

Minutes
Community Health Services Board
Cordova Center – Community Rooms A & B
February 9, 2016 at 7:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Tim Joyce called the HSB regular meeting to order at 7:00pm. Board members present: **Tim Joyce, Josh Hallquist, James Wiese, James Burton, David Allison, Tom Bailer, and Robert Beedle.**

A quorum was established. 7 members present; 0 members absent.

CCHC staff present: Scot Mitchell, CEO; Stephen Sundby, ED Sound Alternatives; Lee Holter, CFO; Kevin Byrd, Rad Tech and Faith Wheeler-Jeppson, Executive Admin Assistant.

A. APPROVAL OF AGENDA

M/Allison S/Bailer “move to approve the agenda.”

Vote on motion: 7 yeas, 0 nays, 0 absent.

Motion was approved.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Participation ~ None

2. Guest Speaker ~ None

D. APPROVAL OF CONSENT CALENDAR ~ None

E. APPROVAL OF MINUTES

F. REPORT OF OFFICERS AND ADVISORS

1. President’s Report ~ Joyce reported that he did talk with Scot over the last couple of weeks about the issues surrounding the CT scanner and the battery backup. What CEC originally thought that they could do over there, they can’t so now we’re back where we were. We’ll have further discussion about that later on.
2. Sound Alternatives Quarterly Report ~ Stephen Sundby reported that they are going to do a continuation grant again. In March they will put out what we have to submit. They still don’t know how much they’re going to cut this year, which is not unusual, it will probably be June before we’ll know. Last year they cut \$28K, part of that was an across the board cut. I am speculating that they will do another percentage cut, along the same lines with the Medicaid expansion. The money that we get comes from the state, there are four core areas that it covers 1) Emergency Services which is on-call, 2) seriously mentally ill adults, 3) severely emotionally disturbed youth, and then 4) substance abuse. The money that comes for substance abuse comes from a federal block grant.
3. Administrator’s Report ~ Scot Mitchell stated that as of yesterday we signed an agreement with a payor that will allow our clinic, hospital and ancillary services to do disability screening exams for Veterans through the VA program. We don’t have a definite knowledge of how many patients we’ll have from that, but it will be a new service. Another thing to let you know, the flu is prevalent in the community right now, in 3 days this week we had 6 confirmed cases of the flu. Last year we had no confirmed cases of the flu in Cordova.
4. Finance Report ~ Holter reported that everything in his report is pre-audit. On the Balance Sheet we ended up with 3.4 Days Cash on Hand, Income Statement should read that we are \$52K over, we ended the year with a loss of \$977K. Acute Care Patient days

are up, Swing Bed days are also up. ER visits in December were up, Clinic visits were also up over the prior month. Lab and Diagnostic were down, and PT and OT were up. Payroll increased as we have more permanent staff on the payroll. Utilities were up \$2K compared to November, Repairs and Maintenance expenses for December came in just below the \$8K monthly average. The 2017 Audit has been scheduled for the first week in April with information going to the cost report prepared the last week of April. A Charge master review has been scheduled for the third week in June 2017. Education will be provided to the department heads, administration and any board member who would like to attend.

5. QHR Report ~ Ron Vigus reported that QHR continues to provide help as needed, we have also been focusing efforts on helping the Compliance Officer reviewing CCMC's Compliance Program for the upcoming year.

G. CORRESPONDENCE ~ None

H. ACTION ITEMS

1. Community Health Needs Assessment Survey Approval
M/Beedle S/Bailer "move to approve the Community Health Needs Assessment Survey."
Vote on motion: Beedle; yea, Bailer; yea, Hallquist; yea, Allison; yea, Burton; yea, Wiese; yes, Joyce; yea
Motion was approved.

I. DISCUSSION ITEMS

1. CT Scanner UPS
Scot Mitchell reported that this issue predates him at the hospital, as Tim had mentioned earlier it's been back and forth over that last few months, we got a final "no vote" from CEC. The project that they were hoping that would address this need is not going to be able to address it based on what their engineers are looking at. Based on my written report we have done over 180 CT Scans in 2016, that is a lot of scans, that is a lot of dollars, almost \$250,000 worth of revenue that came from that. We've also decreased the number of transfers out of CCMC to other facilities by about half. The dollars make a big difference, but the quality of care that we're able to provide with this machine is huge. I talked with Clay and he said that we're going to see a big decrease in the number of outages. They talked with their insurance provider to see if they could incur some of the cost associated with the outages last year, but they're saying that the costs we incurred can't be correlated to any of the outages. I'm coming to you today recommending that this go back to City Council to be included in this years capital from the City. We had talked about it during the budget process back in the fall and we need it, it is an important piece of equipment, the service is a big need for the community. We've shown results in the first year of utilization.

The board continued with a lengthy discussion regarding CCMC's need for the funds to purchase the CT Scanner UPS.

M/Burton S/Bailer "I move to recommend a UPS for the CT Scanner for CCMC be put on the Agenda for City Council at the next appropriate meeting."

Vote on motion: 7; yeas – 0; nay – 0 absent
Motion was approved.

J. AUDIENCE PARTICIPATION ~ None

K. BOARD MEMBERS COMMENTS

Wiese ~ John Harvill, thank you for putting in for the Health Service Board. Thank you staff.

Hallquist ~ Thank everybody for their time.

Bailer ~ Thank you everybody and Thank you John for stepping up.

Allison ~ We had 5 people sign up for the 5 seats. It's a heavy load for the staff, I just recommend that you make sure that the new folks get packets and get invited to any of the meetings between now and April. Thanks again staff.

Burton ~ I echo previous comments, I was glad to see that we had a full complement of board members for the next election. That's a good sign for the future.

Beedle ~ Thank you, I appreciate it. Thank you for all of your hard work.

Joyce ~ Thank you, I think you'll have a good board to work with. It'll be a lot of training in the beginning, but worth it.

Bailer asked for a five minute break

M/Bailer S/Beedle "I move to go into executive session for the CEO 6 month evaluation." at 8:40pm

Out of Executive 9:53pm

L. ADJOURNMENT –

M/Beedle S/Wiese "I move to adjourn the meeting."

Joyce declared the meeting adjourned at 9:53pm

Prepared by: Faith Wheeler-Jeppson