

**PLANNING & ZONING COMMISSION  
REGULAR MEETING  
November 14, 2007 AT 6:00 PM  
CITY HALL CONFERENCE ROOM  
MINUTES**

**A. CALL TO ORDER and ROLL CALL**

Chairman Rich Collins called the regular meeting of the Planning and Zoning Commission of the City of Cordova to order at 6:02 p.m. at the City Hall Conference Room.

Present for roll call were Chairman Rich Collins, Commissioners, Tom Bailer, Don Sjostedt, Mike Anderson, Dan McDaniel and Gene Wooden. Also present were City Planner Jim Goossens and Administrative Assistant Faith Wheeler-Jeppson.

There were 4 people in the audience.

**B. AUDIENCE PARTICIPATION REGARDING ITEMS ON THE AGENDA**

None

**C. APPROVAL OF AGENDA**

**M/ Anderson S/ McDaniel**

**Upon voice vote unanimous**

**D. APPROVAL OF CONSENT CALENDAR**

**M/Bailer S/Wooden**

**Upon voice vote unanimous**

**E. CORRESPONDENCE**

Letter from **Thane Thomas** regarding Lakeview Subdivision road being in complete compliance with depth and grade.

Letter from **Clay Koplín** regarding fill has been added to make Lakeview Subdivision in compliance with CEC and the National Electrical Safety Code Standards for minimum depth coverage.

**F. NEW BUSINESS**

**1. M/Bailer S/ McDaniel** motion for approval "I move that the Planning Commission send a resolution and recommendation to the City Council to **approve** the request for a Replat and vacation of rights-of-way of Eighth Street between Adams and Browning Avenues; of Ninth Street between Adams and Browning Avenues; of all alleys within Block 41 and 44 of the Cordova Townsite Subdivision; of Browning Avenue between the west boundary of Eighth Street and the east boundary of Lot 22, Block 44; and all individual lot boundaries within Blocks 41 and 44."

**Upon Voice Vote 6-yeah (Collins, Bailer, Sjostedt, Wooden, McDaniel, Anderson); 0-nay Motion carried unanimously.**

**2. M/Anderson S/Bailer** motion for approval "I move that the that the request by the United States Coast Guard to build thirteen (13) duplex family dwellings be constructed based upon the findings as contained in the staff report and the Findings of No Significant Impact (FONSI) and the Pre-Design Alternative C as described and approved on November 2, 2007, be **approved** to include the special conditions as amended based upon the findings as contained in the staff report."

**Upon Voice Vote 6-yeah (Collins, Sjostedt, Bailer, Anderson, McDaniel, Wooden); 0-Nay Motion carried unanimously.**

3. **M/Anderson S/Bailer** motion for approval “I move that the Planning Commission approve the request for an extension of the Preliminary Plat of ASLS 88-55 & a portion of ASLS 79-260, to the following time frames: Phase 2: November 30, 2009; Phase 3: November 30, 2010; Phase 4: November 30, 2012.”

**Upon Voice Vote 6 yeas (Bailer, McDaniel, Collins, Anderson, Sjostedt, Wooden); 0 Nay Motion carried unanimously.**

**Dan McDaniel** declared a conflict of interest and will not vote on the next 3 items.

4. **M/Bailer S/Anderson** motion for approval “I move that the Planning Commission postpone the request for a Final Plat of Tracts A, B, C, & D; Whitshed Road ~ Mile 4.2 SLUP Lot Subdivision until the next regular Planning Commission meeting on December 12, 2007”.

**Upon Voice Vote 5 Yeas (Collins, Sjostedt, Wooden, Bailer, Anderson); 0-Nay Motion carried unanimously.**

5. **M/Bailer S/Wooden** motion for approval “I move that the Planning Commission approve the Preliminary Plat of West Eyak Lake Tracts Subdivision – Phase 3, Lot 1E & Tract A-1B-1 with the contingencies as per Part VII Special Conditions”.

**Upon Voice Vote 4-Yeas (Collins, Bailer, Sjostedt, Wooden) 1-Nay (Anderson) 4 -1 motion carried.**

6. **M/Bailer S/Wooden** motion for approval “I move that the Planning Commission postpone the request for a Final Plat of Lots 1B, 1C & 1D; West Eyak Lake Tracts Subdivision Phase 2 until the next regular Planning Commission meeting on December 12, 2007”.

**Upon Voice Vote 5-Yeas (Collins, Bailer, Sjostedt, , Anderson, Wooden) 0-Nays motion carried unanimously**

**G. OLD BUSINESS**

Brief discussion as to whether all conditions have been met in order for the city to take over maintenance of Lakeview Subdivision roads.

**H. PLANNERS REPORT**

**Jim Goossens** spoke briefly on the progress of the Road Addressing, Naming and Signing Policy. **Goossens** stated that the CMP would be submitted November 15, 2007. Tom Bailer and Jim Goossens briefly discussed Cordova Coastal Outfitters permitting and site plan paperwork.

**I. AUDIENCE PARTICIPATION**

**Martha Nichols** spoke briefly regarding her concerns with the potential of increased traffic through Vina Young Subdivision with the Coast Guards upcoming housing project.

**Robert Beedle** spoke briefly with Jim Goossens about which streets were being vacated in the Coast Guards upcoming housing project.

**J. COMMISSION COMMENTS**

**K. ADJOURMENT**

**M/Bailer S/Wooden** motion to adjourn at 7:45 p.m.

**Upon unanimous voice vote, motion to adjourn passed.**

**APPROVED:**

**ATTEST:** \_\_\_\_\_

Rich Collins, Chairman                      Date

\_\_\_\_\_  
Jim Goossens, City Planner                      Date