

**Minutes**  
**Community Health Services Board**  
**Library Conference Room**  
**January 15, 2014 – 6:30 PM**  
**Special Meeting**

**I. CALL TO ORDER AND ROLL CALL –**

**E.J. Cheshier** called the HSB special meeting to order at 6:30 pm. Board members present: **E.J. Cheshier, Tim Joyce, David Allison, David Reggiani, and James Burton.** (**Allison, Reggiani and Burton telephonically**)

A quorum was established.

CCLC staff present: **Theresa Carté**, CEO and **Stephen Sundby**, Director, Sound Alternatives.

**II. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- **Guest Speakers** – None
- **Audience Comments** – None

**III. CONFLICT OF INTEREST – None**

**IV. APPROVAL OF AGENDA**

**M/ Joyce S/ Allison** move to approve the agenda.

Voice vote on Approval of Agenda: 5 yeas, 0 nays, 2 absent. Allison-yes; Cheshier-yes; Reggiani-yes; Bradford-absent; Joyce-yes; Carpenter-absent and Burton-yes. Motion passes.

**V. APPROVAL OF CONSENT CALENDAR**

**M/ Joyce S/ Allison** move to approve the minutes.

Minutes from October 2, 2013 Regular Meeting

Minutes from November 14, 2013 Special Meeting

Minutes from November 20, 2013 Special Meeting

Voice vote: 5 yeas, 0 nays, 2 absent. Allison-yes; Cheshier-yes;

Reggiani-yes; Bradford-absent; Joyce-yes; Carpenter-absent and Burton-yes. Motion passes.

**VI. REPORTS AND CORRESPONDENCE**

- **Administrator's Report –**

**Theresa Carté** reported on the 2013 Year-End Operating Report. Some of the big items I wanted to let you know about were the Community Health Needs Assessment; we got over 300 people to take the survey and let us know what they need, that, along with the action plan will really help us to address their concerns. We have new permanent staff; we have a Family Nurse Practitioner, two new Nurses, two new Social Workers, a Physical Therapist and a Staff Accountant. In the eICU, we had 16 people that were admitted between April and December, 11 of those we were able to keep here in Cordova because we felt confident with the eICU that we could support them. We've done Satisfaction Surveys for our employees and that will help us to focus our efforts for overall improvement. A detailed copy of this report is available at CCLC.

**Stephen Sundby** reported the following update on the CT Scanner grant applications. **Sundby** stated that the grant amount for the Rasmuson Foundation is \$375K, the grant due date is March 14, 2014 and it will be reviewed in June. The grant amount for the Murdock Charitable Trust is

\$250K, the grant due date is February 1, 2014 and it will be review in May. There was a \$50K grant from the Providence Foundation that has been awarded. There is a grant for \$50K from the USDA, a grant application has been requested. A commitment is needed from the City of Cordova for \$225K by March 14, 2014 to bring the CT Scanner funding total to \$950K.

- **President's Report** - None
- **Finance Report** – October/November monthly reports

## VII. ACTION ITEMS

**A.** CT Scanner Resolution to fund Task 200: Final Documents to Spark Design.

**M/ Joyce S/ Reggiani** “I move to support the submission of the “CT Scanner Resolution to fund Task 200: Final Documents to Spark Design, LLC” to the February 5, 2014 meeting of the Cordova City Council.”

Voice vote on the motion: 5 yeas, 0 nays, 2 absent. Allison-yes; Cheshier-yes;

Reggiani-yes; Bradford-absent; Joyce-yes; Carpenter-absent and Burton-yes. Motion passes.

**B.** Resolution of support for CT Scanner

**M/ Joyce S/ Reggiani** “I move to support the submission of the “Resolution of support for CT Scanner” to the February 5, 2014 meeting of the Cordova City Council.”

Voice vote on the motion: 5 yeas, 0 nays, 2 absent. Allison-yes; Cheshier-yes;

Reggiani-yes; Bradford-absent; Joyce-yes; Carpenter-absent and Burton-yes. Motion passes.

**C.** Recredentialing and Privileging of Dr. Deland Barr, DO

**M/ Joyce S/ Reggiani** “I move to Recredential and Privilege Dr. Deland Barr for the Cordova Community Medical Center.”

Voice vote on the motion: 5 yeas, 0 nays, 2 absent. Allison-yes; Cheshier-yes;

Reggiani-yes; Bradford-absent; Joyce-yes; Carpenter-absent and Burton-yes. Motion passes.

## VIII. DISCUSSION ITEMS

**A. Review of the 2013 Fiscal Year Audit**

Health Service Board asked that Tim Kelly, CFO go through the 2013 Fiscal Year Audit at the next HSB Meeting.

## IX. AUDIENCE PARTICIPATION

**Randy Robertson, City Manager** wanted to publicly commend Ms. Carté and her team, through her and a lot of other people with the Providence leadership, the City benefitted by their efforts for \$150,000. Kudos to Theresa and her team.

**X. BOARD MEMBERS COMMENTS** - None

**XI. EXECUTIVE SESSION** - None

## XII. ADJOURNMENT –

**M/ Joyce S/ Allison** Move to adjourn the meeting.

**Cheshier** declared the meeting adjourned at 7:27pm.

**Transcribed by: Faith Wheeler-Jeppson**