

# Cordova Historic Preservation Commission

## **Members and Affiliations:**

Nancy Bird, Cordova Planning Commission, *Secretary*  
Jim Casement, Cordova public member  
Heather Hall, Archaeologist (US Forest Service)  
Sylvia Lange, Native Village of Eyak  
Wendy Ranney, Cordova Historical Society, *Vice-Chair*  
Cathy Sherman, Cordova Historian, *Chair*  
John Wachtel, Historical Architect (National Park Service)

## **Mission Statement:**

The City of Cordova and its citizens seek to identify, protect, and preserve the community's historic and cultural resources in order to enhance the quality of life and economic well-being of current and future generations.

## **Meeting Agenda:**

### **Call to Order**

Present:

Absent:

### **Public Comment Period**

### **Approval of Agenda**

### **Approval of Minutes – Jan. 16, 2020**

### **Review and Approval of Pre-Development Grant Application – Castle Inn**

### **Resolution – 20-01 St. George's Church**

### **Resolution – 20-02 Castle Inn**

### **Review and Discussion of RFQ Responses, Determine next steps**

Corvus

True North

### **Determine next meeting date**

### **Public Comment Period**

### **Commission Comment Period**

### **Adjournment**

## Cordova Historic Preservation Commission

### Meeting Minutes – Thursday, January 16, 2020

**Members present:** Jim Casement, Wendy Ranney, Cathy Sherman and Nancy Bird in Cordova, and via teleconference: John Wachtel and Sylvia Lange. Also via teleconference was former member Heather Hall (*note: Hall intends to re-apply for appointment by the city council*).

The meeting was called to order by Chair J. Casement about 1:05 pm.

**Motion by Sherman**, seconded by Ranney, to approve the agenda as presented. Motion passed without objection.

#### Approval of minutes

**Motion by Ranney**, seconded by Bird to approve the minutes of November 21, 2019. Unanimous approval was given.

#### Cordova Historic buildings survey – discussion

- a. Casement invited Wachtel to update the commission. Wachtel explained that the National Park Service had recently asked Regional offices (like Anchorage) to propose projects where the NPS might provide external assistance to partners. Wachtel proposed that NPS offer to assist the Cordova commission's effort to accomplish an updated historic property survey. That assistance would be through NPS contracting with a professional firm for up to \$10,000. Prior to the meeting, Wachtel had distributed to commission members a draft "Request for Qualifications" which would begin the process to choose a firm for hire on this project.

Discussion: **Casement** asked about the process and what/how the Commission can help right now for it to proceed. **Sherman** said she greatly appreciates this support from NPS and sees it as a great start for the project. **Bird** said she expects one of the first steps that the professional firm might take is to meet with Dixie Lambert who has started an updated inventory spreadsheet; she also said this work will provide a good foundation for the high school students (who the commission has wanted to involve in this project) to work from. **Hall** suggested that Commission members might review the websites of the three companies to which Wachtel is planning to send this RFQ. She is familiar with some of them and recognizes that they offer different strengths. **Ranney** also expressed excitement about this new development and reiterated that it will help strengthen the high school class curriculum she is developing.

Wachtel asked for a Commission contact to be listed in the RFQ; after discussion, consensus reached that the Secretary, Nancy Bird, should be listed as the contact. **Casement asked and received unanimous consent by the Commission in support of release of this RFQ by the NPS.** Wachtel explained that a more detailed scope of work will be developed after a firm is chosen (in February or later) and will be based on the cost for services. He emphasized that this project's result will not be a complete inventory of historic properties but will likely establish a good foundation for that work which will likely continue in phases for a number of years.

- b. High School Class – Ranney reported that she is making progress in compiling a curriculum for the class. It has been more challenging since the school reduced the time for these classes this year (100 min. once per week). She is focused now on a semester long course. She's borrowing from several different curricula and trying to develop a course where students can do some

field work and also wants to end the class with a completed “hands-on” type project. She expects to have a draft to present within a few months to the Commission.

#### **Certified Local Government grant requests**

These grants must be submitted by Jan. 30<sup>th</sup> and require approval by the Commission. After discussion, there was consensus to support two submissions from Cordova:

- One will be a development grant to support a new roof at St. George’s Episcopal Church. Bird will draft this grant request and share it via email to Commissions members as soon as possible.
- A second proposal will be drafted by Sherman and Lange to do pre-development planning work to move for preservation the old mess hall known as the Castle Inn. This building is now owned by Copper River Seafoods and they intend to destroy it unless it can be moved off their property within the coming year. This grant proposal will also be shared via email to Commission members.

#### **Election of Officers**

Chair Casement invited nominations for the three officer positions of Chair, Vice-Chair and Secretary. After discussion, **Motion** by Lange, seconded by Casement to nominate Sherman for Chair, Ranney for Vice-Chair and Bird for Secretary. Motion passed unanimously.

Casement was thanked for his three years of service in the Chair position.

#### **Miscellaneous**

Bird requested that Commission members not “reply all” to emails but instead submit any correspondence they want all Commission members to see through the Secretary. This is to ensure we don’t violate the Open Meetings Act.

She also said the City Clerk informed her that the City Council has now approved the amended version of code establishing the Commission, Chapter 18.90. This is, in essence, the bylaws for the Commission.

#### **Next steps – next meeting date**

Sherman will follow up with all Commission members to schedule the next meeting, tentatively in late March.

**Motion to adjourn** by Casement, seconded by Ranney. **No objections.** The meeting adjourned at 1:46 pm.

These minutes were approved XXXX.

**CITY OF CORDOVA, ALASKA  
CORDOVA HISTORIC PRESERVATION COMMISSION  
RESOLUTION 20-01**

**A RESOLUTION OF THE CORDOVA HISTORIC PRESERVATION COMMISSION OF  
THE CITY OF CORDOVA, ALASKA, ENDORSING A GRANT APPLICATION TO THE  
ALASKA OFFICE OF HISTORY & ARCHAEOLOGY**

**WHEREAS**, the Historic Preservation Commission reviewed the grant application titled “St. George’s Centennial Plus Facelift”; and

**WHEREAS**, this application requests funds to support replacement of the roof on a “treasure” of Cordova; and

**WHEREAS**, the Historic Preservation Commission is dedicated to preserving historic buildings and sharing the importance of their history,

**NOW, THEREFORE BE IT RESOLVED THAT** the Cordova Historic Preservation Commission of the City of Cordova, Alaska hereby recommends to the Alaska Office of History & Archaeology support for this grant application submitted through the Certified Local Government grant program.

**PASSED AND APPROVED THIS 19th DAY OF FEBRUARY 2020**

\_\_\_\_\_  
Cathy R. Sherman, Chair

ATTEST:

\_\_\_\_\_  
Leif Stavig, City Planner

**CITY OF CORDOVA, ALASKA  
CORDOVA HISTORIC PRESERVATION COMMISSION  
RESOLUTION 20-02**

**A RESOLUTION OF THE CORDOVA HISTORIC PRESERVATION COMMISSION OF  
THE CITY OF CORDOVA, ALASKA, ENDORSING A GRANT APPLICATION TO THE  
ALASKA OFFICE OF HISTORY & ARCHAEOLOGY**

**WHEREAS**, the Historic Preservation Commission reviewed the pre-development grant application titled “Castle Inn Historic Structure Report”; and

**WHEREAS**, this application requests funds for a support team to document the history of the construction, alterations, owners, and significant events at the property based on physical and documentary evidence; record current conditions; document any remaining significant and character-defining features; make an evaluation of current and proposed program needs in relation to the historic fabric; and

**WHEREAS**, this HSR will include recommended overall treatment approach (preservation, rehabilitation, restoration, or reconstruction); recommended treatments for individual features or areas; prioritization of recommendations and cost estimates; identification of future areas of research or documentation; and

**WHEREAS**, the Historic Preservation Commission is dedicated to preserving historic buildings and sharing the importance of their history,

**NOW, THEREFORE BE IT RESOLVED THAT** the Cordova Historic Preservation Commission of the City of Cordova, Alaska hereby recommends to the Alaska Office of History & Archaeology support for this grant application submitted through the Certified Local Government grant program.

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\_\_\_\_\_  
Cathy R. Sherman, Chair

ATTEST:

\_\_\_\_\_  
Leif Stavig, City Planner

# Alaska Heritage Resources Survey

## Alaska Office of History and Archaeology

For further information contact the Alaska Office of History and Archaeology at (907) 269-8721

Compiled: Tue Jan 28 11:43:45 AKST 2020

**This document contains restricted information. Unauthorized circulation is prohibited by law!**

**AHRS Number:** COR-00444

**Site Name:** CASTLE INN

MORPAC CANNERY COOK HOUSE

**Site Description:** [AHRS] Balloon frame 2-1/2 story gabled roofed building constructed on pilings over tidal land. The 1st floor served as a messhall and the 2nd as a bunkhouse. The building is 24' wide x 70' long. The gable roof is covered with corrugated metal and the exterior walls have lap siding. Fenestration consists of 6/6 double hung sash windows evenly spaced along the 1st and 2nd floors' side elevations. The back gable elevation has exit doors centrally placed on all 3 floors serviced by a wooden fire stairwell. The front elevation (street side, gabled end) has 1/1 double hung sash windows in the 2nd and 3rd floors with store front windows in the 2nd floor. A shallow shed roofed porch extends across the front elevation. This building was constructed in 1910 and used as a messhall and bunkhouse for longshoreman. Before the road was built the building was over the water to the W of the CR&NW trestle.[Formerly designated COR-00167.] [DOE] Balloon frame 2 1/2 story gabled building constructed on pilings over tidal land. The first floor served as a messhall and the second as a bunkhouse. Fenestration consists of 6/6 double hung sash windows evenly spaced along the first and second floors' side elevations. Back gable elevation has exit doors centrally placed on all three floors serviced by a wooden fire stairwell. Front elevation (street side gabled end) has 1/1 double hung sash windows in the second and third floors with store front windows on the first. A shallow shed roofed porch extends across the front elevation.

**Site Significance:** [DOE] Part of the Copper River and North Western terminal and important in the early development of Cordova fishing industry. [AHRS] Contributing property to the Ocean Dock Hist Dist (COR-476). Part of the Copper River & Northwestern railroad terminal and important in the early development of the Cordova fishing industry.

### Associations:

#### Informal Associations:

**Location Info:** Located at the start of the old CR&NW terminal, left side. W of the highway, N Addition, MorPac Cannery. One Cannery Row, Cordova.

**Location Reliability:** Location exact and site existence verified (1)

**Mapsheet(s):** CORDOVA C-5 (CORC5)

**MTRS(s):** C015S003W21

**Point Representation:** Lat: 60.55428975, Long: -145.7572275

**Geometry Accuracy:** No

**AHRS Resource Nature:** Building (A building is a construction for some human activity)

**Resnat Subtype:** Default Building

**Resource Keywords:** Cannery, Cookhouse

#### Resource Sub-type Attributes (start)

**Original Owner:**

**Architect:**

**Architectural Class:**

**Number of Stories:**

**Plan Type:**

**Structural System:**

**Ancillary Structures:** 0

**Year Built:** 0

**Year Reconstructed:** 0

**Year Moved:** 0

**Prepared By:** Unknown

# Alaska Heritage Resources Survey

## Alaska Office of History and Archaeology

For further information contact the Alaska Office of History and Archaeology at (907) 269-8721

Compiled: Tue Jan 28 11:43:45 AKST 2020

### Resource Sub-type Attributes (end)

**Acreage:** 0.25

**Period(s):** Historic

**Associated Dates:** AD 1910

**Cultural Affiliation:** Euroamerican

**Current Function(s):**

**Historic Function(s):** Commerce/Trade

**Condition Code:** Normal state of weathering and investigated (AC)

**Danger(s) of Destruction:** Unknown

**Destruct Year:**

**Property Owner:** Cannery Row, P0 Box 120, Cordova, AK 99574

**Source Reliability:** Professional reports, records and field studies (A)

**Assigned To:**

**Date Issued:** 04-22-1997

**Card Status:** Complete

**Other Number(s):** COR-167

**Attachments:** none

### Determinations of Eligibility: 1

**DOE Status:** Determined eligible by SHPO and agency (DOE-S)

**SHPO Action:**

**SHPO Action Date:** 04-11-1997

**SHPO Action Comments:**

**Distinctive Features:**

**Period of Significance:** Historic

**Area Significance(s):**

**Criteria:**

**Considerations:**

**Filed As:**

**Comments:**

**National Register Nominations:** none

### Document Repository References: 1

(02/01/2002) OHA/Buzzell, R.G.

**Title:** Cordova Historic Building Survey for the First Street Sidewalk Improvement Project and the Copper River Highway Bicycle and Pedestrian Path, Mile 0-10.7, OHA Report No. 85

Document Repository Record ID = 16092216, (1 attached files)

MSH1879.pdf

### References: 2

ADP File 3330-6 (Morpack Cannery Cook House)

Nielson, N.J. 1984:11, 1981.ms

# Grant Application: Historic Preservation Fund FFY20 Grants for Development & Pre-Development Projects

State of Alaska: Department of Natural Resources  
Division of Parks and Outdoor Recreation  
Office of History & Archaeology  
550 West 7<sup>th</sup> Avenue, Suite 1380  
Anchorage, Alaska 99501-3561  
Attn: Jean Ayers, Grants Administrator

Postmark, e-mail, fax or deliver applications by 12:00 noon on Thursday, January 30, 2020 to the Grants Administrator listed here. *Incomplete or late applications will not be considered.*

## For further information, contact:

Jean Ayers, Grants Administrator. 907-269-8694 or [jean.ayers@alaska.gov](mailto:jean.ayers@alaska.gov)

## Historic Preservation Fund (HPF) Development & Pre-development Program

- HPF development grants are for rehabilitation of Alaska buildings and structures listed in the National Register of Historic Places, individually or as contributing properties to a historic district. Pre-development grants may be used for those listed in or eligible for listing in the National Register of Historic Places.
- Project grants are reimbursable and must be matched dollar-for-dollar.
- Federal funds are not eligible as match.
- Grant recipients are reimbursed for allowable costs, less a state indirect cost, upon submission and approval of narrative and financial documentation.
- Project work is conducted after grant execution and completed by September 30, 2020.
- Pre-development grant requests: \$3,500 minimum and \$10,000 maximum in HPF share. (Total project cost must be at least \$20,000 to justify the maximum pre-dev grant request).
- Development grant requests: \$10,000 minimum and \$24,000 maximum in HPF share. (Total project cost must be at least \$50,000 to justify the maximum grant request.)

**CHECKLIST** -- Please use this list to verify that your application is complete. If any part is missing, your application will not be considered for funding.

- \_\_\_ All items (1-15) have been clearly and adequately addressed.
- \_\_\_ Application is signed and notarized by all appropriate parties.
- \_\_\_ Photographs of existing conditions are attached and described; site plans and maps are included as needed.
- \_\_\_ Planning documents, architectural project schematics, or construction documents are referenced and available if requested.
- \_\_\_ The Review and Compliance unit in the Office of History & Archaeology has been contacted for preliminary Section 106 review about the proposed work.

*Expand the following sections, or use separate pages, to provide all requested information.*

This HPF grant application is for \_\_\_ Development                     Pre-Development

**1. NATIONAL REGISTER PROPERTY.** Alaska buildings or structures listed in the National Register of Historic Places, individually or as contributing in a historic district, are eligible for this grant program. **This property was in 1984 recommended for consideration for nomination to the National Register. (Alaska Historical Commission Studies in History No. 124)**

Property Name:

District Name:

Property Address:

City, State, Zip:

Date of Listing in National Register (NR) and NR reference number:

Look up: <https://www.nps.gov/subjects/nationalregister/database-research.htm>

**2. APPLICANT.** Owners of private and of non-federal public buildings (homes, businesses, churches, other structures) are eligible to apply. Individuals, businesses, corporations, nonprofit or for-profit organizations, local governments and state agencies may apply. Federal agencies are not eligible.

Applicant: **Cordova Historic Preservation Commission of Certified Local Government  
Cordova, Alaska**

Federal Tax Identification Number: **926000138**

DUNS Number (if entity, not individual, is seeking \$25,000 or more): **075739771**

Mailing Address: **PO Box 1210**

City, State, Zip: **Cordova, Alaska 99574**

Primary contact person: **Cathy Sherman, Chair HPC**

Phone: **907-424-3759**

E-mail: **crhs59@gmail.com**

**3. PROJECT MANAGER.** Applicant must name a project manager who will be available to coordinate with the Office of History and Archaeology throughout the project. *A résumé for the project manager must be attached to this application.*

Project Manager: **Cathy Sherman**

Address: **PO Box 1186**

City, State, Zip: **Cordova, Alaska 99574**

Phone: **907-424-3759**

E-mail: **crhs59@gmail.com**

**4. OWNER CONCURRENCE.** If Applicant does not own the property, the owner of record must sign the following statement indicating concurrence with the proposed project and this application for assistance.

I certify by my signature below that: I am the owner of the subject property; I have full knowledge of and am in agreement with the proposed project; I concur with the assurances required of the applicant; and I agree to completing and recording a required protective covenant if the project receives grant assistance.

Print or Type Name of Owner: **Copper River Seafoods, INC.**

Mailing Address: **300 Cannery Row**

City, State, Zip: **Cordova, Alaska 99574**

Phone: **907-424-3721**

E-mail:

Owner Signature:

Date:

**5. PROJECT NARRATIVE.** Detail the work for which funding is requested. Describe each major work element. Explain how the work will meet the *Secretary of the Interior's Standards* and which Standard you will follow, and what the end product will be.

Pre-development projects: Describe the historical, architectural, and/or archaeological research proposed to document the historical significance and existing physical condition of the materials and features of the property. Identify any studies or reports on the property that have been done.

**Cordova is associated with two major industries in Alaska, fishing and mining. In the 1880s several canneries were established in the area. The Copper River Railway was begun because of the desire stimulated by the 1890s gold rush to develop a railway to the interior.**

**Mineral resource discoveries in the Copper Basin led to a railroad – the Copper River and Northwestern Railway being built with a route from Kennecott to the port of Cordova from 1906-1911. The railroad constructed a wharf area where Copper River Seafoods is located today. Several buildings still survive in this area that are connected to the railroad's history.**

**This proposed project focuses on one of these – Castle Inn.**

***Castle Inn is located on the west side of the road that was constructed where the railroad tracks and trestle used to be. (See photographs) This large two-story building was used as a mess hall and bunkhouse by longshoremen and railroad workers during the railroad days. It is a large rectangular building with another smaller building attached to it. This building was built on timber pilings and stands over water.***

***This wood frame rectangular building with high pitched roof is typical of many buildings found in canneries along Alaskan coastal areas. There are other old structures dating from various years in the general vicinity. However, Castle Inn should be considered for nomination to the National Register as it is one of the few really old buildings of its type in the Cordova area with association to the Copper River and Northwest Railway. (Above excerpted from: From Fish and Copper Cordova's Heritage and Buildings by Nicki J. Nielsen)***

**In the early 1990s it was used once again as a local restaurant called the Cookhouse Café.**

**The pre-development grant, if awarded, would be used to contract with numerous resources who would be able as a working task force, to complete an Historic Structure Report (HSR) on this building.**

**The main section of this report would document the following:**

- 1. History of the construction, alterations, owners, and significant events at the property based on physical and documentary evidence working with previous owners and the Cordova Historical Society.**
- 2. With a knowledgeable structural consultant, evaluate the current condition of the facility, its surroundings and the pilings. Determine if it can be moved without structural damage.**
- 3. Utilizing photos from the Cordova Historical Society collection among others, evaluate significant historic features still remaining on the structure.**
- 4. Recommend a preferred alternative to safely save the structure, develop a timeline, identify critical areas of need and cost estimates.**

**The final section of this report would define a shortened version of a Rehabilitation Plan that could be put in place once the structure is successfully moved.**

**6. PROJECT NEED.** Why is the proposed project necessary? In particular, are there immediate threats to the property such as proposed demolition or extensive structural damage?

**This project has been brought forward by the Historic Preservation Commission at this time because the current owner needs it either moved or demolished, preferably by the end of 2020.**

**At this point in time, there is permission from the owners to move the structure; there is land identified onto which to move it within the same area retaining its historic ties; and there is a construction company willing to assist with the move and familiar with the waterfront area.**

**7. WORK PLAN AND PROJECT TIMELINE.** Address each major element of the project, the amount of time to complete it, and when the work is expected to be done between potential date of award (Spring 2020) and completion by September 30, 2020.

**If awarded the pre-development grant, we would begin work immediately utilizing local contractors, potentially utilizing structural engineers who will be in Cordova on another local building project. Volunteers from the Historical Society would conduct much of the research. Consult with NPS historical architects Grant Crosby and John Wachtel, who are able to offer free technical assistance on matters of historic preservation.**

**April: Grant Award**

**Compile all research completed to date.**

**Identify and negotiate a contract with Architect/Historian to lead HSR.**

**May/June: Onsite documentation and surveys**

**July/August: Complete HSR in written form.**

**Develop move plan, logistics and contact contractors.**

**Draft Rehabilitation Plan for Post-Move.**

**September: Complete final grant reporting for Pre-Development.**

**8. SECRETARY OF THE INTERIOR'S STANDARDS.** All projects must comply with and apply *The Secretary of the Interior's Standards for the Treatment of Historic Properties* <https://www.nps.gov/tps/standards.htm> . Describe how the proposed project work will apply and conform to the appropriate standard.

**The Castle Inn project falls under the standard of Rehabilitation. We acknowledge the need to alter the property i.e. moving it to a new location in order to preserve its historic nature and background. By moving it to a site within the same historic area we will be able to retain the character and possibly use the structure again in the future albeit altered for a new use.**

**This is a building that contributes to the significance of the area, but much has been lost already due to fires, so this is a remaining structure that contributes and continues to tell the story of both the Copper River and Northwest Railway and fishing industry of Cordova.**

**9. PHOTOGRAPHS, SITE PLANS, DRAWINGS OR SKETCHES.** Attach recent photographs showing the principal elevation of the property and detailed photographs of features or areas where proposed work is to be done. Include a description for each photo and the date it was taken. Attach a map or a site plan with photos keyed to it to better understand the site and proposed work.

**See Attached.**

**10. ONGOING MAINTENANCE.** Describe plans to maintain the property or continue rehabilitation work for the next five years.

**Future plans for the structure are in discussion, but not yet positively determined. The landowners and future owners of the structure willing to move Castle Inn to their property are known for protecting historic structures and rehabilitating them. The effort to move Castle Inn is based on keeping it long into the future and within its provenance of region.**

**11. PROJECT PERSONNEL.** Identify project personnel and, if known, who will do the work. Briefly describe each individual's qualifications and experience. Show how the Project Manager meets the Secretary of the Interior's Professional Qualification Standards.

**Cathy Sherman  
BA Historic Research and Archaeology  
26 Years as Cordova Historical Museum Director  
Life Member Cordova Historical Society  
Chair, Historic Preservation Commission – 2020**

**12. PUBLIC AWARENESS.** Public notification is required by signage at property site and other public postings. Explain how you will inform the public of this project, promote local history, enhance tourism, and raise awareness of historic preservation.

**Two local writers with history backgrounds contribute weekly to The Cordova Times and as with other buildings and projects of a historic nature the Castle Inn story would be publicized as well. The Cordova Historical Society with nearly 270 members has agreed to feature the story in a newsletter and through social media.**

**13. PROPOSED BUDGET.** Provide both a *budget narrative*, describing your proposed costs, and a *tabular budget*. To view a sample tabular budget, or fill out your own, double-click within the budget table on the next page. The Excel worksheet will activate, and you will see two tabs at the bottom. Click on the red tab to view an example budget. Click the green tab to activate a blank budget page for your use. Budget pages (blank and example) are also located in a separate Excel workbook available upon request via e-mail or online at <http://dnr.alaska.gov/parks/oha/index.htm>

**While actual costs to potentially move the structure are unknown at this time, estimates are being compiled. To hire a consultant to assist with the HSR is why this proposal is being submitted. This expertise most likely resides outside of our community and while we intend to utilize as much 'in-house' knowledge as possible, a proper HSR requires someone with more background in this field than we have on-site. (See Attached Proposed Budget.)**

<b>Proposed Budget: HPF Grant Application for Development or Pre-Development</b>				
<b>Cost Category</b>	<b>Description</b>	<b>Sponsor Share 50%</b>	<b>Federal Share 50%</b>	<b>Total \$\$</b>
Personal Services	Local Researchers, Contractors and Laborers	12,000		12,000
+ Travel	2 round trip tickets @ \$375	375	375	750
+ Contractual	Historic Architectural Surveyor		5,000	5,000
+ Supplies/Materials	Misc. Lumber, Supplies	350		350
+ Other (specify)				0
<b>Total Project Costs (TPC)</b>				<b>18,100</b>
<b>Calculations for Grant Purposes</b>				<b>18,100</b>
Sponsor: 50% of TPC				<b>9,050</b>
Federal: 50% of TPC				<b>9,050</b>
State Indirect on Federal Portion				769
Total Federal Award from NPS				9,819
Potential Reimbursement to Sponsor				9,050

**Source of Sponsor's Share of TPC**

Cash Expenditures	2,225
+ In-kind	7,500
+ Donations & Volunteer Time	3000
= Sponsor's 50% of TPC	<b>12,725</b>

**Instructions: Double click inside the worksheet to activate formulas and complete budget.**

1. Calculate anticipated expenses and describe in appropriate Cost Categories. Add extra rows or categories, as needed.
2. Multiply "Total Project Costs" by .50 to determine Sponsor and Federal shares.
3. Multiply the State Indirect Cost against the Federal Share to obtain "Total Federal Award from NPS."
4. Show amounts comprising the "Source of Sponsor's Share."

**14. SIGNATURE.** I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant.

I understand this is an application for federal matching assistance for up to 50% of the eligible project costs that are the subject of this application.

If awarded funds, I shall comply with all federal Historic Preservation Fund program requirements, including, but not limited to, completion of the Section 106 process before starting rehabilitation work, and adherence to the assurances as outlined in this application, pertinent state and federal regulations, and the subsequent grant agreement.

In submitting this application, I understand it is my responsibility to ensure all work completed with funds received as a result of participation in the Historic Preservation Fund grant program will meet *The Secretary of the Interior's Standards for Treatment of Historic Properties*.

In submitting this application, I understand that project records are subject to audit after project completion; further, if expenditures for which I have been partially reimbursed are disallowed in an audit, I will return an amount equal to the disallowed costs.

I understand that I may not proceed with any work for which reimbursement is expected until I have first been notified in writing that:

1. A grant agreement has been fully executed (signed) by both parties
2. Plans and specifications have been approved by the Office of History & Archaeology
3. Section 106 project review has been completed (required for development projects)
4. Project Notification and Environmental Screening Worksheets are completed for the State of Alaska and the National Park Service (required for development projects)
5. A protective covenant has been placed on the property (required for development projects)

No grant or promise of a grant exists until the State Historic Preservation Office signs the grant agreement.

I have read and understood the conditions of this grant application.

Helen Howarth

Print or Type Name

City of Cordova - City Manager

Agency or organization (if applicable)

Title (if applicable)

[Signature]

1/30/20

Signature

Date

**NOTARY SEAL**

Subscribed and sworn before me this 30<sup>th</sup> day of January, 2020.  
Notary for the State of Alaska

My commission expires: 1-1-2021



**15. ASSURANCES.** *If selected for funding, the applicant agrees to comply with the following, and with other guidelines outlined by the Office of History and Archaeology.*

1. **Qualified Professionals:** Applicant is willing to have qualified architect, engineer, or licensed general contractor prepare the plans and specifications detailed in the scope of work. All work must meet applicable local and state building codes.
2. **Grant Agreement:** Applicant agrees to sign a grant agreement with the Office of History and Archaeology and to follow all regulations pertaining to federal and state grants. Applicant understands that the grant agreement will specify a schedule and due dates for specific products. Failure to meet those due dates may be construed as failure to comply with the grant agreement and could be grounds for cancellation of the grant.
3. **Matching Share:** Applicant certifies that their matching share of the funding (in-kind, cash, donations, etc.) will be available upon execution of the grant agreement.
4. **Section 106:** Applicant agrees to complete the Section 106 review process with the Office of History and Archaeology before a grant agreement may be executed for any development project.
5. **Project Manager:** Applicant agrees to assign a project manager who will administer the grant for the duration of the project work, and will coordinate with the Office of History and Archaeology as detailed in the grant agreement.
6. **Procurement:** Applicant agrees to conduct contract and procurement (bidding) actions in a manner that provides for maximum open and free competition in accordance with the Office of Management and Budget's Code of Federal Regulations, 2 CFR Chapter I and II, Part 200 et al: *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* <https://www.gpo.gov/fdsys/granule/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200/content-detail.html>
7. **Construction Supervisor:** Applicant understands that a qualified construction supervisor is required. A qualified construction supervisor must be an architect, engineer, or licensed general contractor who will see that the approved plans and specifications are followed.
8. **Approvals:** The Office of History and Archaeology reserves the right to recommend professionals and contractors and to approve selections BEFORE hiring.
9. **Consultations:** Applicant agrees to consult with Office of History and Archaeology staff, if asked, before beginning project work and agrees to attend meetings (or teleconferences) concerning the project's progress as requested by the Office of History and Archaeology.
10. **Secretary's Standards:** Applicant agrees to conduct all work in accordance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*. Failure to comply with the standards will be construed as failure to comply with the grant agreement and be grounds for cancellation of the grant. <https://www.nps.gov/tps/standards.htm> .

11. **Reporting:** Applicant agrees to provide quarterly narrative progress reports, a narrative summary, a completion report, photo documentation of work accomplished under the project, and complete financial documentation as described in the grant agreement.

12. **Civil Rights:** Applicant agrees to comply with Title VI of the Civil Rights Act of 1964, as amended, Executive Orders 12549 and 11375, and all requirements imposed by or pursuant to Department of Interior Regulation 43 CFR 17, which prohibits discrimination on the basis of race, color, creed, sex, age or national origin.

13. **MBE/WBE:** Applicant agrees to comply with Executive Order 12432, “Minority Business Enterprise Development,” to encourage greater economic opportunity for minority entrepreneurs, Executive Order 12549, and with 43 CFR Part 12, which prohibits contracts with any suspended or debarred person or business, and the provisions of 18 USC 1913, which prohibits lobbying with appropriated funds.

14. **Section 504:** Applicant agrees that this grant-assisted project will comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

15. **Covenant:** For development projects receiving \$10,001 or more in federal funds, a protective covenant must be attached to the deed and a copy supplied to the Alaska Office of History and Archaeology. The covenant will apply when there is a change in ownership. It will be enforceable by Alaska law, and will be monitored by the Alaska Office of History and Archaeology.

The covenant is effective upon execution of the document, which must be done prior to disbursement of HPF funds. HPF grant funds cannot be repaid to avoid the deed restriction.

If a covenant already exists for a property, a new grant award may necessitate updating and extending the time required under the covenant. An example covenant and template is available with this package. See below for dollar amounts and time requirements involved in HPF covenants.

<b>Federal \$ Amount</b>	<b>Time Required for Covenant or Preservation Agreement</b>
1 - 10,000	5-year preservation agreement
10,001 - 25,000	5-year minimum covenant
25,001 - 50,000	10-year minimum covenant
50,001 - 100,000	15-year minimum covenant
100,001 and above	20-year minimum covenant

Note: A covenant is a document that must be recorded on the property’s title.  
A preservation agreement does not need to be recorded.

# Alaska Heritage Resources Survey

## Alaska Office of History and Archaeology

For further information contact the Alaska Office of History and Archaeology at (907) 269-8721

Compiled: Tue Jan 28 11:43:45 AKST 2020

**This document contains restricted information. Unauthorized circulation is prohibited by law!**

**AHRS Number:** COR-00444

**Site Name:** CASTLE INN

MORPAC CANNERY COOK HOUSE

**Site Description:** [AHR] Balloon frame 2-1/2 story gabled roofed building constructed on pilings over tidal land. The 1st floor served as a messhall and the 2nd as a bunkhouse. The building is 24' wide x 70' long. The gable roof is covered with corrugated metal and the exterior walls have lap siding. Fenestration consists of 6/6 double hung sash windows evenly spaced along the 1st and 2nd floors' side elevations. The back gable elevation has exit doors centrally placed on all 3 floors serviced by a wooden fire stairwell. The front elevation (street side, gabled end) has 1/1 double hung sash windows in the 2nd and 3rd floors with store front windows in the 2nd floor. A shallow shed roofed porch extends across the front elevation. This building was constructed in 1910 and used as a messhall and bunkhouse for longshoreman. Before the road was built the building was over the water to the W of the CR&NW trestle.[Formerly designated COR-00167.] [DOE] Balloon frame 2 1/2 story gabled building constructed on pilings over tidal land. The first floor served as a messhall and the second as a bunkhouse. Fenestration consists of 6/6 double hung sash windows evenly spaced along the first and second floors' side elevations. Back gable elevation has exit doors centrally placed on all three floors serviced by a wooden fire stairwell. Front elevation (street side gabled end) has 1/1 double hung sash windows in the second and third floors with store front windows on the first. A shallow shed roofed porch extends across the front elevation.

**Site Significance:** [DOE] Part of the Copper River and North Western terminal and important in the early development of Cordova fishing industry. [AHR] Contributing property to the Ocean Dock Hist Dist (COR-476). Part of the Copper River & Northwestern railroad terminal and important in the early development of the Cordova fishing industry.

### Associations:

#### Informal Associations:

**Location Info:** Located at the start of the old CR&NW terminal, left side. W of the highway, N Addition, MorPac Cannery. One Cannery Row, Cordova.

**Location Reliability:** Location exact and site existence verified (1)

**Mapsheet(s):** CORDOVA C-5 (CORC5)

**MTRS(s):** C015S003W21

**Point Representation:** Lat: 60.55428975, Long: -145.7572275

**Geometry Accuracy:** No

**AHRS Resource Nature:** Building (A building is a construction for some human activity)

**Resnat Subtype:** Default Building

**Resource Keywords:** Cannery, Cookhouse

#### Resource Sub-type Attributes (start)

**Original Owner:**

**Architect:**

**Architectural Class:**

**Number of Stories:**

**Plan Type:**

**Structural System:**

**Ancillary Structures:** 0

**Year Built:** 0

**Year Reconstructed:** 0

**Year Moved:** 0

**Prepared By:** Unknown

# Alaska Heritage Resources Survey

## Alaska Office of History and Archaeology

For further information contact the Alaska Office of History and Archaeology at (907) 269-8721

Compiled: Tue Jan 28 11:43:45 AKST 2020

### Resource Sub-type Attributes (end)

**Acreage:** 0.25

**Period(s):** Historic

**Associated Dates:** AD 1910

**Cultural Affiliation:** Euroamerican

**Current Function(s):**

**Historic Function(s):** Commerce/Trade

**Condition Code:** Normal state of weathering and investigated (AC)

**Danger(s) of Destruction:** Unknown

**Destruct Year:**

**Property Owner:** Cannery Row, P0 Box 120, Cordova, AK 99574

**Source Reliability:** Professional reports, records and field studies (A)

**Assigned To:**

**Date Issued:** 04-22-1997

**Card Status:** Complete

**Other Number(s):** COR-167

**Attachments:** none

### Determinations of Eligibility: 1

**DOE Status:** Determined eligible by SHPO and agency (DOE-S)

**SHPO Action:**

**SHPO Action Date:** 04-11-1997

**SHPO Action Comments:**

**Distinctive Features:**

**Period of Significance:** Historic

**Area Significance(s):**

**Criteria:**

**Considerations:**

**Filed As:**

**Comments:**

**National Register Nominations:** none

**Document Repository References:** 1

(02/01/2002) OHA/Buzzell, R.G.

**Title:** Cordova Historic Building Survey for the First Street Sidewalk Improvement Project and the Copper River Highway Bicycle and Pedestrian Path, Mile 0-10.7, OHA Report No. 85

Document Repository Record ID = 16092216, (1 attached files)

MSH1879.pdf

**References:** 2

ADP File 3330-6 (Morpack Cannery Cook House)

Nielson, N.J. 1984:11, 1981:ms

# CATHY R. HUNT SHERMAN

PO Box 1186 ▪ Cordova, Alaska 99574 ▪ Phone: 907.424.3759 ▪ crhs59@gmail.com

**PROFILE:** Extensive background in public relations; visitor services; marketing; with strong emphasis in museum and library management. Consistently maintains and exceeds operational goals and customer service expectations. Experience in information technology. Skilled in developing and implementing standardized policies and procedures; strategic plans; grants.

## Professional Experience

### **CITY OF CORDOVA, ALASKA**

2012 to 2019

#### Assistant City Manager/Museum Director

Retired

Under the direction of the City Manager, oversees daily operations of the City. Conducts specific oversight of the City's Library, Museum, and Information Technology needs. Works under the direction of the City Manager on specific assigned projects, grants, and fund raising. Serves as Acting City Manager in the City Manager's absence. Relieved of Assistant City Manager position on July 1, 2013. Retired from the City May 31, 2019.

### **CITY OF CORDOVA, ALASKA**

1995 to 2012

#### Information Services Director: Museum and Library Director; IT Coordination and Website Management

#### **Key Results:**

- Manage ten-member department for public/school library and historical museum
- Liaison between non-profit Historical Society/City of Cordova and Liaison between Library Commission/City of Cordova
- Develops and administers annual operating budgets for museum and library; develops, administers, implements grants
- Manages information technology systems for City of Cordova.
- Increased hours of service to the public resulting in 10-15% growth annually in visitation.

### **CITY OF CORDOVA, ALASKA**

May-September 2009

#### Acting City Manager: City of Cordova

- Served as interim city manager for City of Cordova
- Responsible for oversight of daily city operations and finances

### **CITY OF CORDOVA, ALASKA**

1993-1995

#### Director – Cordova Historical Museum

#### **Key Results:**

- Manage three-member department for museum; 15+volunteers
- Liaison between Non-profit Historical Society/City of Cordova
- Responsible for all operations of museum including exhibit spaces and programming.
- Expanded traveling and temporary exhibit program.



Photo Courtesy Cordova Historical Society 71-10-133



Photo Courtesy of Cordova Historical Society 91-13-9

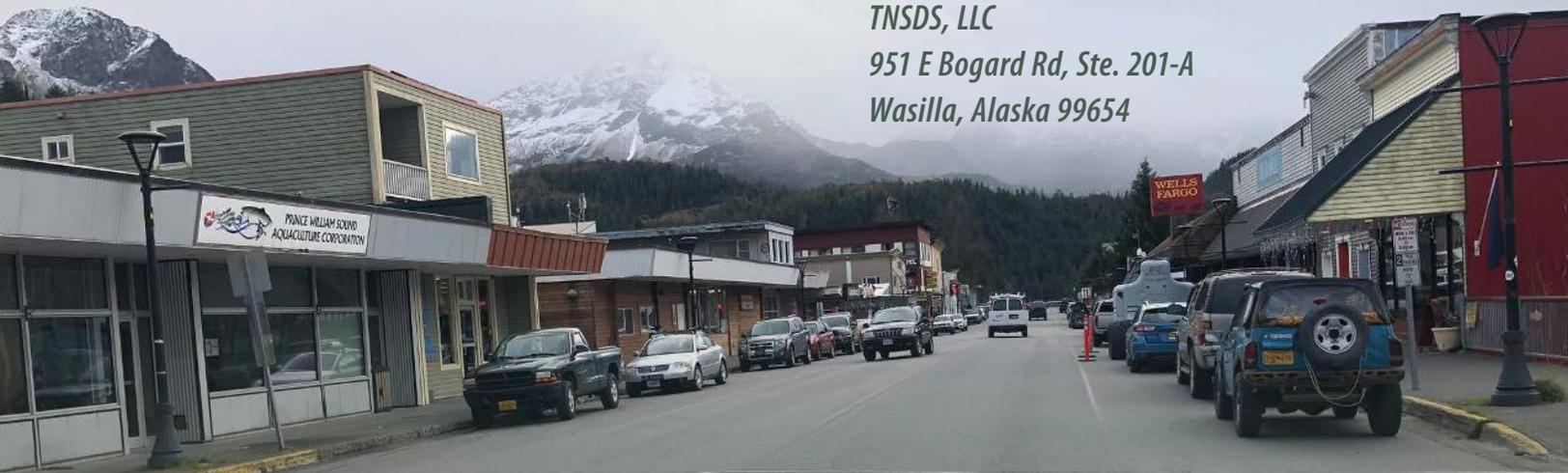


# TNSDS

true north sustainable development solutions

## TRUE NORTH SUSTAINABLE DEVELOPMENT SOLUTIONS, LLC, (TNSDS) RESPONSE TO CORDOVA HISTORIC PRESERVATION COMMISSION'S REQUEST FOR STATEMENT OF QUALIFICATIONS FOR COMPLETING A HISTORIC DISTRICT RECONNAISSANCE SURVEY

*TNSDS, LLC  
951 E Bogard Rd, Ste. 201-A  
Wasilla, Alaska 99654*



## INTRODUCTION

True North Sustainable Development Solutions, LLC (TNSDS) is a client-focused firm dedicated to preserving the past and educating how historic preservation can meet communities' development needs of today without comprising the needs of future generations. As a locally owned and operated consulting firm, TNSDS specializes in the development of preservation plans to sustain culture, economy, and environment for future generations. With over 20 years of experience working within the legal framework of historic preservation law, our firm has experience working with local governments to develop plans intended to protect locally, regionally, and nationally important historic sites, buildings, structures, objects, and districts.

TNSDS staff consists of highly motivated individuals with diverse educational backgrounds and professional experience, meeting the Secretary of Interior's *Professional Qualification Standards* for archaeology, architectural history, history, and historic preservation planning (36 CFR §61). TNSDS prides itself on cultural sensitivity, accessibility, and open communication.

TNSDS past performance demonstrates experience and expertise in providing cultural resource surveys performed in accordance with the Secretary of the Interior's *Standards and Guidelines for Archaeology and Historic Preservation* (48 FR 44716). Consulting services offered by TNSDS include historic preservation plans, historic neighborhood surveys, certified historic structures applications, National Register of Historic Places (NRHP) nominations, rehabilitation plans, and feasibility and heritage tourism studies. TNSDS often works with agencies by providing various consulting services for projects involving local, state, and federal codes, regulations, and/or statutes.

This statement of qualifications (SOQ) is valid for 90 days after submission deadline, until May 4, 2020.

## HISTORIC PRESERVATION EXPERIENCE

TNSDS has an extensive portfolio of past projects involving reconnaissance and intensive comprehensive surveys of historic buildings and properties, including those already listed or determined eligible for listing in the National Register of Historic Places (NRHP), and National Historic Landmarks (NHL), following the guidelines established in the National Park Service's (NPS) National Register Bulletin series. The following projects were successfully completed by TNSDS in Alaska and exemplify the firm's abilities to survey, inventory, document, and evaluate historic properties for the purpose of historic preservation planning.

### **Cultural Resources Investigation Including a Historic Structures Survey and Determination of Eligibility for the Kanakanak Hospital Staff Housing Historic District and Section 106 Recommendations for the Real Property Transfer of the Kanakanak Hospital Campus, Dillingham, Alaska**

TNSDS conducted an NRHP evaluation involving an inventory of historic properties and preparation of a historic structures survey report (HSSR) at the Kanakanak Hospital Campus. The evaluation included the development of prehistoric and historic contexts, an assessment of the integrity, and application of the NRHP evaluation criteria, including criteria considerations, for all buildings located on the campus. TNSDS determined there were no buildings on the campus individually eligible for listing on the NRHP. A historic district consisting of staff housing buildings, however, was determined eligible for inclusion. The Kanakanak Hospital Campus Staff Housing District (DIL-00263) contains six contributing properties and was recommended eligible for inclusion in the NRHP under Criteria A, B, and C. TNSDS recommended a finding be issued that the undertaking would result in adverse effects to historic properties pursuant to 36 CFR §800.5. TNSDS aided in the development of a draft memorandum of agreement (MOA) to provide stipulations for the avoidance, minimization, and/or mitigation of adverse effects to historic properties, as well as guidance for inadvertent discoveries and the treatment of human remains.

### **Fairbanks North Star Borough (FNSB) Historic Preservation Plan Update (Phase I), Fairbanks, Alaska**

TNSDS completed research and re-survey of approximately 600 historic properties in the city limits of Fairbanks as part of Phase I of FNSB Historic Preservation Plan Update. TNSDS worked collaboratively with the FNSB Historic Preservation Commission (HPC) to develop a work plan for synthesizing all previous surveys and reviewing all background information in an effort to develop a current and accurate roster of historic properties. The roster incorporated FNSB tax record information to correlate buildings with FNSB property account numbers (PAN) and to provide the survey team with useful tool when conducting a reconnaissance survey. A re-survey was conducted and the results were placed into a historic properties inventory table submitted along with a summary report. Public involvement was a key component to the re-survey and included public notices, mass-email notifications, posting of event fliers, distribution of comment cards, and two meetings open to the public.

### **Mid-Twentieth Century Architecture in Alaska Historic Context**

TNSDS completed a historic context for mid-twentieth century architecture in Alaska for the NPS Alaska Region. The document is intended to serve as a useful tool to help a diverse audience identify and evaluate Alaskan architecture built between 1945 and 1968 for inclusion on the NRHP. Architectural styles, building materials, building functions, historic events, and a roster of prominent architects and builders from the period are all presented in the guidebook. NPS published and released the context in 2018.

### **Keku Cannery National Historic Landmark (NHL), Kake, Alaska**

TNSDS has a long-standing relationship with the Organized Village of Kake (OVK) to assist with the development of historic preservation plans/historic structures reports (HSR) for the Keku Cannery NHL. Initial efforts focused on creating a long-term preservation plan, focused on adaptive reuse, for the NHL property. As part of the effort, TNSDS helped the OVK to establish a Tribal Historic Preservation Office (THPO), the first in Alaska. Through close communication with the THPO, TNSDS assisted the tribe in meeting Section 106 compliance while developing emergency stabilization plans so that the feasibility of pursuing rehabilitation tax credits could be assessed. TNSDS also assisted in the issuance of an MOA for the emergency stabilization, the completion of a Historic American Building Survey (HABS) level of documentation for the Main Cannery Building with design guidelines for retaining architectural character, and compiled an HSR with measured drawings of ancillary buildings and structures that contribute to the NHL. Most recently, TNSDS assisted OVK with their application to the National Trust for Historic Preservation for listing the NHL on their 11 Most Endangered Properties List.

### **Point Hope Five Roads Rehabilitation IRR Project, Point Hope, Alaska**

TNSDS was sub-contracted by BESC to conduct a cultural resource investigation in Point Hope, Alaska as part of the Five Roads Rehabilitation Project. The Point Hope area is both a NHL and an NRHP-listed archaeological district. All cultural resources within the proposed area of potential effects (APE) were identified and evaluated, including the Point Hope Cemetery that was recommended eligible for NRHP inclusion. A comprehensive report was produced to provide BESC with information necessary for making recommendations to the Bureau of Indian Affairs (BIA) Branch of Regional Archaeology for compliance with Section 106 of the National Historic Preservation Act (NHPA). A finding of adverse effects to historic properties was recommended and issued, which resulted in mitigation measures that included the development and implementation of interpretive signage for the cemetery using bowhead whale jaw bones donated by the community.

### **Historic American Engineering Record (HAER) Documentation for Valve House H (UNL-00569), at the Dutch Harbor Naval Operating Base and Ft. Mears National Historic Landmark (UNL-00120), Amaknak Island, Unalaska, Alaska**

TNSDS completed the documentation of Valve House H (UNL-00569) as a contributing element of the Dutch Harbor Naval Operating Base and Ft. Mears NHL (UNL-00120). An MOA, under the Alaska Formerly Used Defense Sites (FUDS)

program, specified that the US Army Corps (Corps) and the Alaska State Historic Preservation Officer (SHPO) had agreed that the Corps would proceed with the undertaking to demolish Valve House H even though it was an agreed upon adverse effect on the NHL. TNSDS completed a short-format report, following the Historic American Engineering Survey (HAER) guidelines. The effort included high-quality, digital photographs with views of the principal façades, setting, additions, alterations, intrusions, interior views, landscaping and unusual features as per the National Register Photo Policy Factsheet. The report also included historic context, as-built drawings, and documentation of the valve house and its associated pipeline system, with additional components compiled from the existing information.

### **Historic Structures Survey Report (HSSR) and National Register of Historic Places Nomination Narrative for Lincoln Street, Sitka, Alaska**

TNSDS completed research and survey of 88 properties on Lincoln Street in Sitka, Alaska that resulted in the development of a historic context from which a historic district could be evaluated for inclusion in the NRHP. The period of significance was identified as beginning in the late 1930s and continuing through the mid-1960s. Public meetings, surveys, and mailings were used to garner public opinion and gather important information on specific buildings. Information from research, building survey, and public involvement was used to define the potential historic district and create a draft National Register nomination statement.

### **Historic Structures Survey Report (HSSR) and Determination of Eligibility for the Block 13 FHA Army Housing Association Historic District in Anchorage, Alaska**

TNSDS developed a historic context for one of Anchorage's four original residential neighborhoods and applied the context while assessing the significance of each individual building for NRHP listing and the neighborhood as a historic district. The residential neighborhood was originally constructed by military personnel as a Federal Housing Administration (FHA) small housing development. The project required TNSDS staff to obtain knowledge of federal housing and lending programs in the mid-twentieth century, as well as regional and national events associated with WWII and post-war military efforts. A historic district was recommended eligible and TNSDS created the draft nomination narrative. The district was listed on the NRHP on December 3, 2018.

The following table provides a summary of additional historic preservation projects that have been completed by TNSDS.

	PRESERVATION TASKS									
	Windshield Survey	Reconnaissance Survey	Background Research	Data Synthesis	Building Documentation	Public Involvement Plan	Outreach Meetings	Individual Determinations of Eligibility	District Determinations of Eligibility	NRHP Nomination
PROJECT NAME										
Historic Structure Survey Report (HSSR) and Determination of Eligibility for the Kotzebue Third Avenue Sidewalks Project, Kotzebue	X	X	X	X	X	X		X		
HSSR and Determination of Eligibility (DOE) for Grace Hall and Dr. Glenn A. Olds Hall, Located on the Alaska Pacific University Campus, Anchorage	X	X	X	X	X			X		
HSSR and DOE for Duke's 8th Avenue Hotel, 630 West 8th Avenue, Anchorage, Alaska		X	X	X	X			X		
HSSR, Evaluation, and Preliminary DOE of Four Public Health Service Buildings at Mt. Edgecumbe Medical Center Campus, Sitka (	X	X	X	X	X			X	X	
HSSR of the Port Road and Seppala Drive Road Improvements Projects in Nome, Alaska	X	X	X	X	X			X	X	
DOE of the Old Kake Elementary School, Kake	X	X	X	X	X			X		
Nome East End HSSR	X	X	X	X	X			X	X	
DOE and Section 106 Recommendations for Cook Inlet Housing Authority's Proposed Redevelopment of 3502 Spenard Road, Anchorage		X	X	X	X			X		
DOE and Cultural Resources Assessment of 555 Cordova Street, Anchorage, Alaska		X	X	X	X			X		
Spenard Neighborhood HSSR, Anchorage	X	X	X	X	X			X	X	
Olympic Mountain Loop Historic HSSR, Girdwood	X	X	X	X	X			X		

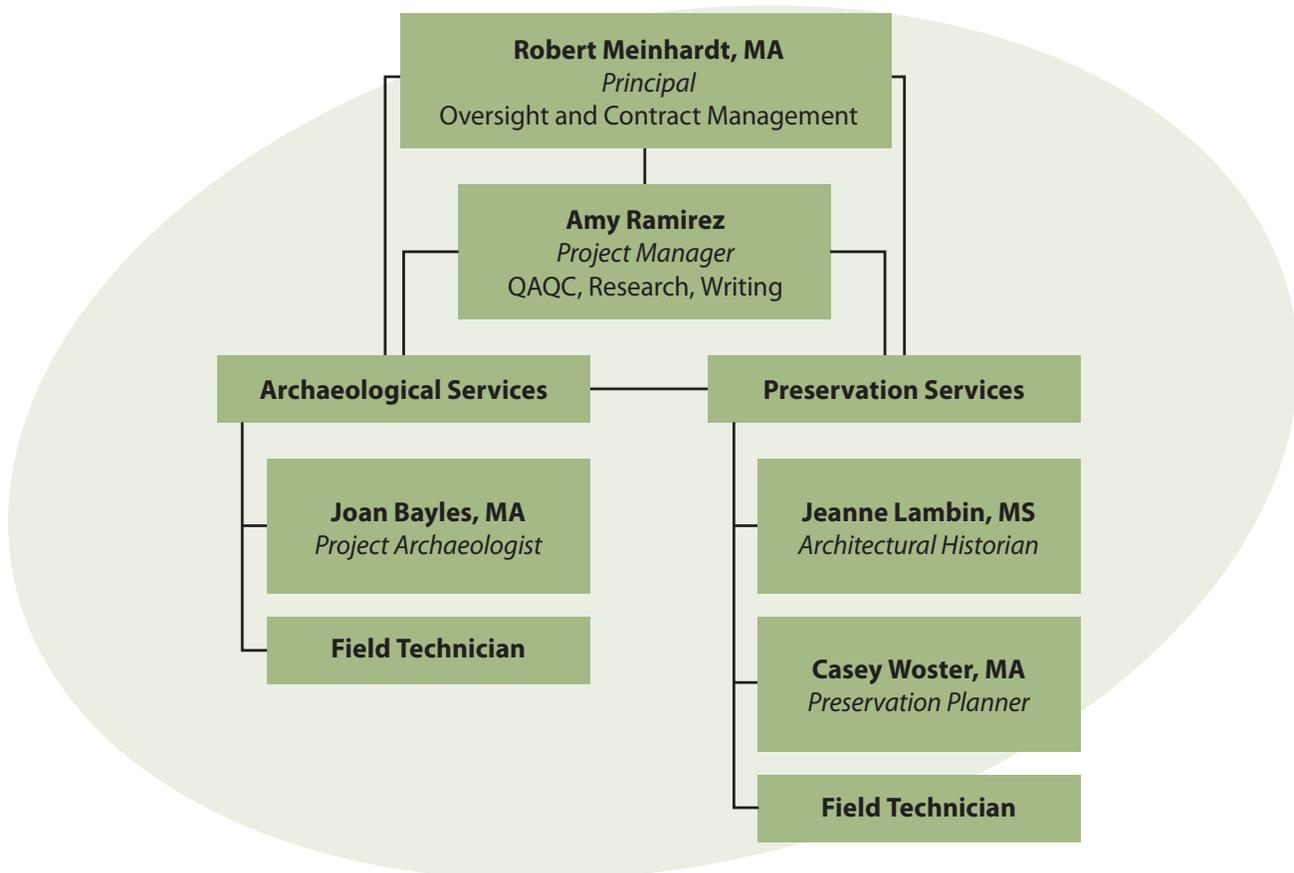
## TNSDS PERSONNEL

As a small firm, TNSDS prides itself on accountability, accessibility, and open communication with its clients and their consulting parties. TNSDS Principal Historic Properties Consultant and CEO Rob Meinhardt is very flexible and available to be contacted by phone, text, or email any time of the day or evening. The primary line of contact between TNSDS and clients is Rob's direct cell phone line. Our staff are available holidays, evenings, and weekends, and will respond to email inquiries within the hour of delivery. Rob provides quality control on all TNSDS projects, with assistance from Project Manager Amy Ramirez. Amy oversees daily work activities of the archaeological and historic preservation staff, directing field investigations, reviewing and analyzing field data, and assembling technical reports that contain agency guidance on historic properties. As project manager, Amy regularly provides progress reporting and assists with quality control for the company.

TNSDS anticipates our staff will have a minimum of 60% availability for the duration of the contract, with more time devoted during field survey efforts. Our staff are highly flexible with work schedules, including weekends and long days if needed. TNSDS is capable of a 72-hour mobilization to project locations across Alaska.

## TNSDS WORKFLOW AND RESPONSIBILITIES

Below is the daily workflow and chain of communication for the TNSDS team. Slight modifications are made based on the individual needs of each issued task order.



**Robert Meinhardt**, MA, will provide all contract management services and is directly available for all client concerns during the course of each task order under the term agreement. Rob meets the Secretary of the Interior's *Professional Qualification Standards* as an architectural historian and archaeologist, and is the primary point of contact/contract manager and Principal Investigator (PI) responsible for providing direct oversight on all historic properties and cultural resources management projects. He provides technical direction to all TNSDS project archaeologists and project architectural historians carrying out on-site investigations and surveys. With nearly 20 years of experience working in cultural resources management in Alaska, he is familiar with federal, state, and local historic preservation laws and has assisted communities and tribes throughout the state with their pre-development needs.

**Amy Ramirez** has over sixteen years of experience in cultural resource management and has worked as the Cultural Resources and Historic Properties Project Manager for all TNSDS projects for the past eight years. Amy's role with the company is to assist clients with historic preservation and cultural resource management planning and fulfilling regulatory requirements under Sections 106 and 110 of the NHPA, the National Environmental Policy Act (NEPA), and Section 4(f) of the Department of Transportation Act. Amy has experience with many types of cultural resources, including prehistoric and historic archaeological sites, and historic buildings and landscapes throughout Alaska.

**Jeanne Lambin**, MS, is a Project Architectural Historian for TNSDS and is responsible for completing architectural narratives, assessments of integrity, and evaluations for the NRHP. Jeanne meets the Secretary of the Interior's *Professional Standards* in architectural history and historic preservation planning. She has over 20 years of experience as a professional in cultural resources management. Her area of expertise lies in the architecture of the recent past and preservation planning. Her knowledge of the recent past, coupled with work experience that spans globally including Alaska, provides her a unique understanding of the national trends and practices in preservation today.

**Casey Woster**, MA, is a Preservation Planner for TNSDS and meets the Secretary of Interior's *Professional Standards* in architectural history and historic preservation planning. Casey has successfully completed draft nomination forms for the NRHP for the Sitka Downtown Historic District, and the Anchorage Block 13 FHA Army Housing Association Historic District, as well as HSSRs, proposals, and cost estimates for the adaptive reuse of historic properties.

**Joan Bayles**, MA, is a Project Archaeologist for TNSDS and meets the Secretary of Interior's *Professional Standards* in archaeology. Joan's experience includes conducting desktop surveys, pedestrian surveys, subsurface testing, and excavation of archaeological sites. Her area of expertise includes public involvement and outreach, background research, site testing, field surveys and documentation, with an emphasis in cataloguing collections and lithic analysis.

### Team Member Project Responsibilities

Team Member	Specialized Skills
Robert L. Meinhardt	Contract and project management, Section 106 of the NHPA compliance, field survey, identification of historic properties, NRHP evaluations, determinations of eligibility, determinations of effect, creative mitigation strategies, monitoring, design guidelines, preservation tax credits, developments of MOAs, MOUs, and PAs, recommendations for further investigations, public involvement and outreach
Amy Ramirez	Project management and coordination, background research and data synthesis, land status research, Alaska Office of History and Archaeology IBS Portal access, Section 106 of the NHPA compliance, field survey, identification of historic properties, NRHP evaluations, determinations of eligibility, determinations of effect, creative mitigation strategies, monitoring, project scheduling and logistics.
Jeanne Lambin	Historic structures surveys and architectural history, technical editing, and quality control.
Casey Woster	Background research and data synthesis, historic structures surveys, architectural history, public involvement and outreach.
Joan Bayles	Archaeological survey, background research, public involvement and outreach.

The following resumes provide additional insight into education, specialized skills, and past project participation for each TNSDS team member.



**ROBERT L. MEINHARDT, MA**

**True North Sustainable Development Solutions, LLC**  
**Owner and Principal Historic Properties Consultant**

**Education:**

**Master of Arts:** Historic Preservation (Savannah College of Art and Design, Georgia)

**Bachelor of Arts:** Anthropology (University of Missouri, Columbia)

**Bachelor of Arts:** Sociology (University of Missouri, Columbia)

**Expertise:**

- Local, State, and Federal historic preservation laws – National Historic Preservation Act, National Environmental Policy Act (NEPA), 4f, Alaska Historic Preservation Act, and local ordinances
- Determination of eligibility (DOE) reports and nominations for including historic properties in the National Register of Historic Places.
- Historic Structures Surveys and reports (HSR and HSSR)
- Consultation with the Alaska State Historic Preservation Officer (SHPO)
- Development of Memorandums of Agreements (MOA) and Programmatic Agreements (PA)

Rob Meinhardt is the owner and principal historic properties consultant of TNSDS. He has a diverse educational background, including Bachelor of Arts degrees in Anthropology and Sociology from the University of Missouri-Columbia and a Master of Arts degree in Historic Preservation from Savannah College of Art and Design. Rob meets the Secretary of the Interior's qualifications for Architectural History and Historic Preservation under 36 CFR §61. Rob's founding of TNSDS draws upon his undergraduate and graduate education, as well as his experience as a cultural resource specialist for the Bureau of Indian Affairs. With nearly 20 years of experience working in cultural resources management in Alaska, he is familiar with federal, state, and local historic preservation laws and has assisted communities and tribes throughout the state with their pre-development needs. Rob has experience consulting with stakeholders of varying interests and geographical locations, and developing historic preservation plans for several types of historic properties throughout Alaska. He has since assisted federal, state, and local governments, private engineering firms, and tribes throughout the state meet pre-development and development goals within the legal framework of various historic preservation laws, and assisting with agency consultation and other consulting parties including dozens of Tribal Transportation Program projects overseen by BIA and the Federal Highways Administration. Rob is committed to helping communities and tribes throughout Alaska achieve cultural, economic, and environmental sustainability through the preservation of cultural heritage. Rob recently assisted the Organize Village of Kake develop a historic preservation plan for the Keku Cannery National Historic Landmark (NHL), an effort that resulted in the establishment of a Tribal Historic Preservation Officer (THPO). OVK's THPO Program gained recognition from the National Park Service (NPS) in 2012, making it the first of its kind in Alaska. Rob's commitment to helping communities and tribes meet their cultural preservation goals and objectives is at the core of TNSDS' mission.

**AMY RAMIREZ****True North Sustainable Development Solutions, LLC****Project Manager / Preservation Assistant****Education:****Bachelor of Arts:** Anthropology, Archaeological emphasis (University of Montana, Missoula), 2001**Expertise:**

- Data Synthesis, Archival Research (including AHRIS database searches/inquiries) and Technical Writing
- Historic Structures Surveys and reports (HSS and HSSR)
- Determination of eligibility (DOE) recommendations and National Register (NRHP) nominations

**Relevant Project Experience:**

- Historic Properties Survey, Evaluation, and DOE for the NRHP of Four Public Health Service Buildings, Mt. Edgecumbe, Sitka, Alaska
- Fairbanks North Star Borough Historic Preservation Plan Update, Phase 1; Salcha and North Pole Historic Buildings Inventory, Fairbanks/North Pole/Salcha, Alaska
- Historic Structures Survey Report (HSSR) and NRHP Nomination Narrative for Lincoln Street, Sitka, Alaska
- Historic Structures Survey Report (HSSR) and DOE for the Block 13 FHA Army Housing Association Historic District in Anchorage, Alaska
- Historic Structures Survey Report (HSSR) of the Port Road and Seppala Drive Road Improvements Projects in Nome, Alaska

Amy Ramirez has sixteen years of experience in cultural resource management and has over eleven years of experience in the historic preservation field. Much of Amy's work has involved assisting clients fulfill their obligations under Sections 106 and 110 of the National Historic Preservation Act (NHPA) and the National Environmental Policy Act (NEPA). While employed at TNSDS, Amy has assisted in preparing historic preservation plans for communities in Alaska, including design guidance, integrity thresholds, and detailed context statements. During those efforts, she drafted two NRHP Historic District nominations for communities located in Alaska. She excels at identifying archival data sources, synthesizing historic literature, and evaluating site integrity based on developed historic contexts. She has completed several historic buildings inventories and documentation in Alaska, including the FNSB Historic Preservation Plan Update (Phase 1) in Fairbanks, a historic structures survey along the rail line in North Pole, historic structures surveys along Seppala Drive and Port Road in Nome, the Block 13 FHA Army Housing Association Historic District in Anchorage, the Sitka Historic Business District, the Spenard Neighborhood Redevelopment Project in Anchorage, the East End Historic Structures Survey in Nome, and was instrumental in the preparation of the Mid-20th Century Architecture in Alaska Historic Context (1945-1968) for the National Park Service.



**JEANNE M. LAMBIN. M.S.**

**True North Sustainable Development Solutions, LLC**

**Historic Preservation Planner**

**Education:**

**Masters of Science:** Historic Preservation (School of the Art Institute of Chicago, Illinois), 2005

**Bachelor of Science:** Anthropology, (Loyola University, Chicago, Illinois), 1994

**Expertise:**

- Preservation Planning and Law
- Historic Structure Survey Guideline Development
- Historic Structures Surveys (HSS)
- Evaluating and Preserving Modern Architecture
- Stakeholder Communication and Interviews
- Funding Sources and Attainment
- Public Education on Preservation

**Relevant Project Experience:**

- Historic Structures Survey and Determination of Eligibility for the Kakanak Hospital Staff Housing Historic District and Section 106 Recommendations, Dillingham, Alaska
- Historic Properties Survey, Evaluation, and DOE for the NRHP of Four Public Health Service Buildings, Mt. Edgecumbe, Sitka, Alaska
- Chicago Landmarks Program – survey, landmark designation and preservation implementation
- Historic Structures Survey Report (HSSR) of the Port Road and Seppala Drive Road Improvements Projects in Nome, Alaska

Jeanne Lambin has been working as a professional in cultural resources management since 1994 and meets the Secretary of the Interior's Professional Standards in Architectural History. Her area of expertise lies in the architecture of the recent past and preservation planning. Ms. Lambin has served as an educator of preservation skills and practices in both the United States and abroad, including Hong Kong. Ms. Lambin is a former Chair of Historic Preservation at the Savannah College of Art and Design and author of the National Trust Booklet, *Preserving the Resources from the Recent Past*. She has also held the position of Program Officer for the Wisconsin Field Office of the National Trust for Historic Preservation. Ms. Lambin has worked as a preservation planner for the Commission on Chicago Landmarks. Her presentations have been highlighted in the New York Times, the Chicago Tribune, the Milwaukee Journal Sentinel, the Pittsburg Post-Gazette and the National Trust Forum Newsletter. As an educator at various post-secondary accredited facilities, she has developed curriculum for graduate-level preservation courses. Her knowledge of the recent past, coupled with work experience that spans globally, provides her a unique understanding of the national trends and practices in preservation today.



**CASEY WOSTER**

**True North Sustainable Development Solutions, LLC**  
**Architectural Historian**

**Education:**

**Master of Arts:** Historic Preservation Planning (Cornell University, Ithaca, New York), 2013

**Bachelor of Arts:** Art History, emphasis in Architectural History (University of Montana, Bozeman), 2008

**Expertise:**

- Historic Structures Survey Reports (HSSRs)
- Preservation planning
- NRHP nominations
- Adaptive reuse strategy and budgeting
- Archaeological Survey

**Relevant Project Experience:**

- Fairbanks North Star Borough Historic Preservation Plan Update, Phase 1; Salcha and North Pole Historic Buildings Inventory, Fairbanks/North Pole/Salcha, Alaska
- HSSR and NRHP Nomination Narrative for Lincoln Street, Sitka, Alaska
- HSSR and DOE for the Block 13 FHA Army Housing Association Historic District in Anchorage, Alaska
- Valve House H Technical report and HAER Documentation, Dutch Harbor Naval Operating Base and Ft. Mears NHL, Unalaska, Alaska

Casey graduated with a B.A. in Art History, with a concentration in Architectural History, from Montana State University in 2008 and completed the Historic Preservation Planning master's program at Cornell University in May 2013. Casey has successfully completed draft nomination forms for the National Register of Historic Places for the Sitka Downtown Historic District, Anchorage's Block 13 FHA Army Housing Association District, as well as HSSRs, proposals, and cost estimates for the adaptive reuse of historic properties. Casey has completed numerous cultural resources projects with TNSDS, including HSSR for the Lincoln Street Downtown Historic District, HABS documentation of the Keku Cannery Cottages in Kake, and HAER documentation for the Keku Cannery National Historic Landmark. In 2014, Casey completed documentation and a determination of eligibility for the Point Hope cemetery, located within the Ipiutak Archaeological District. She has also served as the monitor for the Kake Cannery Emergency Stabilization Project. Casey has also worked closely with the US Army and the Alaska SHPO in conjunction with World War II military posts. She is currently a board member of the Alaska Historic Preservation Commission and meets the Secretary of the Interior's Professional Standards in Architectural History.

**JOAN BAYLES****True North Sustainable Development Solutions, LLC**  
**Project Archaeologist****Education:****Master of Arts:** Anthropology, Archaeological emphasis (Wichita State, Kansas), 2019**Bachelor of Science:** Sociology (Emporia State University, Kansas), 2013**Associate of Science:** (Neosho County Community College, Kansas) 2011**Expertise:**

- Field Survey and documentation
- Collections cataloguing and analysis
- Site testing and documentation
- Background research
- Public involvement and outreach

**Relevant Project Experience:**

- Cultural Resources Investigation and Section 106 Recommendations for the Sterling Highway Safety Improvements Project, MP 82.5-94, Kenai Peninsula, Alaska
- Cultural Resources Investigation and Section 106 Recommendations for the Golovin Community Streets Project, Street Plating Phase, Golovin, Alaska
- Heritage Resources Survey of the Johnstone Point Runway Expansion, Hinchinbrook Island, Alaska
- Etzana Site excavations and documentation crew chief, New Mexico
- Mammoth Tusk Excavation, Kansas

Joan Bayles has been working in cultural resources for eight years, with four those years devoted to archaeology. Joan's experience includes conducting survey, testing, and excavation of archaeological sites. As a crew chief, she was responsible for data collection, project oversight, and supervising field technicians. Her area of expertise is stone tool analysis, with an emphasis in biological anthropology, including the excavation of a mammoth site using casting techniques for removal and transport. Also unique to her experience is the research, excavation, and study of proto-historic sites that chronicle the early contact period between Native peoples and Euro- Americans. During graduate school, Joan was a graduate research assistant and prepared and taught undergraduate seminars. Joan also has laboratory experience, cataloging, archiving, and analyzing excavated and donated archaeological collections. Joan's thesis presented new evidence, through analysis of ceramic and stone tool assemblages from three midwestern proto- historic sites that provided a better understanding of a wide-spread technology in the region. As a new member of the TNSDS team, Joan has eagerly completed desktop and pedestrian archaeological investigations across Alaska. Joan meets the Secretary of the Interior's Qualifications in Archaeology.

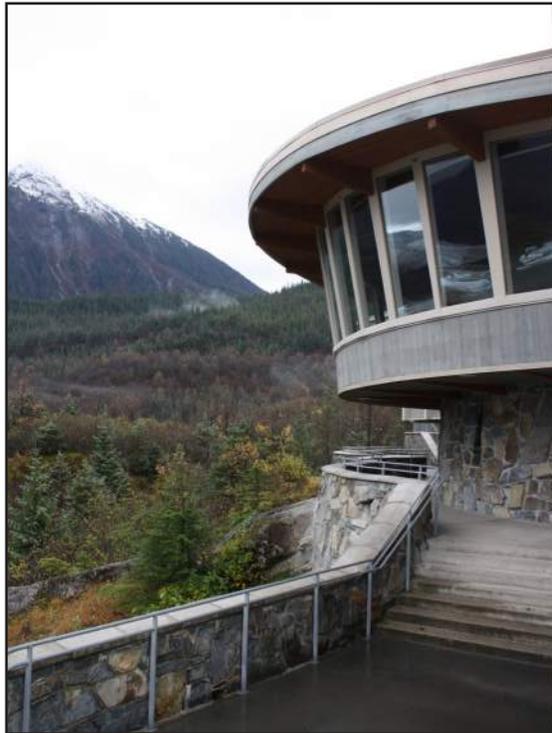


## Historic Preservation • Cultural Resources • Section 106

# About Us

Corvus Culture is an Alaskan-based preservation planning firm headquartered in Anchorage. A woman-owned small business and certified disadvantaged business entity (DBE), we provide a full-range of historic preservation, cultural resource, and social science research, management and planning services. We focus on assisting agencies, local governments and tribal entities with historic preservation and cultural resource projects.

Corvus Culture's principal and owner, Tracie Krauthoefer, meets the Secretary of the Interior's Professional Qualification Standards for Architectural History, Archaeology, and History, and holds a BA in Anthropology (Archaeology emphasis) from the University of Montana and an MA in Historic Preservation from Savannah College of Art and Design. Tracie is also a qualified built environment consultant for Oregon Department of Transportation projects.



### **Our Passion**

*Corvus Culture is passionate about finding the relevance in cultural resource management, educating others on the role cultural resources play in personal and community identity and development, and helping people connect with and preserve these "places that matter."*

### **Our Services:**

- Built environment survey and documentation
- National Register of Historic Places (NRHP) evaluation and nomination
- Historic Context Reports
- CLG historic preservation planning
- Historic American Building Survey (HABS)
- Historic American Engineering Record (HAER)
- Historic American Landscape Survey (HALS)
- Alaska Heritage Resources Survey (AHRIS) searches and literature reviews
- Historic property preservation and Maintenance Plans
- Cultural resource project management and technical assistance
- Archaeological survey
- Regulatory Compliance and Environmental Permitting Support
- National Environmental Policy Act (NEPA) Analysis
- National Historic Preservation Act (NHPA) Section 106 Consultation
- Alaska Historic Preservation Act Compliance
- Programmatic Agreement and Memorandum of Agreement development and implementation

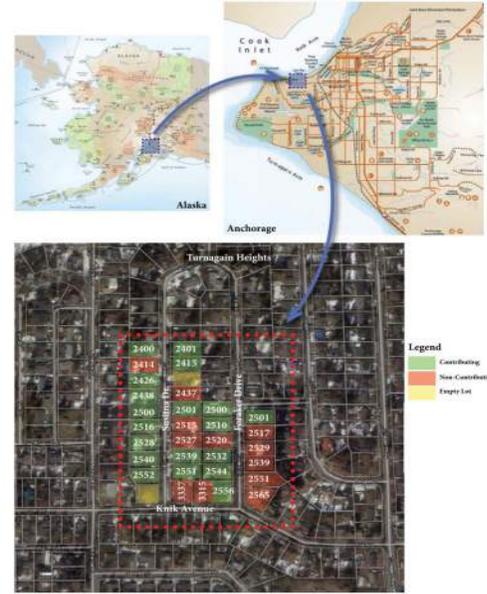


[www.corvus-culture.com](http://www.corvus-culture.com)

5201 E Northern Lights, Unit 3W, Anchorage AK 99508 907.230.2394

# Our Expertise

## Recent and Relevant Historic Preservation Experience



As an employee with a different firm, and now, as Corvus Culture, Tracie has completed numerous reconnaissance and intensive surveys focused on built environment resources. These have included survey of various neighborhoods in Ketchikan and on Pennock and Gravina Islands for identification of historic properties that would have been affected by the Gravina Access project, survey and documentation of buildings related to the Cold War (1945-1991) at King Salmon Air Station, Eielson Air Force Base, and Joint Base Elmendorf-Richardson; windshield survey of Anchorage neighborhoods to characterize potentially historic neighborhoods and prioritize them for historic district consideration; and most recently, survey, documentation and NRHP evaluation of buildings in Salem, Oregon in advance of a Transportation Project.

Completed per the *Secretary of the Interior's Guidelines for Identification* and the *Alaska Historic Buildings Survey Manual*, these survey projects have varied in intensity. However most commonly, these surveys have started with initial reconnaissance windshield survey to identify resources (either individual buildings or entire

neighborhoods) that may inform historic context development or that require more intensive documentation and evaluation. Following the initial windshield survey, Krauthoefer has then documented individual buildings on AHRs building forms, which include architectural descriptions, historic context information, significance statements, integrity assessments, and recommendations on NRHP eligibility.

Tracie's primary contracts have involved documentation and evaluation of buildings for eligibility for listing in the NRHP. In recent years, Tracie has documented and completed evaluations for over 250 individual buildings and structures and at least three historic districts. Tracie has also prepared a National Register nomination for the Block 13 historic district in Anchorage, which was listed in the NRHP in 2018. Additionally, Tracie has worked closely with Certified Local Governments in Anchorage and Juneau to identify opportunities, actions and priorities for historic preservation of cultural resources, including historic buildings and structures.



# Key Personnel and More

## KEY PERSONNEL

Corvus Culture is a one-person firm, as such our key personnel will be Tracie Krauthoefer (resume follows). However, depending on the specific expertise needed, amount of work anticipated, and schedule identified in the scope of work, we may pull in additional assistance and expertise. We maintain positive teaming arrangements with a variety of Alaska- and Northwest-based firms and individual contractors. To best match resources to project needs, we will identify additional personnel at the time the scope of work is issued, should our firm be selected to advance to that stage.



## CURRENT WORKLOAD

The following table, broken down quarterly, presents Krauthoefer's availability for the next year.

	Apr- Jun, 2020	July- Sept, 2020	Oct- Dec, 2020	Jan- Mar, 2021
% Time Available	50%	65%	65%	75%



## CONTACT INFORMATION

We appreciate your review of our response to this request for qualifications and we look forward to the opportunity to propose on a scope of work.

Feel free to reach out to us with any questions you may have. Our contact information is as follows:

Phone: 907.230.2394

Email: [tracie@corvus-culture.com](mailto:tracie@corvus-culture.com)

Mailing Address:

5201 E. Northern Lights Blvd, Unit 3W  
Anchorage, AK, 99508



# Tracie A. Krauthoefer, MA

Principal Cultural Resource Specialist

General Professional Resume



## EDUCATION:

- Master of Arts, Historic Preservation, Savannah College of Art and Design, 2013
- Graduate Studies in Anthropology, University of Alaska Fairbanks, 1997-2001
- Bachelor of Arts, Anthropology, University of Montana Missoula, 1995

## REFERENCES:

- Available upon request

## CONTACT INFORMATION:

- 907-230-2394
- [tracie@corvus-culture.com](mailto:tracie@corvus-culture.com)
- 5201 E Northern Lights Blvd, Unit 3W Anchorage Alaska 99508
- [www.corvus-culture.com](http://www.corvus-culture.com)

Tracie is a historic preservation specialist, architectural historian, archaeologist and cultural anthropologist with over 20 years of experience throughout Alaska, California and the Pacific Northwest. Tracie specializes in assisting clients navigate the National Historic Preservation Act (NHPA) Section 106 process, and enjoys the problem solving often involved in particularly complicated consultations. She is experienced in working with clients and consulting parties to resolve adverse effects and find relevant, meaningful mitigation opportunities. Tracie is skilled in agreement document development (including both programmatic agreements and memorandums of agreement) and is experienced in identifying and engaging consulting parties, delineating areas of potential effect, and understanding the appropriate level of research needed to identify historic properties.

Tracie has completed numerous cultural resource surveys and National Register of Historic Places (NRHP) evaluations and finds particular pleasure in doing built environment surveys. She has prepared a number of historic contexts and NRHP nominations, as well as historic building documentation, including HABS and HAER level documentation. Her experience spans a variety of sectors including public and private oil and gas development, road and rail transportation, power and hydropower, architecture and engineering, mining, and recreation.

*Tracie meets the Secretary of the Interior's Professional Qualification Standards for Architectural History, Archaeology, and History.*

## Focus Areas

- Complex Section 106 consultation support involving program alternatives and resolution of adverse effects
- Historic Building Survey, Documentation and Evaluation
- Cultural Resource Survey and Site Evaluation
- Historic Preservation Planning
- Cultural Resource Program Management
- Programmatic Agreement and Memorandum of Agreement development and implementation

# Tracie A. Krauthoefer, MA

Principal Cultural Resource Specialist

General Professional Resume

## PREVIOUS EMPLOYMENT

Under previous employment, Ms. Krauthoefer has held the following positions:

- Cultural Resources Specialist and Practice Group Lead, HDR Alaska, Inc., Anchorage AK, 2011-2015
- Review and Compliance Coordinator, Alaska State Historic preservation Office (SHPO), Anchorage AK, 2010-2011
- Review and Compliance Archaeologist Alaska SHPO, Anchorage AK, 2008-2010
- Archives Technician, National Archives and Records Administration (NARA), Anchorage AK, 2007-2008
- Subsistence Resource Specialist, Alaska Department of Fish and Game, Bethel AK, 2003-2007
- Field Crew Lead, Center for the Environmental Management of Military Lands (CEMML), Fort Wainwright, AK, 2003
- District Archaeologist, Tahoe National Forest, Camptonville CA, 2001-2003
- Archaeologist, Wrangell-St. Elias National Park and Preserve, Copper Center AK, 2000
- Archaeologist Technician, Bureau of Land Management, Fairbanks AK, 1998-1999
- Archaeologist, Tahoe National Forest, Camptonville CA, 1996, 1997
- Archaeologist, Wenatchee National Forest, Wenatchee WA, 1995
- Archaeologist, Chugach National Forest, Anchorage AK, 1995

## SELECTED PROJECT EXPERIENCE

### *Certified Local Government/Tribal/Non-Profit*

#### **Block 13 NRHP Nomination, Municipality of Anchorage (MOA)**

Tracie updated documentation of the Block 13 Historic District, a historic neighborhood in downtown Anchorage comprised of roughly 60 houses, and prepared an NRHP nomination for the entire district. Tracie prepared the statement of significance and historic context, identifying contributing and non-contributing buildings and character defining features, and packaged all information in the NRHP nomination form for the MOA to submit for listing in the NRHP. The District was formally accepted and listed in the NRHP in 2018.

**Role: Architectural Historian and Project Manager**

#### **Juneau Historic Preservation Plan Update, Phases I and II, City and Borough of Juneau (CBJ)**

Tracie assisted the CBJ Community Development Department with public involvement and planning for the update of their aging draft historic preservation plan, and helped draft plan vision, goals, opportunities and actions.

**Role: Historic Preservation Planner**

#### **Anchorage Historic Preservation Plan, Municipality of Anchorage**

Tracie assisted the MOA with public involvement and data collection for their Muni-wide preservation plan. Tracie conducted windshield surveys throughout Anchorage to identify priorities for historic district consideration reviewed and/or prepared neighborhood character statements, provided project management of the contractor team, and assisted with public involvement efforts to gain local support and interest in the preservation plan.

**Role: Project Manager and Architectural Historian**

#### **Eklutna Diversion Dam NRHP Evaluation, The Conservation Fund**

Tracie evaluated the Eklutna Diversion Dam, a historic dam, for eligibility for listing in the NRHP. Tracie also prepared a memorandum of agreement to resolve the project's adverse effects to the dam.

**Role: Architectural Historian and Project Manager**

#### **Wrangell Transportation Building, Wrangell Cooperative Association (WCA)**

Tracie completed a cultural resources field survey and associated report, to identify historic properties and support the WCA in their effort to secure federal funding to construct a new Tribal Transportation Program building.

**Role: Cultural Resources Specialist**



# Tracie A. Krauthoefer, MA

Principal Cultural Resource Specialist

General Professional Resume

## **Transportation**

### **Newtok Airport Relocation, Alaska Department of Transportation & Public Facilities (ADOT&PF)**

Tracie managed cultural resources field survey and associated reporting to identify historic properties at the proposed relocation site for the Newtok Airport.

**Role: Lead Cultural Resources Specialist**

### **Seward Highway MP 37-52, ADOT&PF**

Tracie managed cultural resource survey and associated reporting to identify historic properties in the vicinity of Mileposts 37-52 of the Seward Highway, in preparation for the design and construction of passing lanes. Tracie provided technical oversight and planning for the field effort and report, and identified the preliminary area of potential effect for Section 106 consultation.

**Role: Lead Cultural Resources Specialist**

### **Ekwok Airport and New Stuyahok Airport Resurfacing, ADOT&PF**

Tracie is directing the review of literature pertaining to previous cultural resource investigations near Ekwok and New Stuyahok airports, as part of the environmental analysis for resurfacing at the airports.

**Role: Lead Cultural Resources Specialist**

### **Seward Highway MP 75-90, ADOT&PF**

Under previous employment, Tracie provided cultural resources coordination, support and assistance for compliance with Section 106 and NEPA. Tracie conducted supplemental review and compilation of previous cultural resources documentation, delineated a preliminary APE, and prepared letters for Section 106 consultation.

**Role: Lead Cultural Resources Specialist**

### **Tok River Bridge HAER, ADOT&PF**

Tracie completed photographic documentation of the Tok River Bridge, a NRHP-eligible historic property in interior Alaska, and prepared a Level II Historic American Engineering Record (HAER) narrative and documentation package prior to demolition of the bridge.

**Role: Architectural Historian**

### **Gustavus Airfield Historic Context and Evaluation, ADOT&PF**

Under previous employment provided project management and senior technical advising for documentation and NRHP evaluation of the Gustavus Airfield. With Corvus Culture, providing quality reviews, Section 106 consultation coordination, and senior technical advising on fieldwork and reporting.

**Role: Project Manager; Senior Cultural Resources Specialist**



# Tracie A. Krauthoefer, MA

Principal Cultural Resource Specialist

General Professional Resume

## **Gravina Supplemental Environmental Impact Statement (SEIS) Completion, ADOT&PF**

Under previous employment provided cultural resources coordination, support and assistance for compliance with Section 106 and NEPA. Conducted cultural resource surveys, including documentation and NRHP evaluation of over 55 buildings, delineated and analyzed visual and direct APEs, provided supplemental review and compilation of previous cultural resources documentation.

**Role: Lead Cultural Resources Specialist and Lead Architectural Historian**

## **Glenn Highway MP 53-55, ADOT&PF**

Under previous employment provided cultural resources coordination, support and assistance for compliance with Section 106 and NEPA. Conducted supplemental review and compilation of previous cultural resources documentation, APE delineation, and SHPO and consulting party coordination.

**Role: Senior Cultural Resources Specialist**

## **Yukon River Reconnaissance Study, ADOT&PF**

Tracie led cultural resources and subsistence review, analysis, and support for completion of a study analyzing potential constraints and opportunities for a new Dalton Highway crossing of the Yukon River. Cultural resource issues include eligibility of the existing bridge and TE status and significance of the Dalton Highway.

**Role: Lead Cultural Resources and Subsistence**

## **Wasilla Main Street Environmental Assessment (EA), ADOT&PF**

Under previous employment provided cultural resources coordination, support and assistance for compliance with Section 106 and NEPA. Conducted research, literature review, and cultural resources field survey, which included documentation and NRHP evaluation of more than 10 buildings.

**Role: Lead Cultural Resources Specialist and Architectural Historian**

## **Juneau Access Improvements Supplemental EIS, ADOT&PF**

Under previous employment provided cultural resources coordination, support and assistance for compliance with Section 106 and NEPA. Conducted supplemental review and compilation of previous cultural resources documentation, APE delineation, and SHPO and consulting party coordination.

**Role: Cultural Resources Specialist**

## **Program Management Services for Northern Rail Extension Project, Alaska Railroad Corporation (ARRC)**

Under previous employment provided cultural resource coordination and support in planning, permitting and analysis. Advised on implementation of the Programmatic Agreement and provided support on preparation of the Agency Consultation and Coordination Plan and Plan for Tribal Consultation, as well as progress and annual reporting. Provided cultural resources evaluation



# Tracie A. Krauthoefer, MA

Principal Cultural Resource Specialist

General Professional Resume

and technical assistance for resolution of an inadvertent discovery, resulting in no delay to project construction timelines. Prepared training materials for cultural resources awareness training for contractors.

**Role: Lead Cultural Resources Specialist**

## **Seward Dock Planning, ARRC**

Under previous employment provided quality review, cultural resources survey planning and oversight, and Section 106 compliance support for proposed Phase I improvements to the Seward Freight Dock.

**Role: Senior Cultural Resources Specialist**

## **Oil and Gas / Energy**

### **Alaska Stand Alone Pipeline, Alaska Gasline Development Corporation (AGDC)**

As Corvus Culture and also under previous employment, Tracie managed and provided archaeological field survey, archaeological monitoring, cultural resources planning, coordination and consultation support for an over 700-mile long Oil and Gas pipeline project; including cultural resource review and coordination for 2013-2015 geotechnical investigations involving over 1500 locations. Most recently, Tracie has supported the development of the Programmatic Agreement and Cultural Resource Management Plan for the project.

**Role: Project Manager and Lead Cultural Resources Specialist**

### **Alaska LNG, AGDC**

Tracie is assisting AGDC with owners representation for cultural resource issues, including compliance with the Federal Energy Regulatory Commission licensing process and Section 106 consultation.

**Role: Lead Cultural Resources Specialist**

### **Confidential Oil and Gas Client**

Under previous employment managed cultural resources and subsistence resources technical research, field investigation and reporting for NEPA and Section 106 compliance for new oil and gas infrastructure development near Colville River Delta

**Role: Senior Technical Advisor for Subsistence and Cultural Resources**

### **Interior Gas Utility, PDC Engineering**

Under previous employment provided Section 106 and Alaska Historic Preservation Act consultation support for a natural gas distribution system in North Pole. Developed and implemented a Memorandum of Agreement to resolve adverse effects, managed sub-consultant in contractor training and archaeological review.

**Role: Cultural Resources Task Lead and Senior Cultural Resources Specialist**



# Tracie A. Krauthoefer, MA

Principal Cultural Resource Specialist

General Professional Resume

## **Stakeholder Outreach, Statoil USA E&P**

Under previous employment providing planning and coordination services for incorporation of Traditional Knowledge and Local Observation into Statoil program development, planning, environmental analysis, and permitting.

*Role: Cultural Resource Specialist*

## **Susitna-Watana Hydroelectric Project, Subsistence Resources Study Program, Alaska Energy Authority**

Under previous employment was project manager and study program lead for the subsistence resources study program for compliance with FERC licensing requirements, NEPA and ANILCA 810 analysis. Coordinated with state and federal agencies, Tribes and local communities as well as other resource program leads on study planning and implementation; provided technical oversight of study plan preparation and implementation including household harvest surveys and traditional and local knowledge workshops. Continuing in this role with Corvus Culture.

*Role: Study Program Manager and Subsistence Resources Specialist*

## **Susitna-Watana Hydroelectric Project, Watana Tribal Resources Data Gap Analysis, Alaska Energy Authority**

Reviewed and summarized information on tribal resources and interests within the Susitna-Watana study area, assisted in preparation of data gap analysis report and recommendations for further research to resolve data gaps, and Pre-Application Document (PAD) summary baseline conditions regarding tribal resources.

*Role: Lead Cultural Resources Specialist*

## **Other**

## **Integrated Cultural Resource Management Plan Update, United States Air Force (USAF)**

Tracie is documenting and evaluating nearly 200 Cold War-era buildings at King Salmon Air Station, Eielson Air Force Base, and Joint Base Elmendorf Richardson. As part of the documentation, Tracie is photographing buildings, evaluating them for eligibility for listing in the NRHP, and completing Alaska Heritage Resources Survey (AHRS) building forms.

*Role: Architectural Historian*

## **Alaska Army National Guard Divestiture Environmental Assessment, National Guard Bureau**

Under previous employment, Tracie provided cultural resource support and Section 106 coordination for divestiture of over 50 readiness center facilities throughout rural Alaska. Developed a programmatic agreement, consultation plan and archaeological review for divestiture program.

*Role: Cultural Resources Task Manager and Lead Cultural Resources Specialist*

