT OF OFFICERS AND ADVISORS

- 1. Board Chair Report ~ Kristin Carpenter** reported that she had met with Scot on the Agenda, and went to the City Council meeting and provided a short report.
- 2. CEO’s Report ~ Scot Mitchell, CEO** reported that his written report was in the packet, and he had a few additional to discuss. First, welcome Linnea to the Board. We do have a vacant seat on the Board, and we need to discuss electing officers for the year. The LTC Surveyors came to do their follow up, they concluded we are in compliance

with our approved Plans of Correction. Evident was here this week, we have an August 1 go-live date.

The CT scanner repair tech is here this week, there was an issue with the Scanner. And lastly, Scot will be taking Thursday and Friday of next week off.

3. **Finance Report** ~ Lee Holter, CFO reviewed the January and February Financials with the Board, a few highlights from that report were that Construction in Progress went up, days cash on hand increased from January to February, revenue is above budget, and supplies are above budget due to the acquisition of Cordova Drug inventory.
4. **Nursing Report** ~ Tammy Pokorney, CNO summarized the Nursing report that was in the packet. A few highlights from the Nursing Department Report were that we have hired three more permanent Nurses. The LTC Census is 10, four Swing beds are occupied. Point Click Care went live for nursing, activity and dietary documentation. Relias will go live on March 31st for all staff education.
5. **Quality Improvement Report** ~ Tammy Pokorney, CNO reported to the board that the Quality Report is in the packet.
6. **Infection Control Report** ~ Tammy Pokorney, CNO reported to the board that the Infection Control Report is in the packet.

G. **CORRESPONDENCE** ~ None

H. **ACTION ITEMS**

1. Approve Privileges for Dr. Bradford Fenton, MD

M/Bennett S/Horton “move that the CCMC Authority Board of Directors approve the Medical Staff privileges for Dr. Bradford Fenton, MD as requested.”

4 yeas, 0 nay

Motion passed.

2. Approve Privileges for Dr. Mia Galiato, MD

M/Bennett S/Ronnegard “move that the CCMC Authority Board of Directors approve the Medical Staff privileges for Dr. Mia Galiato, MD as requested.”

4 yeas, 0 nay

Motion passed.

3. Approve Bank of America Resolution

M/Bennett S/Ronnegard “I move to adopt the Resolution of the Cordova Community Medical Center Authority Board of Directors designating the representatives authorized to add or remove a current account holder or authorized contact from Bank of America accounts for Cordova Community Medical Center.”

4 yeas, 0 nay

Motion passed.

I. **DISCUSSION ITEMS**

1. **Sound Alternatives Update**

Scot Mitchell spoke to the board regarding the current status of Sound Alternatives, potential changes to the services provided to the community, and the possibility of

integrating Sound Alternatives into the Clinic area. There was further conversation regarding billing for Sound Alternatives services, and staffing.

2. Alaska Medicaid Supplemental Appropriation

Scot Mitchell relayed to the board that the House and Senate has approved a One Hundred Million dollar supplemental, forty five million of that is for Medicaid. The forty five million should get us through the first or second week of May.

3. CCMC Authority Bylaws

Scot Mitchell reported that the board will need to go through and update the Bylaws. A Worksession meeting will be scheduled for the purpose of reviewing and updating the Board Bylaws.

J. AUDIENCE PARTICIPATION

1. Barb Jewell spoke in regards to Sound Alternatives and her appreciation to staff and the board for taking this matter up and her hope is that everyone will gather as much information as possible before making a decision.

K. BOARD MEMBERS COMMENTS

Kristin ~ None

Sally ~ None

Horton ~ None

Linnea ~ None

L. EXECUTIVE SESSION

1. Pursuant to AS 44.62.310 Executive Sessions; please see reason #3.

M/Bennett S/Horton "I move to go into Executive Session for matters which by law, municipal charter, or ordinance are required to be confidential and matters involving consideration of governmental records that by law are not subject to public disclosure."

The Board entered into the Executive Session at 8:14pm to discuss a potential legal issue.

The Board came out of Executive Session at 8:33pm.

M. ADJOURNMENT

M/Bennett S/Horton "I move to adjourn the meeting."

Carpenter declared the meeting adjourned at 8:37pm.

Prepared by: Faith Wheeler-Jeppson