

Minutes
Community Health Services Board
Cordova Center – Community Rooms A & B
January 14, 2016 at 7:00pm
Regular Meeting

I. CALL TO ORDER AND ROLL CALL –

Kristin Carpenter called the HSB special meeting to order at 7:00pm. Board members present: **Kristin Carpenter, David Reggiani, Tim Joyce** (telephonically), **James Burton, Tom Bailer, Josh Hallquist, and Robert Beedle** (arrived at 7:32pm).

A quorum was established.

CCLC staff present: Stephen Sundby, CEO; Randy Apodaca, Rehab Director; and Kevin Byrd, Radiology Tech.

II. APPROVAL OF AGENDA

M/Bailer S/Burton “move to approve the agenda.”

Carpenter asked that Action Item #6 on the Agenda be moved to Action Item #3.

Vote on motion: 6 yeas, 0 nays, 1 absent. Beedle-absent; Carpenter-yes; Reggiani-yes; Joyce-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

III. CONFLICT OF INTEREST ~ None

IV. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- **Guest Speakers** ~ None
- **Audience Comments** ~ None

V. APPROVAL OF CONSENT CALENDAR

M/Bailer S/Hallquist “move to approve the consent calendar.”

ADM 102, ADM 702, ADM 104, ADM 105, ADM 106, ADM 107, ADM 201, ADM 202, ADM 203, ADM 204, ADM 801, CC 101, CC 102, CC 103, CC 104, CC 105, CC 106, CC 107, CC 202.

Vote on motion: 6 yeas, 0 nays, 1 absent. Beedle-absent; Carpenter-yes; Reggiani-yes; Joyce-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

VI. APPROVAL OF MINUTES

1. October 7, 2015 Regular Meeting
2. November 18, 2015 Special Meeting
3. December 3, 2015 Special Meeting
4. December 8, 2015 Special Meeting

M/ Burton S/ Bailer “move to approve the minutes as amended”

Vote on motion: 6 yeas, 0 nays, 1 absent. Beedle-absent; Carpenter-yes; Reggiani-yes; Joyce-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

VII. REPORTS OF OFFICERS

President’s Report ~ Carpenter reported that she had been in touch with Ron Vigus and that she would talk more about the 2 Interim CEO candidates. And Stephen can update everyone on the search for the CFO.

Administrator’s Report ~ Stephen Sundby reported that the LTC Survey had just completed and we were told by the Surveyors that we had a “very good” survey, better than they had anticipated. We will be the first facility in the State to submit our Plan of Correction electronically. We have a permanent female provider signed and she will be arriving the last week of March. We are still actively looking to fill the following positions, DON, LTC Coordinator, we have four open RN positions, Medical Social Worker, Physical Therapist, Medical Technologist

and a Quality person. Travelers right now are one RN, 4 LPN's, 1 Physical Therapist and a Medical Technologist.

Finance Report ~ Finance Report was included in the packet.

Medical Director's Report ~ Dr. Blackadar reported that at the next HSB meeting he will be providing a more detailed report. Dr. Blackadar stated that the facility is continuing to monitor provider response time, on average it is less than 10 minutes and the number of verbal orders given. . The Medical Staff goals for this year include emergency medical training for nurse's and support staff. I am also researching the possibility of working to achieve Level IV trauma certification and participation in the regional trauma network. This will not be a quick or easy process, rather a yearlong goal.

VIII. CORRESPONDENCE

Hardcopies of Quorum's QView December 2015 and QHR Board Minutes were provided in the packet.

IX. ACTION ITEMS

1. Credentialing and Privileging of Dr. Stuart Embury.

M/Bailer S/Hallquist "move to approve the credentialing and privileging of Stuart Embury, MD."

Vote on motion: 7 yeas, 0 nays, Carpenter-yes; Reggiani-yes; Joyce-yes; Burton-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

2. Update the CCMC check signers

M/Burton S/Bailer "move to approve a resolution of the Cordova Health Services Board designating the representatives authorized for signing checks, non-check payroll tax payment, and cash transfers for Cordova Community Medical Center."

Vote on motion: 7 yeas, 0 nays, Carpenter-yes; Reggiani-yes; Joyce-yes; Burton-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

3. Select candidate for Interim CEO in person interview.

M/Joyce S/Reggiani "I move to select Noel Rea as Interim CEO for CCMC."

Vote on motion: 7 yeas, 0 nays, Carpenter-yes; Reggiani-yes; Joyce-yes; Burton-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

4. Funding for Rehab Medical Vacuum System.

M/Reggiani S/Beedle "I move to refer back to staff."

Vote on motion: 5 yeas, 2 nays, Carpenter-yes; Reggiani-yes; Joyce-yes; Burton-no; Bailer-yes; Beedle-yes and Hallquist-no. Motion was approved.

5. Request for \$450,000 from City of Cordova to assist with CCMC cash flow shortage.

Refer back to staff

6. Shall the City contract with QHR for QRate rate charge review of CCMC rates for medical services.

M/Reggiani S/Beedle "I move to refer back to staff."

Vote on motion: 7 yeas, 0 nays, Carpenter-yes; Reggiani-yes; Joyce-yes; Burton-yes; Bailer-yes; Beedle-yes and Hallquist-yes. Motion was approved.

X. DISCUSSION ITEMS

1. Sound Alternatives Advisory Board.

Joyce suggested that staff could draw up what they see as needed and offer that up as a Code change to Council.

Stephen Sundby defined the term 'consumers' in regards to the members of the Sound Alternatives Advisory Board.

2. Purchase of handheld Ultrasound machine.

The Board had a lengthy discussion regarding the handheld Ultrasound machine and all concurred that Dr. Blackadar should be reimbursed for purchasing it for the facility. The proper mechanism in which repayment to Dr. Blackadar was unclear to the Board at this time, whether it be fundraising efforts, list it on the cost report and do a cost reimbursement or from hospital funds.

Carpenter suggested that when the new Interim CEO gets here that he could start compiling an equipment plan and a capital plan and then we can start to prioritize what would be the time horizon to pay you back sooner.

XI. AUDIENCE PARTICIPATION - None

XII. BOARD MEMBERS COMMENTS

Joyce - wanted to thank staff for being her tonight and Dr Blackadar for the information in his report. Again, I find the reports very helpful and informative, and as a part of the Board in our role I really appreciate that information.

Burton – I liked seeing all of the information, it was kind of a big meeting, bigger than I had thought it would be when we set it up. I didn't want anyone to feel like we weren't taking care of the financial issues on here. I just think that if we can get one more person in the loop that needs to be in the loop that would help a lot.

Hallquist – I'd like to thank staff, and thank Dr. Blackadar for taking the bull by the horns and taking care of us.

Bailer – I'd echo all of the comments.

Reggiani – Same here.

Beedle – Enough said.

Carpenter – Ditto, thank you very much, everybody.

XIII. Executive Session

M/Bailer S/Reggiani "I move to go into Executive Session regarding matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity".

At 8:46pm

XIX. ADJOURNMENT –

M/Reggiani S/Hallquist "I Move to adjourn the meeting."

Carpenter declared the meeting adjourned at 9:08pm.

Prepared by: Faith Wheeler-Jeppson