

Minutes
CCMC Authority Board of Directors
CCMC Conference Room
March 16, 2017 at 6:00pm
Special Meeting

CALL TO ORDER AND ROLL CALL –

Roll Call ~ Scot Mitchell called the Special Board meeting to order at 6:00pm. Board members present: **April Horton, Dorne Hawxhurst, and John Harvill.**

Members Absent: **Sally Bennett and Kristin Carpenter.**

A quorum was established. 3 members present; 2 member absent.

A. APPROVAL OF AGENDA

M/Harvill S/Hawxhurst "I move to approve the Agenda."

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS ~ None

- **Guest Speakers**
- **Audience Comments**

D. ACTION ITEMS

1. Board Member Conflict of Interest Attestation

John Harvill, and April Horton signed. Dorne Hawxhurst, Sally Bennett, and Kristin Carpenter still need to sign the Conflict of Interest/Confidentiality form.

2. Election of Officers

After a round table discussion, the Board members present opted to wait until the remaining Board Members are present to hold the Election of Officers.

3. Update CCMC Authorized Check Signers

M/Harvill S/Horton "I move to approve the resolution of the Authority Board of Directors of the Cordova Community Medical Center designating the representatives authorized for signing checks, non-check payroll tax payment, and cash transfers for Cordova Community Medical Center as Scot Mitchell, Lisa Cuff, John Harvill and April Horton."

E. DISCUSSION ITEMS

After a round table discussion with the three Board Members present it was recommended that the Authority Board of Directors meeting be scheduled later in the month to give the Finance Department ample time to provide the monthly financial data.

The next meeting will be Tuesday, April 25, 2017 at 6:30pm.

Board members were informed that there are binders that are being prepared for each of them. One will have general board information, board training, Alaska Open Meetings Act, EMTALA, HIPAA, Roberts Rules to name a few. The second binder will have information specific to CCMC such as, LTC, CAH and Fire, Life and Safety surveys; 2017 Budget Narrative; Board related policies; HSB Bylaws; MedStaff Bylaws; CHNA Survey Findings and Assessment and 2016 Financial information.

F. AUDIENCE PARTICIPATION ~ None

G. BOARD MEMBERS COMMENTS ~ None

H. EXECUTIVE SESSION

I. ADJOURNMENT –

M/Hawxhurst S/Horton "I Move to adjourn the meeting."

Scot Mitchell declared the meeting adjourned at 6:43pm.

Prepared by: Faith Wheeler-Jeppson