

Minutes of Parks and Recreation Commission Meeting

January 23, 2018 DRAFT

- A. **Wendy Ranney** called the meeting to order at 6:10 pm
- B. **ROLL CALL:**  
**In attendance:** Wendy Ranney, Marvin Van Den Broek, Miriam Dunbar, Karen Hallquist, Dave Zastrow, Anne Schaefer (by telephone), Susie Herschleb, and Heather Brannon.  
**Absent:** Stephen Phillips
- C. **Approval of Agenda:** **M/K.** Hallquist **S/D.**Zastrow. **V/**Unanimous Approval.
- D. **Visitor Communication:**  
none
- E. **Consent Calendar:**  
Minutes of 11-28-17. **M/D.** Zastrow to approve. **S/** A. Schaefer. **V/**Unanimous Approval.
- F. **Director's Report by S. Herschleb:**  
S. Herschleb asked if anyone had any questions about the written report. M. Van Den Broek asked where the extra \$17,000 collected from membership fees went. S. Herschleb explained that it went into the general fund of the city. The quarterly payments from the USCG also went into the general fund. They were placed in a miscellaneous revenue account and carefully tracked to justify expenditures related to providing 24-hour access by active duty USCG. M. Van Den Broek said he was sad to see less time devoted for children's activities than in the past. S. Herschleb understands his feelings, but without a programmer on staff, it is hard to have the children's sports programs. She has tried to get enthusiasts to come forward to be volunteer coaches. She is hoping CAYAK will start helping more. They can get sponsors since they are a non-profit corporation. Parents have not been complaining about the shortage of programming yet. The CHS Boys Basketball coach, Bert Adams, has said that he will organize youth basketball with the high school players as coaches after their season ends. Open gym still happens on Tuesdays and Thursdays, 3:30-6:00, and it is filled with elementary school-aged children. Other organizations are providing activities for children. The Puddle Jumpers do lots of outdoor activities for children. The swimming pool has more opportunities for children now. PWSSC has been providing summer camps, however they are not affordable for all families. Robotics, led by Jeremiah Beckett, is getting very popular for children 4<sup>th</sup> grade through high school. W. Ranney feels there is a good variety of children's activities- sports, science, robotics, and scouting. She noted that there is less volunteerism in general now. Perhaps writing a letter to CAYAK would spur them to restart children's programs this year. K. Hallquist thinks, as a parent, there is plenty for young children to do. D. Zastrow noted that USFS will be participating in the "Every Kid in a Park" program, which is geared toward elementary aged kids. There will be a special event on June 2<sup>nd</sup>. D. Zastrow is also involved in "Agents of Discovery" which teaches children to use GPS on trails. He is building a GPS program to use on Haystack Trail. S. Herschleb thinks other organizations will have to take the lead on children's programming as long as her department doesn't have a full time programmer, or funds for temporary employees. M. Dunbar noted that the increase of adults using Bidarki is a positive development, as it is a healthy way to handle stress, rather than substance abuse.
- G. **Unfinished Business:**
1. Review of Master Plan/Draft: Shelter Cove-- The 2017 and 2013 plans were compared. **M/** A. Schaefer to approve the 2017 Master Plan/Draft of Shelter Cove. **S/D.** Zastrow. **V/**Unanimous Approval.
  2. Review of Master Plan: Odiak Camper Park-- Binders with Master Plan components were given to each member . The Odiak Camper Park Special Meeting Minutes were reviewed. S.

Herschleb noted that there is \$113,287 in the Odiak Camper Park Enterprise Fund. \$4000 is being paid from that to the city each year for the electrical pedestals that were installed at the park. New toilet has been put in. Coin operated showers are being purchased to replace the 2 oldest ones. S. Herschleb wrote a letter to the tenants outlining the improvements that have been made, and the process for continued upgrades. Commissioners used worksheets to prioritise goals for Odiak Camper Park. Each list was read, and after discussion the combined goals were put in this priority:

1. Health and Safety:
  - Water and sewer hookups
  - Improve and move bath house
  - Good garbage management
  - Safe access to bike and walking trails
2. Recreational:
  - Move playground and basketball to multi-use field
  - Expand number of camp spaces
3. Administrative:
  - Make sure rates reflect costs for capital projects

S. Herschleb explained that the 5 mile loop is a possible location for a city-owned RV park, but it will be a costly project. One option is to have a portable bath house that would be moved in for the summer season, and then removed for the winter. The Eyak Corporation campground at Hartney Bay will probably be advertised more now that improvements have been made on it. There is a possible Land Water Conservation Fund grant that could be used for water and sewer work at the city campgrounds.

3. Review of Master Plan: Skater's Cabin-- tabled until next meeting.

#### H. **New Business**

Waterfront property near PWSSC-- Mary Anne Bishop would like to see it as a small city park. It is not Parks & Rec property currently, and could be sold by the city. We will add it to the agenda for the next meeting and ask M. Bishop to attend.

#### I. **Pending Agenda:**

1. Orca Inlet Recreation Area Master Plan
2. Skater's Cabin Master Plan
3. Waterfront lot near PWSSC
4. Crater Lake Hydro Project

#### J. **Commission Comments**

D. Zastrow thinks we are working on really fun projects. He is happy that Anne Schaefer has joined the Commission. K. Hallquist thanks Park & Rec for letting her teach preschool swim lessons, as she really enjoys it. M. Dunbar likes the swipe system at Bidarki since it allows extended hours. A. Schaefer is excited to see the rebuilding of children's programs.

Next meeting is Tuesday, February 20, 2018 at 6 pm  
Meeting adjourned at 8:30 pm.

Respectfully Submitted,  
Miriam Dunbar, Secretary