

Minutes
Community Health Services Board
Cordova Center – Community Rooms A & B
January 12, 2017 at 7:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Josh Hallquist called the HSB regular meeting to order at 7:00pm. Board members present: **Josh Hallquist, Tim Joyce (telephonically), David Allison, James Burton and Robert Beedle (arrived at 7:12pm).**

Tom Bailer and James Wiese were absent.

A quorum was established. 4 members present; 3 member absent.

CMMC staff present: Scot Mitchell, CEO; Lee Holter, CFO; Randy Apodaca, Director of Rehab Services; and Faith Wheeler-Jeppson, Executive Admin Assistant.

A. APPROVAL OF AGENDA

M/Allison S/Joyce “move to approve the agenda.”

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

B. CONFLICT OF INTEREST

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Participation** ~ None
2. **Guest Speaker** ~ None

D. APPROVAL OF CONSENT CALENDAR ~ None

E. APPROVAL OF MINUTES

M/Allison S/Joyce “move to approve the December 1, 2016 Special Meeting Minutes, December 8, 2016 Regular Meeting Minutes and the December 15, 2016 Special Meeting Minutes.”

Vote on motion: 4 yeas, 0 nays, 3 absent.

Motion was approved.

F. REPORT OF OFFICERS AND ADVISORS

1. **President’s Report** ~ I talked with Scot regarding the potential for doing a 6 month evaluation performance review for Scot. If the board is in agreement, I would like to have an Executive Session for our next meeting and conduct that performance review.
2. **Administrator’s Report** ~ Scot Mitchell thanked the board for agreeing to do the performance review. My written report was in the packet, I tried to include a bunch of information that is going on nationally. The senate has already voted the first time for the repeal of the ACA. A lot of other things are going on, the process for approving some of Trump’s cabinet started this week. My intentions are to try to keep you guys updated as things go. I’ll continue to put out a weekly email as well. Tim, to your question about the UPS system, I have talked with Clay and he had a couple of updates. He hopes that by the end of this week to have the insurance claims in. Once the claim goes through he hopes to have some more information. He hopes that in about 20 days he will know whether or not it is even a viable option and it would take until the end of the year to have something in place. We will be having our Community Health Need Assessment meeting on January 8th at noon, we have a facilitator from the National Rural Health Resource Center, and if any of you are available it would be great to have your input.

Robert Beedle arrived at 7:12 pm

3. Finance Report ~ Holter reported that financials for November are in the packet and hoped that they had all had a chance to go through the information. A few highlights for November, Days cash on hand was at 3.8, Net AR decreased \$54K due to an increase in collections for November, Gross AR days are 70.2. The \$3.1 Million dollar PERS liability remains the same. Year to date we show a loss of \$708K as of November versus the YTD loss of \$93K and the loss of the prior year November of \$301K. A Charge Master review has been scheduled for the third week of June 2017
4. QHR Report ~ Ken Ward reported that we do continue to provide support at Scot and Lee's discretion, we've been a resource to Randy Apodaca as well. We've talked about the Cost Report, I put our HFR Coordinator David on that to assist Lee in any way we can.

G. CORRESPONDENCE ~ None

H. ACTION ITEMS

1. ADM 300 ~ Policy, Procedure, and Guideline Development and Review Approval.
M/Beedle S/Allison "move to approve the ADM 300 ~ Policy, Procedure, and Guideline Development and Review."

Vote on motion: 5 yeas, 0 nays, 2 absent (Bailer and Wiese).
Motion was approved.

I. DISCUSSION ITEMS ~ None

J. AUDIENCE PARTICIPATION ~ None

K. BOARD MEMBERS COMMENTS

Joyce ~ I am a bit concerned that it may take until the end of the year with the UPS.

Burton ~ No comment

Beedle ~ Thank you for all of your help in making it a success here.

Allison ~ Thank Staff as well, it's nice to have full time, year round local folks here.

Hallquist ~ My comment on the battery back-up is, at what point do we just want to do this?

L. ADJOURNMENT –

M/Beedle S/Allison "I move to adjourn the meeting."

Hallquist declared the meeting adjourned at 7:54pm

Prepared by: Faith Wheeler-Jeppson