



## Water/Sewer Connection Permit

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### BEFORE PERMIT APPROVAL

1. Complete application and submit to Front Desk. Payment is due with each application. (Fee schedule is attached to Water/Sewer Connection permit)
  2. A vicinity map of lot showing the approximate location of new water/sewer service is required.
  3. All materials/supplies used must be pre-approved by Department of Public Works - Water/Sewer Division prior to digging.
  4. Your permit application will be reviewed by the Department of Public Works.
  5. Upon approval, a copy of your Water/Sewer Connection Permit Application will be mailed to you.
  6. After you receive your approved permit application, set up a water/sewer account at the Utility office at the Cordova Center. (Deposit required).
  7. After your account is set up and verified by the utility office, the Department of Public Works - Water/Sewer Division will make the necessary connections.
  8. As soon as your water/sewer connection is made, you will be responsible for the monthly bill.
  9. Contact the Department of Public Works – Water/Sewer Division at 424-6338 if you have questions.
- NOTE: Incomplete applications will be returned.

### DURING/AFTER CONSTRUCTION

1. Residential Labor fees will be charged for water main tap (connection) sewer and other labor charges.
2. All water/sewer connections must be inspected by Water/Sewer Division before being backfilled.
3. Water & sewer line pipe bedding and trench backfill must comply with City standards.
4. Swing tie measurements must be provided in writing to the Water/Sewer Division for all new curb stop valves. These can be hand delivered, mailed or e-mailed for review.

I agree to the above conditions:

\_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Sign)

# CITY OF CORDOVA



All values below can be found in the latest Fee Schedule adopted by City Council. The Fee Schedule can be found at City Hall or on the city webpage.

WATER CONNECTION FEES		
Service Line Size	Residential Charge	Commercial Charge
1" or smaller	\$110.25	\$220.50
Larger than 1" Smaller than 2"	\$165.38	\$330.75
2"	\$220.50	\$441.00
Larger than 2" Smaller than 4"	\$441.00	\$882.00
4"	\$661.50	\$1,323.00
Larger than 4"	\$882.00	\$1,764.00
Expansion*	\$228.22	\$456.44

\*Expansion fee is charged when expanding the use of an existing non-metered water connection. It is determined by multiplying the applicable charge (residential or nonresidential) by the equivalent units in the equivalent units table in the fee schedule.

SEWER CONNECTION FEES		
Service Line Size	Residential Charge	Commercial Charge
4"	\$811.00	\$1,662.35
Larger than 4"	\$1,108.23	\$2,216.47
Expansion*	\$300.60	\$601.20

\*Expansion fee is charged when expanding the use of an existing sewer service. It is determined by multiplying the applicable charge (residential or nonresidential) by the equivalent units in the equivalent units table in the fee schedule.

# CITY OF CORDOVA



CITY OF CORDOVA  
WATER/SEWER CONNECTION PERMIT

SERVICE REQUESTED

**Type of Building:** Residential Commercial

**Water Service Tap**

Size of Service Line: \_\_\_\_\_ Fee: \_\_\_\_\_

**Sewer Service Tap**

Size of Service Line: \_\_\_\_\_ Fee: \_\_\_\_\_

APPLICATION INFORMATION

Name of Applicant	
Property Address for Service Connection	
Mailing Address	
Telephone	
Email	
Project Architect/Engineer	
Engineer City of Cordova Business License #	
Construction Start Date	

# CITY OF CORDOVA



## APPLICATION CERTIFICATION

By the signature(s) attached here, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate and have/will complete the requirements on the cover sheet of this permit.

Furthermore, I (we) hereby authorize the city and its representatives to enter the property associated with this application for purposes of conducting necessary site inspections.

By: \_\_\_\_\_

(Signature)

By: \_\_\_\_\_

(Signature)

Name: \_\_\_\_\_

(Type/Print)

Name: \_\_\_\_\_

(Type/Print)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## CITY USE ONLY – PLEASE DO NOT WRITE IN THIS SECTION

Date Application Received	
Fee Paid	

Permit Reviewed By: \_\_\_\_\_

Signature

Date

Planning Department: \_\_\_\_\_

Streets Superintendent: \_\_\_\_\_

Water/Wastewater Superintendent: \_\_\_\_\_

Public Works Director: \_\_\_\_\_

Final Inspection Sign-Off: \_\_\_\_\_

Streets Superintendent: \_\_\_\_\_

Water/Wastewater Superintendent: \_\_\_\_\_